

Week Beginning July 17, 2023

Meeting of July 19, 2023

The Board of County Commissioners, Trumbull County, Ohio, met for a Regular Meeting on the 19th day of July 2023, at approximately 10:30 a.m., in the office of said Board, with the following members present:

Mauro Cantalamessa, Commissioner
Niki Frenchko, Commissioner
Dennis Malloy, Commissioner

RE: MINUTES

1. **MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Malloy, to dispense with reading the minutes of the Regular Meeting dated July 12, 2023, and accept and approve the video recording of the July 12, 2023, Commissioners' Regular Meeting as the Official Meeting Minutes.

Yeas: Cantalamessa, Malloy
Nays: Frenchko

MS. FRENCHKO VOTED NO STATING THE MINUTES ARE INCORRECT, DO NOT DEFINE DISCUSSION AND ONLY LIST WHO PARTICIPATED

RE: APPROVE BILLS

2. **MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Malloy, to approve the bills, as per the individual departmental purchase orders/invoices forwarded to the Trumbull County Auditor for payment, providing all procedures of State law have been followed.

Yeas: Cantalamessa, Malloy, Frenchko
Nays: None

RE: DECREASE APPROPRIATIONS

3. **MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Malloy, to decrease appropriations, as submitted to the Trumbull County Auditor's Office between the dates of July 10, 2023 through July 14, 2023. *Complete list of decreased appropriations shall be recorded onto the Journal for record purposes.*

❖ Departments/Offices requesting to decrease appropriations:

- **NEOCAP \$ 2,727.29 Fund # 991**

Yeas: Cantalamessa, Malloy, Frenchko
Nays: None

(Document(s) recorded on Journal Page(s) _____.)

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RE: ADDITIONAL APPROPRIATIONS

4. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to approve additional appropriations, as submitted to the Trumbull County Auditor’s Office between the dates of July 10, 2023 through July 14, 2023. Complete list of additional appropriations shall be recorded onto the Journal for record purposes.

❖ Departments/Offices requesting additional appropriations:

• Board of DD FY24	\$ 118,375.20	Fund # 220
• Adult Probation FY24	\$ 658,968.00	Fund # 140
	\$ 613,666.50	Fund # 143
• Sanitary Engineers	\$ 2,000.00	Fund # 484
• Board of Elections FY24	\$ 212,473.00	Fund # 119
• Commissioners	\$ 81,670.00	Fund # 921

Yeas: Cantalamessa, Malloy, Frenchko

Nays: None

Discussion:

Ms. Frenchko

(Document(s) recorded on Journal Page(s)_____.)

RE: TRANSFER APPROPRIATIONS

5. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to transfer appropriations, as submitted to the Trumbull County Auditor’s Office between the dates of July 10, 2023 through July 14, 2023. Complete list of appropriation transfers shall be recorded onto the Journal for record purposes.

❖ Departments/Offices requesting to transfer appropriations:

• Probate	\$ 500.00	Fund # 001
• Election Board	\$ 3,003.00	Fund # 001
• Health Board	\$ 2,000.00	Fund # 951
• Planning Commission	\$ 95.00	Fund # 001
• Comm Mental Health Board	\$ 35,000.00	Fund # 009

Yeas: Cantalamessa, Malloy, Frenchko

Nays: None

MS. FRENCHKO VOTED YES STATING ONE OF THE TRANSFER ITEMS WAS TO FIX A LINE ITEM FOR THE COURTS—SHE STATED SHE WANTED TO ENCOURAGE THEM TO SEND AN EXPLANATION STATING THEY WERE FIXING THE LINE ITEM BECAUSE IT WAS OVER--RATHER THAN NOT SENDING AN EXPLANATION

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**RE: AMENDED CERTIFICATE NO. 13-2023
COUNTY BUDGET COMMISSION**

6. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to receive the Amended Certificate of the County Budget Commission No. 13 - 2023, for the fiscal year beginning January 1, 2023, dated July 19, 2023, increasing estimated resources in the funds listed:

- **Board of Elections (FY24) Fund # 119**
- **Adult Probation (FY24) Fund # 140**
- **Adult Probation (FY24) Fund # 143**
- **Board of DD (FY24) Fund # 220**
- **NEOCAP Fund # 991**

Yeas: Cantalamessa, Malloy, Frenchko
Nays: None

**RE: MODIFICATION NO. 1
PRIME AE GROUP, INC.
FOR YANKEE LAKE SANITARY SEWER
IMPROVEMENTS PROJECT NO. 5-S-18 LOCATED
IN BROOKFIELD TOWNSHIP AND VILLAGE OF
YANKEE LAKE-- SANITARY ENGINEER'S DEPT.**

7. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to approve Modification No. 1 with PRIME AE GROUP, INC., 540 White Pond Drive, Suite E, Akron, Ohio 44320, for the YANKEE LAKE SANITARY SEWER IMPROVEMENTS PROJECT NO. 5-S-18 located in Brookfield Township and the Village of Yankee Lake. Modification is for an additional \$80,748.00 – revising the total contract amount to \$485,732.00 and includes services associated with additional easements, contract document revisions, the relocation of the primary pump station and associated re-alignments and also adding an additional pump station and force main along Yankee Run Road. These costs are to be paid from project fund No. 473-080-3000-3020-1-505610; this action per the recommendation of the Sanitary Engineer’s Department and subject to the review and approval of the Prosecutor’s Office.

NOTE: The Board of Commissioners approved the contract with Prime AE Group, Inc. for professional engineering services in the amount of \$404,984.00 on February 20, 2023, duly recorded in Journal Volume 151, Page 23040.

Discussion:
Ms. Frenchko
Mr. Gary Newbrough--Sanitary Engineer
Mr. Malloy
Mr. Cantalamessa

Yeas: Cantalamessa, Malloy, Frenchko
Nays: None

(Document(s) recorded on Journal Page(s)_____.)

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RE: AUTHORIZE COMMISSIONERS' CLERK TO ADVERTISE FOR "REQUEST FOR STATEMENT OF QUALIFICATIONS" OR "LETTER OF INTEREST" FOR CONSULTANT ENGINEERING SERVICES FOR THE CRAIN DRIVE SANITARY SEWER IMPROVEMENTS PROJECT

8. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to authorize The Board of Trumbull County Commissioners' Clerk to advertise for "Request for Statement of Qualifications" or "Letter of Interest" for Consultant Engineering Services for the CRAIN DRIVE SANITARY SEWER IMPROVEMENTS PROJECT, known as County Project No. 7-S-22, located in Weathersfield Township; this action per the recommendation of the Trumbull County Sanitary Engineer's Department.

NOTE: Consultant engineering services shall include design engineering, soil borings, calculation of opinion of probable cost, assistance with grant and loan preparation and submittals, attendance at public hearing, preparation of construction specifications and bid packages, construction management services, wetland delineation, historical and cultural resource survey, environmental site assessment with database review and screening with a potential phase 2 screening for petroleum contaminated soils and preparation of necessary easement documents.

Yeas: Cantalamessa, Malloy, Frenchko

Nays: None

(Legal Notice recorded on Journal Page(s)_____.)

RE: CLOSE ROADS LISTED – COUNTY ENGINEER

9. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to grant permission to the County Engineer to Close the Roads listed.

- **PHALANX MILLS HERNER RD. (C.H. 127A) located in Farmington Twp.**
Location: Between Painesville Warren State Rd. (C.H. 206) and Geauga Portage Easterly Rd. (T.H. 198)
 for a culvert replacement
Closing Dates: Monday, July 17, 2023
Closing Times: 7:00 a.m. until 5:00 p.m.
RECOMMENDED DETOUR: East on Painesville Warren State Rd. (C.H. 206); West on Geauga Portage Easterly Rd. (T.H. 198)
- **WAKEFIELD CREEK RD. (T.H. 286) located in Gustavus Township;**
Location: East of Barclay North Rd. (C.H. 287)
 for a culvert replacement
Closing Dates: Tuesday, July 18, 2023
Closing Times: 7:00 a.m. until 5:00 p.m.
RECOMMENDED DETOUR: No Detour (dead end road)
- **STROUP HICKOX RD. (C.H. 217B) located in Farmington Township;**
Location: Between State Route 88 and Housel Craft Rd. (T.H. 222)
 for a culvert replacement
Closing Dates: Friday, July 14, 2023
Closing Times: 7:00 a.m. until 5:00 p.m.
RECOMMENDED DETOUR: West on State Route 88; South on State Route 534; North on Housel Craft Rd. (T.H. 222)

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- **PIERCE RD. (T.H. 210) CHA #2 located in Champion Township;**
Location: Between State Route 305 and Champion Avenue (C.H. 200)
 for a culvert replacement
Closing Dates: Thursday, July 20, 2023 through Friday August 11, 2023
RECOMMENDED DETOUR: West on State Route 305; South on State Route 45;
 East on Champion Ave. (C.H. 200)

Discussion:
 Mr. Malloy
 Ms. Frenchko
 Mr. Cantalamessa

Yeas: Cantalamessa, Malloy, Frenchko
 Nays: None

RE: RIGHT-OF-WAY PERMITS – COUNTY ENGINEER

10. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to concur with the Trumbull County Engineer to grant the Right-of-Way Permits requested by the companies listed. The necessary permit fee has been submitted and approval is subject to the conditions listed on the permit.

