

Week Beginning March 6, 2023

Meeting of March 8, 2023

The Board of County Commissioners, Trumbull County, Ohio, met for a Regular Meeting on the 8th day of March 2023, at approximately 10:34 a.m., in the office of said Board, with the following members present:

Mauro Cantalamessa, Commissioner
Niki Frenchko, Commissioner
Dennis Malloy, Commissioner

RE: MINUTES

1. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to dispense with reading the minutes of the Regular Meeting dated March 1, 2023, and approve them as distributed/printed.

Yeas: Cantalamessa, Malloy
Nays: Frenchko

RE: APPROVE BILLS

2. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to approve the bills, as per the individual departmental purchase orders/invoices forwarded to the Trumbull County Auditor for payment, providing all procedures of State law have been followed.

There was discussion regarding the Diverging Diamond Project and using a payment plan to pay for the project, the deadline of March 10, 2023, payment plan will allow CMAC grants, the special meeting for budget limited to discussion regarding budget, public decision needing to be made now to meet the deadline. Mr. Newbrough spoke about the payment plan, CMAC Funds, ARPA Funds, and asked the Board if they wanted him to let Eastgate know the Board would be doing the payment plan. Mr. Newbrough said he would answer the email and go forward with the payment plan option.

Yeas: Cantalamessa, Malloy, Frenchko
Nays: None

**RE: DESIGNATE COMPANIES LISTED AS
PREQUALIFIED FOR PURPOSE OF FUTURE
PROFESSIONAL DESIGN PROJECTS FOR
COUNTY WATER AND SANITARY SEWER
PROJECTS FOR 2023 CALENDAR YEAR**

3. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to designate the following listed PROFESSIONAL DESIGN FIRMS as prequalified, pursuant to Ohio Revised Code 153.68, for purposes of future professional design projects for Trumbull County Water and Sanitary Sewer Projects for calendar year 2023.

NOTE: On January 11, 2023, duly recorded in Journal Volume 155, Page 25361, the Board of Commissioners adopted a Resolution to solicit for Statement of Qualifications from Professional Design Firms. The Board of Commissioners has reviewed the Statement of Qualifications from Twenty-Three (23) firms that submitted qualification statements and found Twenty (20) listed firms to be qualified based on the factors requested, for projects during the calendar year 2023.

(Continued)

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3. **2023 Prequalified Professional Design Firms (Water/Sanitary Sewer Projects)
(Cont'd)**

Prequalified Professional Design Firms:

- **American Structurepoint**
600 Superior Avenue East, Suite 2401
Cleveland, Ohio 44114
Attn: Walid E. Gemayel, PE
- **Anser Advisory**
12 East Exchange Street, 7th Floor
Akron, Ohio 44308
Attn: James Weber, PE
- **Baker Bednar Snyder & Associates, Inc.**
628 Niles Cortland Road SE
Warren, OH 44484
Attn: Amy L. Popichak
- **Burgess & Niple**
100 West Erie Street
Painesville, Ohio 44077
Attn: Mark A. Hutson, PE
- **CT Consultants, Inc.**
8150 Sterling Court
Mentor, Ohio 44060
Attn: Christopher Kogelnik, PE
- **CTI Engineers, Inc.**
17 S. Main Street, Suite 201
Akron, Ohio 44308
Attn: Richard W. Reed, PE
- **DLZ**
1 Canal Square Plaza, Suite 1300
Akron, OH 44308
Attn: Bryan Coteleur, PE
- **Environmental Design Group**
450 Grant Street
Akron, Ohio 44311
Attn: David G. McCallops, PE
- **Euthenics, Inc.**
8235 Mohawk Drive
Cleveland, Ohio 44136
Attn: Alan Piatak, PE
- **GPD Group**
100 Federal Plaza East #100
Youngstown, Ohio 44503
Attn: Chris Tolnar, PE

(Continued)

**3. 2023 Prequalified Professional Design Firms (Water/Sanitary Sewer Projects)
(Continued)**

- **IBI Group**
4150 Beldon Village Street, Suite 104
Canton, Ohio 44718
Attn: Mike S. Murray, PE
- **Intertek-PSI**
1280 Trumbull Avenue
Girard, Ohio 44420
Attn: Scott Hynes, Branch Manager
- **Kleinfelder**
1168 North Main Street
Bowling Green, Ohio 43402
Attn: Denise Plummer, PE
- **LSSE Civil Engineers and Surveyors**
846 Forth Avenue
Coraopolis, Pa., 15108
Attn: Jason Stanton, PE
- **Mannik Smith Group**
20600 Chagrin Boulevard, Suite 500
Shaker Heights, Ohio 44122
Attn: Sheri Bokros
- **ms consultants, Inc.**
333 East Federal Street
Youngstown, Ohio 44503
Attn: Craig Mulichak, PE
- **OHM Advisors**
580 North Fourth Street, Suite 610
Columbus, Ohio 43215
Attn: Tony Burgoyne, PE
- **Prime AE Group, Inc.**
540 White Pond Drive, Suite E
Akron, Ohio 44320
Attn: Mark Buchenic, PE
- **Thomas Fok & Associates, Inc.**
3896 Mahoning Avenue
Youngstown, Ohio 44515
Attn: Jeff Donofrio, PE
- **Thrasher Group, Inc.**
400 3rd Street, Suite 309
Canton, Ohio 44702
Attn: Steven D. Hamit, PE

Yeas: Cantalamessa, Malloy, Frenchko

Nays: None

**RE: CHANGE ORDER NO. 2
RUDZIK EXCAVATING, INC. FOR
STATE ROAD PHASE 2 SANITARY SEWER
IMPROVEMENTS PROJECT NO. 4-S-16**

4. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to authorize the Board of Trumbull County Commissioners to execute Change Order No. 2 with RUDZIK EXCAVATING, INC., 401 Lowellville Road, Struthers, OH 44471 for State Road Phase 2 Sanitary Sewer Improvements Project No. 4-S-16. Change order is a net reduction of \$62,207.00 reducing the total contract value to \$1,025,829.00 as a result of the final calculation of quantities; this action per the recommendation of the Trumbull County Sanitary Engineers and is subject to the review and approval of the Prosecutor’s Office.

NOTE: The Board of Commissioners approved the original contract with Rudzik Excavating, Inc. in the amount of \$1,085,586.00 on July 20, 2022, duly recorded in Journal Volume 155, Page 24946. The Board of Commissioners approved Change Order No. 1 with Rudzik Excavating, Inc. in the amount of \$2,450.00 increasing the contract value to \$1,088,036.00 on November 9, 2022 duly recorded in Journal Volume 155, Page 25181.

MS. FRENCHKO MADE A MOTION FROM THE FLOOR FOR ITEM #4 TO AUTHORIZE THE BOARD OF TRUMBULL COUNTY COMMISSIONERS TO EXECUTE CHANGE ORDER NO. 2 WITH RUDZIK EXCAVATING, INC., TO REDUCE THE COST BY \$62,207.00 AND STRIKE THE LINE IT IS SUBJECT TO REVIEW OF THE PROSECUTOR’S OFFICE BECAUSE IT’S ALREADY BEEN DONE.

The Clerk stated they still create a reduction fiscal officer’s certificate for the Prosecutor’s Office to sign.

MOTION DIED FOR LACK OF SECOND

There was discussion regarding the project coming in below the Engineer’s Estimate and Mr. Cantalamessa thanked Mr. Newbrough. Ms. Frenchko spoke about change and stated the item came to her with supporting documentation and was approved to legal correctness and form. She thanked Mr. Newbrough for sending it to the Prosecutor’s Office for review.

