

Week of January 3, 2022

Meeting of January 5, 2022

The Board of County Commissioners, Trumbull County, Ohio, met for a Regular Meeting on the 5th day of January, 2022, in the office of said Board, with the following members present:

Niki Frenchko, Commissioner
Frank S. Fuda, Commissioner

Commissioner Fuda commented that the Lord’s Prayer is not just a Catholic prayer.

Commissioner Frenchko requested a moment of silence for everyone to use at their own discretion.

RE: MINUTES (RE-ORG)

1. To dispense with reading the minutes of the Reorganization Meeting dated January 3, 2022.

The Clerk commented that Ms. Kelly Clark has the meeting Agenda completed, however; she has not had the opportunity to review it yet. Ms. Frenchko stated that Item #1 should not have been placed on today’s Agenda due to its unavailability to the Commissioners’ for review.

COMMISSIONER FRENCKO MOVED TO TABLE ITEM #1 UNTIL THE COMMISSIONERS HAVE THE OPPORTUNITY TO REVIEW THE RE-ORG AGENDA.

MOTION DIED FOR LACK OF SECOND.

MR. FUDA MADE A MOTION TO DISPENSE WITH READING THE MINUTES OF THE REORGANIZATION MEETING DATED JANUARY 3, 2022.

MOTION DIED FOR LACK OF SECOND.

RE: PUBLIC COMMENTS/QUESTIONS WITH REGARDS TO AGENDA ITEMS ONLY

2. To allow for Public Comments Or Questions regarding Agenda Items only.
NOTE: Comments will be limited to two minutes to allow the meeting to proceed in a timely manner.

Discussion between both Commissioners regarding Item #2.

COMMISSIONER FRENCKO MOVED FOR ITEM #2.

MOTION DIED FOR LACK OF SECOND.333

Continued discussion between both Commissioners regarding Item #2.

RE: SPECIAL ANNUAL SUPPLIER FLEET PERMIT-COUNTY ENGINEER

3. **MOTION:** Made by Ms. Frenchko, seconded by Mr. Fuda, to concur with the Trumbull County Engineer to grant the Special Annual Supplier Fleet Permit for fleet vehicles to transport aggregate, concrete, construction goods or other like materials (*not to exceed 80,000 lbs. gross vehicle weight*), to sites located upon load posted Trumbull County roadways requested by the company listed. The necessary permit fee and insurance information have been submitted and approval is subject to the conditions listed on the permit.

- **T & J HERSHY TRUCKING LTD.**
8635 Camp Rd., Dundee OH 44624
Permit No.: AF-068-2021
Permit Effective: December 17, 2021 through December 17, 2022

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RE: SPECIAL ANNUAL SUPPLIER FLEET PERMIT (Cont'd)

- **Z-TECH BUILDERS & EXCAVATORS, INC.,**
3301 Bazetta Road, Cortland, OH 44410
Permit No.: AF-064-2021
Permit Effective: December 15, 2021 through December 15, 2022

- **STEELHEAD TRUCKING**
4190 Gardner Barclay Rd. Farmdale, OH 44417
Permit No.: AF-067-2021
Permit Effective: December 10, 2021 through December 10, 2022

- **CLIFTON R. PRICE, JR.**
3481 Housel Craft, Bristolville, OH 44402
Permit No.: AF-066-2021
Permit Effective: December 10, 2021 through December 10, 2022

- **JOSEPH CLEER, CLEER EXCAVATING LLC.**
7166 Girdle Rd., W. Farmington, OH 44491
Permit No.: AF-069-2021
Permit Effective: December 22, 2021 through December 22, 2022

Yeas: Frenchko, Fuda
Nays: None

RE: SPECIAL HAULING PERMIT TO MOVE OVERWEIGHT EQUIPMENT -- COUNTY ENGINEER

4. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to concur with the Trumbull County Engineer to grant the Special Hauling Permit to Move Overweight Equipment over Trumbull County roadways, requested by the company listed. The necessary permit fee, bond and insurance have been submitted and approval is subject to the conditions listed on each permit.

- **DIAMOND STEEL CONSTRUCTION COMPANY**
P.O. Box 156, North Lima, OH 44452
Permit No.: 1042
Permit Effective: December 15, 2021 through December 19, 2021
To haul or move overweight equipment Scoville North Rd. (C.H. 161) and Niles Vienna Rd. (C.H. 56) in Vienna Township.