- **DOMINION EAST OHIO**, 320 Springside Drive, Akron, OH 44333, to bore under and work in the right-of-way of Hoagland Blackstub Rd., (C.H. 203C), in order to install a gas service line at service address #6810. This will be located approximately 4,700 feet north of Mahan Denman Rd. (T.H. 240) in Mecca Township.
- **SPECTRUM MID AMERICA LLC.**, 1200 Brownstone Ave., Akron, OH 44310, to bore under and work in the right-of-way of Girdle Rd., (C.H. 223 D-G) and Donley Rd., (C.H. 302 B & C), in order to build new fiber service to rural customers. This will be located in Mesopotamia Township.

Yeas: Cantalamessa, Malloy, Frenchko
 Nays: None

**RE: ADOPT 2024 ALTERNATIVE TAX BUDGET
 FISCAL YEAR ENDING DECEMBER 31, 2024**

11. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to adopt the ‘ALTERNATIVE TAX BUDGET’ for the next succeeding fiscal year ending December 31, 2024, effective July 19, 2023; AND to authorize Denny Malloy, President of the Board of Trumbull County Commissioners, to execute the Alternative Tax Budget.

SPECIAL NOTE: *The Trumbull County Budget Commission has waived the adoption of the Annual Tax Budget (Annual Tax Budget: 5705.28 and 5705.30 O.R.C.)*

Discussion:
 Ms. Frenchko
 Mr. Malloy

MS. FRENCHKO MADE A MOTION TO TABLE ITEM NO. 11 TO INSURE THE PROPER PROCESS TOOK PLACE

MOTION DIED FOR LACK OF SECOND

Discussion (continued)
 Ms. Frenchko
 Paula J. Vivoda-Klotz
 Mr. Malloy
 Mr. Cantalamessa

Yeas: Cantalamessa, Malloy
 Nays: Frenchko

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MS. FRENCHKO VOTED NO STATING THERE IS NO PROOF THE BUDGET COMMISSION WAIVED THE ADOPTION BECAUSE THERE ARE NO CERTIFIED MINUTES, THE PACKET SHE WAS GIVEN DID NOT INCLUDE THE INSIDE AND OUTSIDE MILL LIMIT, AND THERE WAS NO ATTACHMENT

RE: LIQUOR PERMITS

12. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to notify the Ohio Department of Liquor Control that a public hearing is not requested on the Liquor Permit Applications listed.

TRANSFER CLASSES D1, D2, D3, D6

FROM:	RAY & S LLC & PATIO 1556 N. River Rd., NE Howland Twp. Warren, OH 44483
TO:	ITALIAN RIVER LLC & PATIO 1556 N. River Rd. Howland Twp. Warren, OH 44483

TRANSFER CLASSES D1

FROM:	LEONARDOS, INC. d/b/a UPTOWN PIZZA 2940 Belmont Ave. Liberty Twp. Youngstown. OH 44505
TO:	UPTOWN BELMONT AVENUE LLC d/b/a UPTOWN PIZZA 2940 Belmont Avenue Liberty Twp. Youngstown, OH 44505

TRANSFER CLASSES C2, C2X, D6

FROM:	E L D DONOFRIO INC. d/b/a MR. DS FOOD FAIR MAYBROOK MALL 7156 Warren Sharon Rd. Brookfield Twp. Brookfield, OH 44403
TO:	7156 KD BROTHERS, INC. 7156 Warren Sharon Rd. Brookfield Twp. Brookfield, OH 44403

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RE: LIQUOR PERMITS-(Cont'd)

CLASS D1 D2 D3 D6

NEW:	YANKEE RUN GOLF COURSE, INC. d/b/a YANKEE RUN LOUNGE 7610 Warren Sharon Rd. Brookfield Twp. Brookfield, OH 44403
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CLASS D1

NEW:	MCPICKLES LLC d/b/a THE LINKS BY THE TRACKS 4835 Warren Rd. Mecca Twp. Cortland, OH 44410

Yeas: Cantalamessa, Malloy, Frenchko
Nays: None

MS. FRENCHKO MADE A MOTION FROM THE FLOOR TO TABLE AGENDA ITEMS 13 AND 14

MOTION DIED FOR LACK OF A SECOND

MS. FRENCHKO MADE A MOTION FROM THE FLOOR TO RESTRUCTURE THE HUMAN RESOURCES OFFICE TO ADD AN HR MANAGER, AN EMPLOYEE RELATIONS SPECIALIST/ ADMINISTRATIVE ASSISTANT, AND TO ELIMINATE THE REMAINING POSITIONS WITH THE EXCEPTION OF THE HUMAN RESOURCES DIRECTOR

MOTION DIED FOR LACK OF A SECOND

**RE: PROMOTION – MS. REBECCA SMITH
TO POSITION OF HUMAN RESOURCES
EXECUTIVE ASSISTANT**

13. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to approve the promotion of MS. REBECCA SMITH to the position of HUMAN RESOURCES EXECUTIVE ASSISTANT. The job description has been revised to absorb more responsibilities, therefore, Rebecca would move from a PAY RANGE 8 (Step 7, \$24.83 per hour) to a PAY RANGE 9 (Step 7, \$26.47 per hour) effective Monday July 24, 2023.