Yeas: Cantalamessa, Malloy, Frenchko

Nays: None

Document(s) recorded on Journal Page(s) _____.)

**RE: ACCEPT MAINTENANCE BOND NO. GM223893
HUTTON WARREN OH ST, LLC. FOR SANITARY SEWER
EXTENSION FOR EXTENSION OF SANITARY SEWER FOR
CAR WASH HUTTON #19417D**

5. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to accept Maintenance Bond No. GM223893 issued by Great Midwest Insurance Company, 800 Gessner Drive, Suite 600, Houston, Texas, 77024 submitted by Hutton Warren OH ST, LLC., for a sanitary sewer extension for the Extension of a Sanitary Sewer for the car wash Hutton #19417D, 2505 Niles Cortland Road, Warren, Ohio 44481 located in Howland Township. The Maintenance Bond in the amount of \$2,957.00 is for a two (2) year period, effective January 31, 2023 through January 31, 2025; this action per recommendation of the Trumbull County Sanitary Engineer’s Department.

NOTE: On September 29, 2021, duly recorded in Journal Volume 153, Page 24298, the Commissioners approved a Non-Reimbursable Extension Agreement with Hutton Warren Ohio ST., LLC for a Sanitary Sewer Extension known as County Project No. 3-S-21.

Yeas: Cantalamessa, Malloy, Frenchko

Nays: None

Bond recorded on Journal Page(s) _____.)

**RE: EMPLOYMENT TRANSFER--NICOLE WHITE
FROM TREATMENT PLANT OPERATOR TO
PACKAGE PLANT MAINTENANCE WORKER –
SANITARY ENGINEER’S DEPARTMENT**

6. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to approve the personnel action for the employment transfer of MS. NICOLE WHITE from the position of, TREATMENT PLANT OPERATOR – MCWWTP Pay Range 8, (1 year) \$20.36 to the position of PACKAGE PLANT MAINTENANCE WORKER Pay Range 7, (1 year) \$18.88 with the Trumbull County Sanitary Engineer’s Department, effective Thursday, March 9, 2023, *pursuant to the authorized job posting of December 15 to 27, 2022*; this action per the recommendation of the Human Resources Department in conjunction with the Sanitary Engineer’s Department.

NOTE: This vacancy is due to the passing away of an employee. Should Ms. White earn an Ohio EPA Class I Wastewater Operator license, her position would be changed to a Package Plant Utility Operator – Pay grade 8.

Yeas: Frenchko, Cantalamessa, Malloy
Nays: None

**RE: AUTHORIZE CERTIFICATE OF SUBSTANTIAL
COMPLETION--RUDZIK EXCAVATING INC. FOR
STATE ROAD PHASE 2 SANITARY SEWER
IMPROVEMENTS COUNTY PROJECT NO. 4-S-16**

7. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to authorize Denny Malloy, President of the Board of Trumbull County Commissioners, to sign and accept for use (substantial completion) the STATE ROAD PHASE 2 SANITARY SEWER IMPROVEMENTS, known as County Project No. 4-S-16, located in Champion Township, Trumbull County Combined Sanitary Sewer District; this action per the recommendation of the Trumbull County Sanitary Engineer’s Department.

IMPORTANT NOTE: The certificate does not constitute an acceptance of work not in accordance with the contract documents nor is it a release of the contractor from any liability for defective work in violation of the contract documents. This action accepts with reservations, the work associated with the installation of the sanitary sewer infrastructure for this project which is substantially complete by Rudzik Excavating Inc. and available to receive sewage flow as outlined in the Certificate of Substantial Completion - *which will be recorded onto the journal for record purposes.*

Yeas: Cantalamessa, Malloy, Frenchko
Nays: None

Document(s) recorded on Journal Page(s)_____.)

RE: EXECUTE ANNUAL FEDERAL EQUITABLE SHARING AGREEMENT AND CERTIFICATION REPORTSON BEHALF OF TAG LAW ENFORCEMENT TASK FORCE FOR FISCAL YEAR ENDING DECEMBER 31, 2022

8. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to authorize Denny Malloy, President of the Board of Trumbull County Commissioners, to execute on behalf of the Trumbull County Sheriff’s Office, the ANNUAL FEDERAL EQUITABLE SHARING AGREEMENT and CERTIFICATION REPORT for the Fiscal Year ending December 31, 2022; this action per the recommendation of Captain Mike Yannucci, TAG Commander.

Yeas: Cantalamessa, Malloy, Frenchko
Nays: None

Document(s) recorded on Journal Page(s)_____.)

RE: RESCIND AGENDA ITEM DATED 03/01/2023, JOURNAL VOL.156, PAGE 25483 APPROVING SICK AND VACATION LEAVE CONVERSION PLAN FOR EMPLOYEES OF RECORDER’S OFFICE

9. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to Rescind the Agenda Item dated March 1, 2023, Journal Volume 156, Page (s) 25483, approving the SICK AND VACATION LEAVE CONVERSION PLAN for employees of the TRUMBULL COUNTY RECORDER’S OFFICE, for the term effective January 1, 2023 through December 31, 2023. The plan is in compliance with Ohio Revised Code Section 145.01 and Ohio Administrative Code 145-1-26, and shall be submitted to the Ohio Public Employees Retirement System (OPERS) for acceptance prior to their March 31, 2023 deadline—RESCIND agenda item necessary to add the RECORDER’S OFFICE to Agenda Item #8, under the date of March 1, 2023, approving the Sick and Vacation Leave Conversion for Non-Bargaining Unit employees for the term effective January 1, 2023 through December 31, 2023. The vacation cash-in will be limited to eighty (80) hours maximum this year for this plan. The sick leave cash-in will be limited to forty (40) hours maximum this year for the plan.

There was discussion commending the Recorder’s Office and Clerk of Courts joining the Commissioners’ plan that limits the hours of sick and conversion cash out. Ms. Frenchko said she believes they did that because it was county policy. Ms. Frenchko said in the best interest of the tax payers, she wanted to Rescind the actions for non-bargaining employees of the Common Pleas, Domestic/Family Court, Probate Court, Central District Court, and Eastern District Court. Discussion continued regarding a court battle, protecting county resources, working together with other elected officials, being compliant with county rules, other elected officials can make their own policies.

Yeas: Cantalamessa, Malloy, Frenchko
Nays: None

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**RE: RESCIND AGENDA ITEM DATED 03/01/2023,
JOURNAL VOL.156, PAGE 25484 APPROVING SICK
AND VACATION LEAVE CONVERSION PLAN FOR
EMPLOYEES OF CLERK OF COURTS**

10. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to Rescind the Agenda Item dated March 1, 2023, Journal Volume 156, Page (s) 25484, approving the Sick and Vacation Leave Conversion Plan for non-union employees of the TRUMBULL COUNTY CLERK OF COURTS for the term effective January 1, 2023 through December 31, 2023. The plan is in compliance with Ohio Revised Code Section 145.01 and Ohio Administrative Code 145-1-26, and shall be submitted to the Public Employees Retirement System (OPERS) for acceptance prior to their March 31, 2023 deadline-RESCIND agenda item to add the CLERK OF COURTS to Agenda Item #8, under the date of March 1, 2023, approving the Sick and Vacation Leave Conversion for Non-Bargaining Unit employees for the term effective January 1, 2023 through December 31, 2023. The vacation cash-in will be limited to eighty (80) hours maximum this year for this plan. The sick leave cash-in will be limited to forty (40) hours maximum this year for the plan.

Yeas: Frenchko, Cantalamessa, Malloy

Nays: None

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RE: AMEND AGENDA ITEM DATED 03/01/2023, JOURNAL VOL. 156, PAGE 25487 – TO APPROVE SICK AND VACATION LEAVE CONVERSION PLAN FOR NON-BARGAINING UNIT EMPLOYEES -- AMENDMENT NECESSARY TO ADD RECORDER’S OFFICE AND CLERK OF COURTS TO DEPARTMENTS AS LISTED

11. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to Amend Agenda Item dated March 1, 2023, Journal Volume 156, Page 25487, approving the SICK AND VACATION LEAVE CONVERSION PLAN for non-bargaining unit employees of the departments listed, for the term effective January 1, 2023 through December 31, 2023. The vacation cash-in will be limited to eighty (80) hours maximum this year for this plan. The sick leave cash-in will be limited to forty (40) hours maximum this year for the plan. The plan is in compliance with Ohio Revised Code Section 145.01 and Ohio Administrative Code 145-1-26, and shall be submitted to the Ohio Public Employees Retirement System (OPERS) for acceptance prior to their March 31, 2023 deadline—AMENDMENT necessary to add the Recorder’s Office and the Trumbull County Clerk of Courts to this Sick and Vacation Leave and Conversion Plan for non-bargaining unit employees.

***NOTE:** The Board of Commissioners originally approved the Sick and Vacation Leave Conversion Plan on December 30, 2013, duly recorded in Journal Volume 140, Page 17959.*

Employees of the following Departments are able to participate in the Sick and Vacation Leave Conversion Plan:

- **Commissioners**
- **Treasurer**
- **Auditor**
- **Coroner**
- **Prosecutor**
- **Sheriff**
- **Building inspection**
- **Maintenance/vehicle maintenance**
- **Dog Kennel**
- **Homeland Security**
- **Office of Elderly Affairs**
- **Human Resources**
- **Sanitary Engineers**
- **Planning Commission**
- **Data Processing**
- **Child Support Enforcement Agency**
- **Department of Job and Family Services**
- **Senior Levy Administrator**
- **Transit Administrator**
- **911 Center**
- **Recorder’s Office**
- **Clerk of Courts**

MOTION FROM THE FLOOR MADE BY MS. FRENCHKO: TO AMEND AGENDA ITEM DATED MARCH 1, 2023, JOURNAL VOLUME 156, PAGE 25487, APPROVING THE SICK AND VACATION LEAVE CONVERSION PLAN FOR NON-BARGAINING UNIT EMPLOYEES WITH THE DEPARTMENTS LISTED ADDING THE CLERK OF COURTS, RECORDER’S OFFICE, AND TO FURTHER AMEND THE ACTION ADD THE NON-BARGAINING EMPLOYEES FROM THE COMMON PLEAS, DOMESTIC RELATIONS, JUVENILE COURT, PROBATE COURT, CENTRAL DISTRICT COURT, AND EASTERN DISTRICT COURT FOR THE PURPOSE OF GETTING EVERYONE ON THE SAME PAGE WITH THE COUNTY POLICY AND SAVING THE COUNTY MONEY.

MOTION FROM THE FLOOR DIED FOR A LACK OF A SECOND

Ms. Frenchko stated the Courts were getting 180 and 120 hours cash out hours and the non-union and bargaining are getting the same hours. There was discussion regarding the amounts being high and the Commissioners’ working hard to get the number of hours reduced. Further discussion regarding the Board not having authority to impose reduced hours, and possible court orders.

Vote on original Motion for Item #11 as read by the Clerk

Yeas: Cantalamessa, Malloy, Frenchko

Nays: None

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RE: AMEND AGENDA ITEM DATED 03/01/2023, JOURNAL VOL. 156, PAGE 25505, AUTHORIZING TRANSFER OF MR. CHARLES PARKS FROM POSITION OF DEPUTY DOG WARDEN FOR DOG KENNEL TO POSITION OF GROUNDSKEEPER WITH MAINTENANCE DEPARTMENT- - AMENDMENT NECESSARY TO CHANGE PAY RANGE IN YEARS

12. MOTION: Made by Mr. Malloy, seconded by Ms. Frenchko, amend Agenda Item dated March 1, 2023, Journal Volume 156, Page 25505, authorizing the transfer of Mr. Charles Parks from the position of Deputy Dog Warden for the Dog Kennel, and to correct pay range in years to Pay Range 4 (14 years, Step 12), \$19.6135 per hour, to the position of Groundskeeper with the Maintenance Department, Pay Range 4 (14 years, Step 12) \$19.6135 per hour, as per the Settlement Agreement between Mr. Charles Parks, the Trumbull County Board of Commissioners, and the AFSCME Local 2493, Ohio Council 8, signed on February 24, 2023—AMENDMENT necessary to change pay range in years.

Yeas: Malloy, Frenchko
Nays: Cantalamessa

RE: APPROVE SICK AND VACATION LEAVE CONVERSION PLAN FOR AFSCME -- LOCAL 3196, EMPLOYEES OF COUNTY AUDITOR

13. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, approve the attached Sick and Vacation Leave Conversion Plan for AFSCME, Local 3196, employees of the TRUMBULL COUNTY AUDITOR for the term effective January 1, 2023 through December 31, 2023. The plan is in compliance with Ohio Revised Code Section 145.01 and Ohio Administrative Code 145-1-26, and shall be submitted to the Public Employees Retirement System (OPERS) for acceptance prior to their March 31, 2023 deadline.

Ms. Frenchko stated for the record, the hours for Item #13 were 100 and 180.

Yeas: Cantalamessa, Malloy, Frenchko
Nays: None

Ms. Frenchko voted yes because item #13 was part of a contract.

RE: RESOLUTION HONORING MR. ADRIAN S. BIVIANO UPON HIS RETIREMENT-TRUMBULL COUNTY AUDITOR

14. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to adopt a Resolution honoring MR. ADRIAN S. BIVIANO upon his retirement with over 42 years of dedicated public service as the Controller, Chief Deputy Auditor and TRUMBULL COUNTY AUDITOR—the position from which he is retiring. The Board of Trumbull County Commissioners joins the staff of the County Auditor’s Office in wishing Adrian continued success in his future endeavors, and hopes his well-deserved retirement will be as rewarding as his years of public service.

Yeas: Cantalamessa, Malloy, Frenchko
Nays: None

**RE: ADVERTISE FOR BIDS
FOR FURNISHING LABOR, MATERIAL AND
EQUIPMENT AS LISTED FOR TRUMBULL COUNTY
COURTHOUSE HVAC UPGRADES, PHASE 2 - VAV
BOX AND CONTROLS REPLACEMENT –
BUILDING INSPECTION**

15. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to advertise for bids for the furnishing of all labor, material and equipment necessary for the TRUMBULL COUNTY COURTHOUSE HVAC UPGRADES, PHASE 2 - VAV Box and Controls Replacement, 161 High Street NW, Warren, OH in accordance with project specifications; publication shall be one time in the Tribune Chronicle with notice also posted on the County’s Internet Site on the worldwide web found at <http://www.demandstar.com> and on the Commissioners’ website at www.commissioners.co.trumbull.oh.us; subject to approval from Baker, Dublikar, Beck, Wiley & Mathews, ARPA Legal Counsel; this action per the request of Michael J. Sliwinski, P.E., Trumbull County Chief Building Official.

Yeas: Cantalamessa, Malloy, Frenchko
Nays: None

(Legal Notice recorded in Journal Page(s)_____.)