NOTE: The job description and table of organization are included.

Discussion:
Ms. Frenchko

Yeas: Cantalamessa, Malloy
Nays: Frenchko

MS. FRENCHKO VOTED NO STATING FOR THE REASONS SHE STATED DURING DISCUSSION

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RE: ADVERTISE FOR 15 DAYS (INTERNALLY AND EXTERNALLY) FOR POSITON OF HUMAN RESOURCES COORDINATOR

14. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to advertise for 15 days (Internally and Externally) for the positon of HUMAN RESOURCES COORDINATOR, PAY RANGE 8, within the Human Resources Department.

NOTE: The job description and table of organization are included.

Yeas: Cantalamessa, Malloy

Nays: Frenchko

MS. FRENCHKO VOTED NO STATING SHE DISAGREES WITH THIS RESTRUCTURE AS IT'S NOT WHAT SHE SUGGESTED, AND SHE SHE'S BEEN THERE LONG ENOUGH TO SEE WHAT THE HR DEPARTMENT NEEDS

Discussion:

Ms. Frenchko

Mr. Cantalamessa

Mr. Malloy

RE: EMPLOYMENT- MR. KYLE SCOTT BARGAINING POSITON OF AUTOMOTIVE TECHNICIAN 1 -- VEHICLE MAINTENANCE DEPARTMENT

15. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to approve the personnel action for the employment of MR. KYLE SCOTT to the Bargaining positon of AUTOMOTIVE TECHNICIAN 1, PAY RANGE 9 (0 Years, \$21.70 per hour) with the Trumbull County Vehicle Maintenance Department, effective Monday July 31, 2023, pursuant to the authorized job posting of March 27 through April 4, 2023.

NOTE: Mr. Scott has successfully complete a drug screen and background check.

Discussion:

Ms. Frenchko

Yeas: Cantalamessa, Malloy, Frenchko

Nays: None

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RE: ADVERTISE FOR “REQUEST FOR STATEMENT OF QUALIFICATIONS” OR “LETTER OF INTEREST” FOR CONSULTANT ENGINEERING SERVICES FOR STATE ROAD WATER REGIONALIZATION PROJECT NO. 2-W-23, LOCATED IN CHAMPION AND SOUTHLINGTON TOWNSHIPS

16. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to authorize The Board of Trumbull County Commissioners’ Clerk to advertise for “Request for Statement of Qualifications” or “Letter of Interest” for Consultant Engineering Services for the STATE ROAD WATER REGIONALIZATION PROJECT No. 2-W-23, located in Champion and Southington Townships; this action per the recommendation of the Trumbull County Sanitary Engineers.

NOTE: Consultant engineering services shall include hydraulic analysis, design engineering, soil borings, calculation of opinion of probable cost, assistance with grant and loan preparation and submittals, attendance at public hearing, preparation of construction specifications and bid packages, construction management services, wetland delineation, historical and cultural resource survey, environmental site assessment with database review and screening with a potential phase 2 screening for petroleum contaminated soils and preparation of necessary easement documents.

Discussion:

Ms. Frenchko

Paula J. Vivoda-Klotz

Mr. Malloy

Mr. Cantalamessa

Yeas: Cantalamessa, Malloy, Frenchko

Nays: None

PUBLIC COMMENTS:

MS. MARTHA YODER – COUNTY AUDITOR

MS. FRENCHKO

MR. CANTALAMESSA

MR. MALLOY

MR. KELLY GLENN – NILES, OHIO

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RE: ADJOURN

MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to adjourn the Regular Meeting of July 19, 2023 @ approximately 11:30 a.m., and to meet again in Regular Session on July 26, 2023.

Yeas: Cantalamessa, Malloy, Frenchko

Nays: None

WE CERTIFY THAT EACH AND ALL OF THE FOREGOING TO BE CORRECT.

DENNIS MALLOY, PRESIDENT

MAURO CANTALAMESSA, COMMISSIONER

NIKI FRENCHKO, COMMISSIONER

ATTEST:

PAULA J. VIVODA-KLOTZ, CLERK