**RE: RESOLUTION AUTHORIZING
EXPENDITURE FOR RESPONDING TO OR MITIGATING
THE PUBLIC HEALTH EMERGENCY FROM AMERICAN
RESCUE PLAN ACT FUNDS -- SEXTON & ASSOCIATES
ARCHITECTS, INC.**

16. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, resolution Authorizing Expenditure for Responding to or Mitigating the Public Health Emergency from American Rescue Plan Act Funds- Sexton & Associates Architects, Inc.

WHEREAS, the County has received a distribution of monies (the “ARPA Funds”) from the American Rescue Plan Act of 2021 (“ARPA” or the “Act”); and

WHEREAS, Congress passed the Act effective March 11, 2021; and

WHEREAS, Section 603 created the Coronavirus Local Fiscal Recovery Fund which, among other things, appropriated money to cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (Covid-19); and,

WHEREAS, Department of Treasury Final Rule, published at 31 CFR Part 35, provides, in part, that, under the Category of Eligible Uses for Public Health and Economic Impacts, certain populations may be presumed to have been adversely impacted by the COVID-19 pandemic, including populations located within a Qualified Census Tract (QCT), as well as populations deemed to be “low- to moderate-income” within the meaning of the Final Rule; and

WHEREAS, large portions of Trumbull County are located within the QCT; and

(Continued)

16. ARPA Resolution - Sexton & Associates Architects, Inc.-(Cont'd)

WHEREAS, the Final Rule defines “low income” as households with: (i) income at or below 185 percent of the Federal Poverty Guidelines (FPG) or (ii) income at or below 40 percent of the Area Median Income (AMI); the Final Rule defines “moderate income” as households with: (i) income at or below 300 percent of the FPG or (ii) income at or below 65 percent of the AMI; and the Final Rule clarifies that in calculating the FPG or AMI for populations rather than individual households, the default household size is three; and

WHEREAS, pursuant to the Final Rule, the Youngstown-Warren-Boardman population, the threshold for “low income” is \$40,625 annually and the threshold for “moderate income” threshold is \$65,880; and

WHEREAS, pursuant to the US 2021 Census Data, the median household income from Trumbull County is \$50,258; and

WHEREAS, the Trumbull County population as a whole is either located within the QCT or otherwise falls within the meaning of low- to moderate-income within the meaning of the Final Rule and therefore is presumed to have been adversely impacted by the pandemic; and

WHEREAS, the Final Rule permits expenditures under category one, responding to or mitigating the effects of the COVID-19 pandemic, when the entity has identified a population presumed harmed by the pandemic, and the expenditures reasonably respond to a need created by or exacerbated by the pandemic; and

WHEREAS, the Trumbull County Fair hosts an annual fair which has between 30,000 and 45,000 annually, provides 4-H Programming for the community, which includes 25 education and community groups which serves over 700 Trumbull County youths, hosts several community nonprofit groups, is utilized by community groups for events and fundraisers, and the Fair otherwise hopes to continue to host more events and races for the general public, which will serve the community and attract tourism to the area; and

WHEREAS, the Trumbull County Fair previously determined that the former 4-H building was inadequate to safely serve the needs of the 4-H clubs and community at large, as its design did not allow for installation of a sufficient HVAC system, did not allow for social distancing or sanitation, and was otherwise rapidly deteriorating to a state of disrepair where the structure was no longer safe, and therefore the former 4-H structure was demolished in 2022; and

WHEREAS, a new 4-H Building is essential for the County Fair to continue operation, continue to safely host 4-H clubs, to aid in lost instructional time, to continue to provide educational opportunities to the Trumbull County youths who participate in the 4-H groups, as well as other educational and nonprofit groups, and to encourage expanded use by community groups for clubs, events, fundraisers, outdoor recreational events, and other attractions to serve the community and encourage tourism; and

WHEREAS, a new 4-H building is necessary to enable proper ventilation and air quality control, as well as sanitation and social distancing for all County-sponsored programs, as well as all other programs and uses of the facility; and

WHEREAS, the Trumbull County Fair has a total of twelve horse barns that have had deteriorating roofs, eight of which have been replaced and four which still need to be replaced; and

WHEREAS, replacement of the Horse Barn roofs is necessary to enable the 4-H clubs, as well as other racing clubs and events, to continue to safely utilize the horse barn facilities at the County Fair; and

(Continued)

16. ARPA Resolution - Sexton & Associates Architects, Inc.-(Cont'd)

WHEREAS, in 2020 and 2021, the Trumbull County Fair partnered with the Trumbull County Health Department to conduct vaccine clinics in the Trumbull County Fair parking lot, which enabled the Health District to administer over \$42,000 vaccines to Trumbull County residents; and

WHEREAS, as a result of the clinic, which resulted in tens of thousands of cars driving through the parking lot, the parking lot deteriorated and is no longer safe for general use by the Trumbull County Fair Ground; and

WHEREAS, the County has determined that replacing the 4-H Building, the Horse Barn roofs, and replacing the Fair Ground parking lot is reasonably responsive and necessary to ensure that Trumbull County residents may continue to have access to educational programming, educational facilities, agricultural programming and facilities, and enable residents to have access to affordable event spacing, as well as encourage expanded and increased horse racing events and other entertainment programming to improve the community and expand tourism.

WHEREAS, the County has identified a project which, in the judgment of the Board, qualifies as a type of project which will respond to and mitigate the effects of the pandemic which consists of the following:

Replacement of the 4-H building: architectural/engineering services – \$4,300

Replacement of the Horse Barn Roof – \$95,656

Replacement of Fair Parking lot - \$112,988.00

This Project will be categorized as Expenditure Category EC 2.37 – Economic Impact Assistance – Other

THEREFORE, BE IT RESOLVED by the Commissioners that:

1. The Project is hereby authorized and shall be paid for from the ARPA Funds.
2. The Project described herein serves the objectives of the Act by assisting a population presumed to have been impacted by the COVID-19 pandemic and responding to the need created by ensuring the continued operation of 4-H programming, which will aid in addressing lost instructional time, as well as other community educational and agricultural programming, providing accessible and affordable community event space, and assisting in expanding community events and promoting tourism.
3. Accordingly, the Project is in the best interests of the County and is deemed a priority for the community.
4. The Project is hereby authorized and shall be paid for from the ARPA Funds in the amount of/an amount not to exceed:
\$4,300 for Architectural/Engineering Services
\$96,656 for the Horse Barn Roof Replacement
\$112,988.00 for the Fair Parking Lot Replacement
5. No obligations paid under the authority of this Resolution were incurred prior to March 3, 2021.

Ms. Frenchko stated the Resolution for Item #16 to support Sexton and Associates didn't exist yesterday and she called the ARPA Counsel, Attorney Rogers to make sure the Resolution done so there was no further delay.

Yeas: Cantalamessa, Malloy, Frenchko

Nays: None

**RE: AWARD PROPOSAL
SEXTON & ASSOCIATES ARCHITECTS, INC.
TO PROVIDE TECHNICAL SPECIFICATIONS FOR
TRUMBULL COUNTY FAIR GROUNDS AS LISTED**

17. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to accept and award the proposal for professional services as submitted by SEXTON & ASSOCIATES ARCHITECTS, INC. 611 Housel Craft Road, Cortland, OH 44410, to provide the technical specifications for Trumbull County Fair Grounds Board Office Parking and Horse Barn Repairs, 899 Everett Hull Road, Cortland, OH 44410, in an amount not to exceed \$4,300.00 - to be paid from fund No. 077-1000-1000-1-505610, AND to authorize Denny Malloy, President of the Board of Commissioners to execute any/all documents necessary to effectuate this Agreement; subject to approval from Baker, Dublikar, Beck, Wiley & Mathews, ARPA Legal Counsel; this action per the recommendation of Michael J. Sliwinski, Trumbull County Chief Building Official and William Hart Trumbull County Maintenance Supervisor.

There was discussion related to the amounts of the Resolution being lumped together. Mr. Malloy said this was discussed at the Public Workshop with Mr. Misocky and Mr. Sliwinski. Ms. Frenchko said she discussed it with Attorney Rogers.

Yeas: Cantalamessa, Malloy, Frenchko

Nays: None

Document(s) recorded on Journal Page(s)_____.)

**RE: CHANGE ORDER NO. 4
UNITED CONTRACTORS, INC.,
FOR VOTER ACCESS IMPROVEMENTS
AS LISTED -- BOARD OF ELECTIONS**

18. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to approve Change Order No. 4 with UNITED CONTRACTORS, INC., 7126 Brookwood Drive, Brookfield, OH 44403, for the VOTER ACCESS IMPROVEMENTS for the TRUMBULL COUNTY BOARD OF ELECTIONS, 2947 Youngstown Warren Road, Warren, OH 44484, in the amount of \$13,888.00 revising the total contract amount to \$418,733.00 to be paid from ARPA fund No. 077-011-1000-1000-1-505506. Change Order No. 4 is necessary due to the following; subject to approval from Baker, Dublikar, Beck, Wiley & Mathews, ARPA Legal Counsel; this action per the request of Michael J. Sliwinski, P.E., Trumbull County Chief Building Official.

Item 1. Terminate and test the new data cables, provide patch panel at server rack, remove 2-post rack and install a 4-post rack requested by and with the assistance of Trumbull County IT department.

Item 2. Provide for assembly of and provide for data and power outlets to owner provided office furniture (cubicles).

Item 3. Removal of existing, outdated server room cooling device.

Item 4. Level existing floor at location of new entrance doorway.

Total Increase of this Change Order: **\$13,888.00**

Ms. Frenchko stated the Board needs to be careful regarding change orders. She said the amount is low, and she feels comfortable voting on it. She spoke about being careful with Change Orders that change the original scope of work, and said they should go through the Prosecutor's Office for review first. She stated the cleanest way to do change orders that change the original scope of work, is to obtain three quotes. She said this agenda item is under a certain amount, so she feels comfortable voting on it. There was further discussion regarding the task being in line with the remodel, changing the scope of work being allowable, as long as the task is in line. There was discussion about an email received from Mr. Danso stating the Board needs to work with Department Heads to determine if the work is within the scope, or the task is in line relative to obtaining three quotes. Ms. Frenchko stated some change orders have been illegal in the past. Mr. Cantalamessa said there have been no illegal change orders and said that statement was perpetuating a false narrative. Ms. Frenchko referenced one for the cost of materials and stating you can't do change orders for that purpose.

Yeas: Cantalamessa, Malloy, Frenchko

Nays: None

Change Order recorded on Journal Page(s)_____.)

**RE: ACCEPT MAINTENANCE BOND NO. 30052088
BOAK & SONS, INC. FOR PY2021 CDBG COMMUNITY
DEVELOPMENT GRANT PROGRAM (B-F-21-1CS-1 &
CDBG RLF) FOR THE GIRARD MULTI-
GENERATIONAL CENTER ROOF REPLACEMENT
PROJECT (PROJECT 2; ACTIVITY 2) SENIOR
CENTERS**

19. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to accept Maintenance Bond No. 30052088 issued by Western Surety Company for work completed by BOAK & SONS, INC., 75 Victoria Road, Youngstown, OH 44515, for the PY2021 CDBG Community Development Grant Program (B-F-21-1CS-1 & CDBG RLF) for the Girard Multi-Generational Center Roof Replacement Project (Project 2; Activity 2) Senior Centers, 443 Trumbull Avenue, Girard, OH 44420. The Maintenance Bond is in the amount of 20 percent (\$38,996.40) of the final project price of \$194,982.00 and is valid for two (2) years commencing December 27, 2022, and ending December 27, 2024; this action per the recommendation of Emily Moran, Grants Coordinator.

NOTE: On May 25, 2022, duly recorded in Journal Volume 154, Page 24816, the Board of Commissioners awarded the contract to Boak & Sons, Inc., Change Order No. 1 was approved on November 30, 2022, duly recorded in Journal Volume 155, Page 25236, extending the time period for the contract, Change Order No. 2 was approved on January 5, 2023, revising the final contract price to \$194,982, duly recorded in Journal Volume 155, Page(s) 25348.

Yeas: Cantalamessa, Malloy, Frenchko
Nays: None

(Bond recorded on Journal Page(s)_____.)

**RE: RECEIVE/FILE MONTHLY ACTIVITIES
REPORT DOG KENNEL – FEBRUARY 2023**

20. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to receive and place on file the Monthly Activities Report for the TRUMBULL COUNTY DOG KENNEL for the month of FEBRUARY 2023; as submitted by Michelle Goss, Chief Executive Dog Warden.

NOTE: Monthly Report shall be recorded on the Journal for record purposes.

Yeas: Cantalamessa, Malloy, Frenchko
Nays: None

Document(s) recorded on Journal Page(s)_____.)

**RE: ADVERTISE FOR BIDS
FOR TRU-1ST 2023 COUNTYWIDE ROAD
IMPROVEMENTS PROJECT FOR PAVING
PROGRAMS AND C.H. 105 SOUTH CANAL ST.
DRAINAGE UPGRADE PROJECT
COUNTY ENGINEER**

21. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to authorize the Clerk of the Board of Trumbull County Commissioners to advertise for sealed bids for the TRU-1st 2023 COUNTYWIDE ROAD IMPROVEMENTS PROJECT for paving programs for the townships of Bazetta, Bloomfield, Braceville, Champion, Howland, Hubbard, Johnston, Liberty, Mecca, Vienna, Warren and Weathersfield, the Villages of Newton Falls and Orangeville; the Cities of Hubbard and Niles AND Trumbull County’s C.H. 105 South Canal Street Drainage Upgrade Project; this action per the recommendation of the County Engineer.

Yeas: Cantalamessa, Malloy, Frenchko
Nays: None

Legal Notice recorded on Journal Page(s) _____.)

**RE: SPECIAL ANNUAL SUPPLIER FLEET
PERMIT-COUNTY ENGINEER**

22. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to concur with the Trumbull County Engineer to grant the Special Annual Supplier Fleet Permit for fleet vehicles to transport aggregate, concrete, construction goods or other like materials (*not to exceed 80,000 lbs. gross vehicle weight*), to sites located upon load posted Trumbull County roadways requested by the company listed. The necessary permit fee and insurance information have been submitted and approval is subject to the conditions listed on the permit.

- **BARRACKMAN TREE SERVICE**
4149 Countywide Line Turnpike Rd., Southington, OH 44470
Permit No.: AF-015-2023
Permit Effective: February 22, 2023 through February 22, 2024

Yeas: Cantalamessa, Malloy, Frenchko
Nays: None

**RE: SPECIAL HAULING PERMIT TO HAUL
STEEL COILS-COUNTY ENGINEER**

23. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to concur with the Trumbull County Engineer to grant the Special Hauling Permit to Haul Steel Coils on Trumbull County roadways, requested by the companies listed. The necessary permit fee has been submitted and approval is subject to the conditions listed on the permit.

- **JARO TRANSPORTATION**
975 Post Road, NW, Warren, OH 44483
Permit No.: 2023-040 through 2023-041
Permit Effective: February 24, 2023 through February 24, 2024

Yeas: Cantalamessa, Malloy, Frenchko
Nays: None

**RE: RIGHT-OF-WAY PERMITS
-COUNTY ENGINEER**

24. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to concur with the Trumbull County Engineer to grant the Right-of-Way Permits requested by the companies listed. The necessary permit fee has been submitted and approval is subject to the conditions listed on the permit.

- **NORTHEAST OHIO NATURAL GAS CORP.**, 8420 Station Street, Mentor, OH 44060, to bore under and work in the right-of-way of Bristol Champion Townline Rd. (C.H. 198B), in order to install as gas service line. This will be located approximately 875 feet west of Downs North Road (T.H. 207) in Champion and Bristol Townships.
- **PNM DEVELOPMENT GROUP LLC.**, 136 Mill Run Drive, Youngstown, OH 44505, to work in the right-of-way of Bell Wick Rd. (11D), in order to install 142' of 12 inch HDPE pipe. This will be located approximately 200 feet north of State Route 304 in Hubbard Township.
- **SPECTRUM/CHARTER COMMUNICATIONS**, P.O. Box 264, Lithopolis, OH 43136, to bore under and work in the right-of-way of Girdle Rd. (C.H. 223 C& D), in order to install cable and conduit. This will begin approximately 355' north of Larson West Rd. (T.H. 230) and extend south approximately 1,441 feet, in Farmington Township.

Yeas: Cantalamessa, Malloy, Frenchko
Nays: None

**RE: EXECUTE AMENDMENT #2
PURPOSE OF REALIGNMENT OF FUNDS TO
EXPAND PROGRAMMING AND SERVICES TO
YOUTH ALLOWABLE WITHIN YOUTH SUBSIDY
GRANT-- FUND 112 AND AUTHORIZE DENNY
MALLOY TO EXECUTE SAID AMENDMENT**

25. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to authorize Denny Malloy, President of the Board of Trumbull County Commissioners, to execute Grant Amendment #2 for the purpose of the realignment of funds to expand programming and services to Youth allowable within the Youth Subsidy Grant, Fund 112 that operates July 1, 2022 through June 30, 2023. Amendment #2 corresponds to the original Agenda Item dated May 12, 2022, Journal Volume 154, Page 24794, which had a projected grant allocation of \$1,159,790.66 and was subject to change. *These monies will provide for the continued implementation of a myriad of direct services to Trumbull County youth and families; this action per the recommendation of Stacy Ziska, Juvenile Court Administrator.*

SPECIAL NOTE: *AT SUCH TIME AS TRUMBULL COUNTY DOES NOT RECEIVE FUNDING, THE BOARD OF TRUMBULL COUNTY COMMISSIONERS HAS NO OBLIGATION TO FUND THIS PROGRAM.*

Yeas: Cantalamessa, Malloy, Frenchko

Nays: None

Agreement recorded on Journal Page(s)_____.)

**RE: APPROVE/RECORD PUBLIC OFFICIAL BOND
MR. ADRIAN S. BIVIANO –COUNTY AUDITOR --
BOND IS NECESSARY TO COVER REMAINING DAYS
OF AUDITOR BIVIANO’S TERM**

26. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to approve and record onto the Journal, for record purposes, the Public Official Bond No. B6773585 for ADRIAN S. BIVIANO, TRUMBULL COUNTY AUDITOR. *The Bond shall be deposited/filed with the County Treasurer; filing pursuant to the Ohio Revised Code 319.02.*

NOTE: The Public Official Bond is necessary to cover the remaining days of Auditor Biviano’s term. The Cincinnati Insurance Company required that this bond be issued for a term of four years, but their agent has confirmed in writing that it will be canceled and the cost pro-rated effective 12:01 am 03/13/23 when Auditor-Elect Yoder takes office.

- **ADRIAN S. BIVIANO**
Trumbull County Auditor
Bond Term March 8, 2023– March 8, 2027
Amount: \$5,000.00

Yeas: Cantalamessa, Malloy, Frenchko

Nays: None

Bond recorded on Journal Page(s)_____.)

**RE: REMOVE FROM TABLE ITEM NO. 22,
AGENDA DATE OF 03/01/2023 TO APPROVE
EMPLOYMENT -- MS. AMY SHANNON
SCHEDULER/ADMINISTRATIVE ASST.
COMMISSIONERS' OFFICE**

27. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to remove from Table Item No. 22, Commissioners' Meeting Agenda, under date of March 1, 2023, Journal Volume 156, page 25496, To approve the personnel action for the full-time employment of MS. AMY SHANNON as a SCHEDULER/ADMINISTRATIVE ASSISTANT with the TRUMBULL COUNTY COMMISSIONERS' OFFICE, effective Monday, March 20, 2023, *pursuant to the authorized job posting of August 31 through September 30, 2022.* Ms. Shannon will be paid the rate of \$17.10 per hour; this action per the recommendation of the Human Resources Department.

NOTE: Ms. Shannon's employment is contingent on successfully passing a pre-employment drug screen, and background check.

Yeas: Cantalamessa, Malloy, Frenchko
Nays: None

**RE: EMPLOYMENT -- MS. AMY SHANNON
SCHEDULER/ADMINISTRATIVE ASST.
COMMISSIONERS' OFFICE**

28. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to approve the personnel action for the full-time employment of MS. AMY SHANNON as a SCHEDULER/ADMINISTRATIVE ASSISTANT with the TRUMBULL COUNTY COMMISSIONERS' OFFICE, effective Monday, March 20, 2023, *pursuant to the authorized job posting of August 31 through September 30, 2022.* Ms. Shannon will be paid the rate of \$17.10 per hour; this action per the recommendation of the Human Resources Department.

NOTE: Ms. Shannon has successfully passed a pre-employment drug screen and background check.

****Summarized Discussion regarding Item # 28 placed at the end for page numbering purposes****
Yeas: Cantalamessa, Malloy,
Nays: Frenchko

**MS. FRENCHKO VOTED NO STATING SHE DOESN'T BELIEVE THEY NEED A
FULL-TIME SCHEDULER POSITON**

RE: CLOSE ROAD – COUNTY ENGINEER

29. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to grant permission to the County Engineer for a Road Closing due to a Culvert Replacement.

- **KALE ADAMS ROAD (C.H. 108B) located in Braceville Township;** closing location: Between Center World South Rd. (C.H. 133) and Hewitt Gifford Rd. (T.H. 84)

Closing Dates: Wednesday March 15, 2023 from 7:00 a.m. through 5:00 p.m.

Yeas: Cantalamessa, Malloy, Frenchko
Nays: None

**RE: RESOLUTION
AUTHORIZING EXPENDITURE FOR RESPONDING
TO OR MITIGATING THE PUBLIC HEALTH
EMERGENCY FROM AMERICAN RESCUE PLAN ACT
FUNDS -- RIDGEVIEW TOURS LLC**

30. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, resolution Authorizing Expenditure for Responding to or Mitigating the Public Health Emergency from American Rescue Plan Act Funds- Ridgeview Tours

WHEREAS, the County has received a distribution of monies (the “ARPA Funds”) from the American Rescue Plan Act of 2021 (“ARPA” or the “Act”); and

WHEREAS, Congress passed the Act effective March 11, 2021; and

WHEREAS, Section 603 created the Coronavirus Local Fiscal Recovery Fund which, among other things, appropriated money to cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (Covid-19); and,

WHEREAS, Department of Treasury Final Rule, published at 31 CFR Part 35, provides enumerated eligible uses to assist in responding to and mitigating the adverse economic effects of the COVID-19 pandemic, which include providing food assistance to low income or other eligible communities; and

WHEREAS, the Rule expressly states that aid may be provided to tourism, travel, hospitality and other impacted industries; and

WHEREAS, the Rule states that industries within the Leisure & Hospitality sector that have experienced an employment loss of eight percent or greater from December 2019, January 2020, and February 2020 to September 2021, October 2021, and November 2021 are presumed to have been adversely impacted by the pandemic and that reaching this determination, entities may look to regional data from the Leisure & Hospitality sector available through the U.S. Bureau of Labor Statistics; and

WHEREAS, the Ridgeview Tours, LLC, (“Ridgeview”) is an Ohio limited liability company located in Trumbull County that is locally owned and provides Scenic and Sightseeing Transportation; and

WHEREAS, based upon the U.S. Bureau of Labor Statistics, and consistent with the parameters set forth in the Final Rule, the Scenic and Sightseeing Transportation industries in this region experienced an employment loss at a rate greater than eight percent; and

WHEREAS, Ridgeview has otherwise demonstrated that it experienced a revenue loss at an amount greater than \$100,000 as a direct result of the COVID-19 pandemic; and

WHEREAS, Ridgeview has requested funding to purchase a fifteen-passenger van for purposes of providing Scenic and Sightseeing Tours, in part to offset the rapidly rising costs of chartering buses or large vans from third parties; and

WHEREAS, the County has determined that Ridgeview’s request for funding to purchase a fifteen-passenger van specifically to continue providing Scenic and Sightseeing Tours through its Trumbull County based company is an eligible expenditure and necessary to respond to the adverse economic impact created by the COVID-19 pandemic and therefore will agree to:

(Continued)

30. ARPA Resolution – Ridgeview Tours-(Continued)

A one-time grant to Ridgeview in the amount of \$65,000 to be used for the purchase of a fifteen passenger van

This Project will be categorized as Expenditure Category EC 2.35 – Aid to Tourism Travel, or Hospitality.

THEREFORE, BE IT RESOLVED by the Commissioners that:

1. The Project is hereby authorized and shall be paid for from the ARPA Funds.
2. The Project described herein serves the objectives of the Act by providing aid to tourism, an adversely impacted industry within the meaning of the Final Rule.
3. Accordingly, the Project is in the best interests of the County and is deemed a priority for the community.
4. The Project, a one-time grant to the Ridgeview, is hereby authorized and shall be paid for from the ARPA Funds in the amount of \$65,000.
5. The Commissioner may execute the grant agreement with Ridgeview attached hereto as Exhibit 1 and incorporated herein.
6. No obligations paid under the authority of this Resolution were incurred prior to March 3, 2021.

Yeas: Cantalamessa, Malloy, Frenchko
Nays: None

**RE: AGREEMENT BETWEEN COMMISSIONERS AND
RIDGEVIEW TOURS, LLC FOR PURCHASE OF
FIFTEEN PASSENGER VAN FOR PURPOSES OF
PROVIDING SCENIC AND SIGHTSEEING TOURS**

31. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to authorize an Agreement by and between the Board of County Commissioners of Trumbull County, Ohio (“BTCC”) and Ridgeview Tours, LLC (“Ridgeview”) 5488 Kinsman Road, Middlefield, OH 44062, for the purchase of a fifteen passenger van for the purposes of providing Scenic and Sightseeing Tours through its Trumbull County based company, as fully described in Exhibit A attached hereto and incorporated by reference (“the Program”). BTCC will disperse the sum of Sixty-Five Thousand Dollars (\$65,000.00) to (“Ridgeview”) from ARPA funds received under H.B. 481, for the exclusive use of (“the Program”) and in full compliance with the terms of the Agreement, subject to the approval of Baker, Dublikar, Beck, Wiley & Mathews, Trumbull County ARPA legal counsel,

Ms. Frenchko spoke about Item #31 and the reasons why she supported the item as there have been a few complaints. She spoke about the importance of tourism and how it positively relates to economic development.

Yeas: Cantalamessa, Malloy, Frenchko
Nays: None

****Summarized Discussion regarding Item # 28 (Cont'd)**

Ms. Frenchko said the only things this person would be doing is scheduling and doing decorative resolutions. Ms. Frenchko stated when the previous scheduler took leave, the schedules were done in-house, and they were done satisfactory so there's no reason to fill the position. The Clerk stated she is currently doing the schedules and she hardly has time to do it. She further stated this person would be in charge of the county auction and it is difficult because she is so busy. The Clerk further stated there is so much inventory that needs to be advertised on the county internet to be disposed of. The Clerk said the scheduler will also do the workshop minutes as they are so behind as there has been no time. She said the current meeting will take over four hours to transcribe with all the motions and amendments. The Clerk said the office needs the scheduler and more journal Clerks as currently two people (the Clerk and Assist) are doing all the legislation for the County. The Clerk said she reaches out to the Prosecutor's Office for help, but recently received a letter (email) from the Prosecutor's Office stating, they can't be the clearing house for everything that's on the Agenda. The Clerk addressed Ms. Frenchko and said she sends things down and doesn't want her to think she is not doing what she is told, but she has to choose to send down what's reasonable as they are also so busy. She continued and said she is working over and also on weekends trying to make sure everything is done--and adding the schedules is a lot. Ms. Frenchko said in 2021, everyone in the dept. received promotions and raises for sharing duties that were previously done by the former Clerk. Mr. Malloy stated he didn't believe that was a true statement. Ms. Frenchko spoke about the receptionist job which entails doing payroll every two weeks, taking phone calls when they come in, and the receptionist job description also includes scheduling. Ms. Frenchko spoke about not having a job study, and needing management positions. There was discussion regarding the workshop minutes being discussed in a public meeting, and the former clerk's comp time average. Ms. Frenchko said the Clerk wasn't qualified as they didn't advertise for the position. The Clerk asked Ms. Frenchko who she was referring to as not qualified. Ms. Frenchko said Ms. Godfrey worked in a more administrative capacity and the Prosecutor's Office stated the office lost a couple of valuable assets when Paulette left as she knew how to put RFP together.

Mr. Cantalamessa stated the former Clerk did not put together RFP's and the Prosecutor's Office was referring to Mr. Misocky. Ms. Frenchko stated the former Clerk knew how to do things without asking the Prosecutor's Office all the time. Mr. Malloy said the staff is overworked. Ms. Frenchko said money is being paid for personnel at an unsustainable rate. There was discussion relating to Ms. Frenchko wanting her own assistant. Mr. Malloy said the facts back it up and he can pull the former clerks timesheets relating to being overworked as they need to look at the hours of comp time their acquiring now because they don't have enough staff to get the work done in a normal week. Ms. Frenchko stated she has been trying to get Collaborative Software from day such as Docu-sign and more technology. She said they were supposed to have some type of collaborative software by January 1st, she's had it on the Agenda four or five times, it was discussed at the Budget Hearings, and staff wouldn't have to do what they are doing at the rate if they had better software. Mr. Cantalamessa said data spoke about Collaborative software and it would have to coincide with what is already in place or it could crash the system, and this was previously discussed. Mr. Cantalamessa said they could have IT come and give a statement as there been supply chain issues according to an email he received. Discussion continued regarding Mr. Lamancusa getting kiosks for residents to make payments so they don't have to pay someone—being the same concept. There was discussion regarding the scheduler, collaborative software taking the place of paper, emails (digital), and Ms. Frenchko's computer.

Summarized Discussion with Public Comments

Mr. Malloy spoke about a letter (email) received from Mr. Jason Toth of the Prosecutor's in reference to sending agenda items to their office for pre-agenda review. Mr. Malloy read part of the email where Mr. Toth stated, his office was not the clearing house for all items that go on the agenda. Ms. Frenchko asked what agenda item Mr. Toth was referring to, and the Clerk should know what things should be sent for review. She further stated, items such contracts, or change orders—those are things they need review. Mr. Cantalamessa said Asst. Prosecutor Danso weighed in via email regarding change orders stating, not all change orders need to go to the Prosecutor's Office for review, as some are administrative in nature.

Ms. Frenchko spoke about correcting the pay for the new hr director stating Ms. DeVengencie-Bush had no hr experience and pay is based on years of experience. There was discussion regarding the Sanitary Engineer giving credit years for someone having experience within their related field. Ms. Frenchko asked for the pay rate to be changed as she felt the new director would be learning on the job. Ms. Frenchko stated she was considering making a motion, but first asked if Mr. Cantalamessa would be willing to trade computers with her. Mr. Malloy asked if this was the first time Ms. Frenchko asked Mr. Cantalamessa to trade computers because he's seen statements regarding this. Mr. Cantalamessa said he wanted to move past the drama. Ms. Frenchko stated it was Mr. Cantalamessa's idea and she appreciated it.

Mr. Kelley Glenn, Niles, Ohio spoke about his wife, Christine Glenn, former Admin. Assistant/Scheduler stating he wanted to set the record straight. Mr. Glenn spoke about Item #28 (hiring of a new scheduler), stating his wife did the scheduler job for 11 years at a pay range 4. He said Ms. Frenchko has made statements that everyone got raises in the Commissioners' Office. He said that statement was not true as his wife was a

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pay grade 4, asked for a raise that was turned down. Mr. Glenn said his wife did over 40 resolutions and ran the auction (Gov Deals).

(Continued)

Summarized Discussion with Public Comments-(Cont'd)

Ms. Frenchko responded to Mr. Glenn stating Ms. Glenn was denied raises because it was a part-time type job and she received a benefit by working in another building as a result from a settlement agreement. Mr. Glenn stated he would like a copy of the settlement agreement. He said his wife was present from 8:30 to 4:30 doing her job.

Ms. Debbie Roth handed the Board a copy of a study performed by the Ohio EPA regarding the Mahoning River issue, and asked the Board to review it. She spoke about the study being generalized and not specific to address her concerns. She asked the Board to stop the dam from being moved until studies were complete for safety concerns. She further stated Trumbull Metro Parks Board has not been cooperative with communication and asked the Board to share a copy of the study with them. Ms. Roth said she hasn't received any sewer updates and will be applying for forgiveness loans again. Mr. Newbrough addressed Ms. Roth's concerns relating to the sanitary sewer update. He mentioned the Yankee Lake Project and new rules the EPA has regarding principal forgiveness. Mr. Newbrough further stated he spoke to Eastgate and the EPA regarding these matters. There was discussion regarding the PTI Application that was submitted with expected approval in the coming weeks. Ms. Frenchko spoke about the 2nd round of funds stating she contacted them because no applications were submitted for this round. Ms. Frenchko stated the Meadowbrook Project had not been touched since last year and she asked them to consider the project. Ms. Frenchko further stated, the state told her it wasn't updated so it wasn't eligible, but they did a questionnaire and allowed the Yankee Lake Project to be considered. She spoke about the Meadowbrook being a Consent Decree Project and believes it would have been considered first if it was updated. Mr. Newbrough spoke about the Meadowbrook Project stating he asked for \$250,000 for engineering costs, and financing the contact with ARPA Funds. Mr. Newbrough disagreed with the suggestion he missed an opportunity with the Meadowbrook Project. There was discussion regarding the rounds of funding, the phase of the Meadowbrook Project, the state portal, ODNR grant, questions regarding the FEMA study being submitted to ARPA Counsel, citizens of Warren Township wanting to move forward in a positive direction, and the Board doing what they can to help and correct the situation. There was discussion regarding the poor conditions at the Board of Health and money they have obtained through grants that would allow them to expand. The discussion continued regarding lack of space for interns, employees being in cubicles with no storage, conditions being comparable to those at the dog pound, opportunity with former bank property located in the City of Cortland, discussion with Port Authority and Cortland Planning Department, proposed new building meeting the needs of the health dept. and other satellite departments, and the proposed new building recently remodeled with new carpeting and paint. There was discussion regarding using the drive-thru lanes for vaccinations and residents from the City of Warren needing to use the city's health department. Mr. Malloy asked if the Board would ascertain or give him a second so they could explore the possibility of taking care of the health department to provide a better working environment in looking into new space. Mr. Cantalamessa said they could explore other options and this building could be one of them. Mr. Malloy said he was asked to see if Mr. Hart could assist the Health Department in blowing out a wall to make more office space. Ms. Frenchko stated she's wanted a preventative maintenance plan since starting her term as Commissioner, so every building they have is graded. She stated the County has continued to acquire property and real estate they haven't been able to maintain. She spoke about demolishing the Wean Building and the cost over a million dollars and similar situation with the bank building. She stated everyone at the Board of Elections would have had to leave as they had a Notice to Vacate if it weren't for ARPA Funding. Ms. Frenchko stated acquiring all of these properties takes away from the County's tax base. She spoke of wish list and what one needs to get by and spending tax payer's money. She asked how many additional employees they will need to maintain the buildings, and stated buildings the County already has have additional space in them such as the Stone and Bank Building. Ms. Frenchko spoke about a phone call Mr. Malloy received from a realtor and asked Ms. Frenchko her opinion. Ms. Frenchko spoke about not liking to do things that are contrary to Sunshine, no appraisal for the property, comparative market analysis, Coroner wanting to buy a building using appraisals outside of the market here.

Mr. Malloy spoke about space of the 911 Center. Mr. Cantalamessa spoke about space for the dog pound and public health is being funded more and more and he will have a conversation with Mr. Migliozi to better understand his needs. Ms. Frenchko said she is not interested in acquiring more property. Mr. Malloy said he thinks the Health Dept., 911 and the Dog Kennel need new facilities. Ms. Frenchko agreed there was a problem with the 911 building, but did not think there was a problem with the Health Dept- other than size. Mr. Glenn spoke about the deteriorating conditions at the Stone Building. There was discussion relating to making due with what you have, the Stone building, Ms. Frenchko's computer, functioning windows at the Stone Building and DJFS, maintaining what the County has, and keeping everything centrally located.

Mr. Shawn Shook spoke about Ms. Frenchko not attending the Public Workshop, questions why Mr. Malloy and Ms. Frenchko are blocking people on social media. He asked for the record, why he was blocked. Ms. Frenchko thanked Mr. Shook for his comments. Mr. Malloy stated he didn't know he blocked anyone on social media and would look into it and he tried to meet up with Mr. Shook in the past.

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RE: ADJOURN

MOTION: Made by Mr. Frenchko, seconded by Mr. Cantalamessa, to adjourn the Regular Meeting of March 8, 2023 @ approximately 12:00, and to meet again in Regular Session on March 15, 2023.

Yeas: Cantalamessa, Malloy

Nays: None

WE CERTIFY THAT EACH AND ALL OF THE FOREGOING TO BE CORRECT.

DENNIS MALLOY, PRESIDENT

MAURO CANTALAMESSA, COMMISSIONER

NIKI FRENCHKO, COMMISSIONER

ATTEST:

PAULA J. VIVODA-KLOTZ, CLERK