- **DIAMOND STEEL CONSTRUCTION COMPANY**
P.O. Box 156, North Lima, OH 44452
Permit No.: 1143
Permit Effective: December 21, 2021 through December 25, 2021
To haul or move overweight equipment over Larchmont Ave. (C.H. 1469 A & C) and N. River Rd. (C.H. 142 A & C) in Bazetta, Howland, and Warren Townships.

Yeas: Frenchko, Fuda
Nays: None

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RE: RIGHT-OF-WAY PERMITS -- COUNTY ENGINEER

5. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to concur with the Trumbull County Engineer to grant the Right-of-Way Permits requested by the companies listed. The necessary permit fee has been submitted and approval is subject to the conditions listed on the permit.

- **VILLAGE ENERGY COOPERATIVE ASSOCIATION**, 4100 Holiday Street N.W., Suite 201, Canton, OH 44718 to bore under and work in the right-of-way of Sodom Hutchings Road (C.H. 45 B) service address #2927 in order to extend a gas mainline. This will be located approximately 4,500 feet south of State Route 305 in Fowler Township.
- **DOMINION EAST OHIO**, 320 Springside Drive, Akron, OH 44333, to bore under and work in the right-of-way of Warner Road (C.H. 43 B), in order to install a gas service line at service address #878. This will be located beginning approximately 500 feet north of Breezewood Lake Dr., SE (T.H. 1466) in Brookfield and Vienna Townships.
- **DOMINION EAST OHIO**, 320 Springside Drive, Akron, OH 44333, to bore under and work in the right-of-way of Sodom Hutchings Rd. SE (C.H. 45 B), in order to install a gas service line at service address #934. This will be located approximately 870 feet south of Turkey Run (T.H. 1486) in Vienna Township.
- **DOMINION EAST OHIO**, 320 Springside Drive, Akron, OH 44333, to work in the right-of-way of State Rd., NW (C.H. 203 C), in order to install a gas service line at service address #968. This will be located approximately 675 feet south of Glenn Ave. (T.H. 566) in Champion Township.
- **OHIO EDISON**, 7993 State Route 5, Kinsman, OH 44428, to bore under and work in the right-of-way of Bradley Brownlee Rd. (C.H. 192 D), in order to rebuild and reconductor the pole line along Bradley Brownlee Rd., pole 516-58 to 154N-62, with 3 phase 336 AAC. This will begin at Sodom Hutchings Rd. (C.H. 450) and extend west approximately 0.8 miles to Stoddard Hayes Rd. (T.H. 249) in Johnston Township.
- **OHIO EDISON**, 7993 State Route 5, Kinsman, OH 44428, to bore under and work in the right-of-way of Sodom Hutchings Road (C.H. 45 C), in order to rebuild and reconductor the pole line along Sodom Hutchings Rd., pole 518-153 to 518-519. This will begin at State Route 305 and extend north approximately 3,400 feet north on Sodom Hutchings Rd. in Fowler Township.

Yeas: Frenchko, Fuda
Nays: None

RE: ACKNOWLEDGE PROPOSAL FOR AGGREGATE MATERIALS FOR 2022-2023 AND TO AUTHORIZE COMMISSIONERS' CLERK TO ADVERTISE FOR SEALED BIDS FOR PURCHASE OF AGGREGATE MATERIALS – COUNTY ENGINEER

6. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to acknowledge the Proposal for AGGREGATE MATERIALS for the year 2022-2023; AND to authorize the Clerk of the Board of Trumbull County Commissioners to advertise for sealed bids for the purchase of AGGREGATE MATERIALS for use by the Trumbull County Engineer, in accordance with the bid specifications as submitted by the Trumbull County Engineer—for the contract period of February 11, 2022 through February 10, 2023; this action per the recommendation of the Trumbull County Engineer.

Yeas: Frenchko, Fuda
Nays: None

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RE: APPROVE/RATIFY EMPLOYEE SUSPENSION
THIRTEEN (13) WORKING DAY WITHOUT PAY
SANITARY ENGINEERS DEPARTMENT

7. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to approve and ratify the personnel action for a thirteen (13) working day suspension, without pay, of an employee of the TRUMBULL COUNTY SANITARY ENGINEERS DEPARTMENT. The employee violated Article 15A-Attendance, Item A Step 4 and Step 5. The employee will serve the suspension from Thursday, December 16, 2021 until Monday, January 10, 2022; this action per the recommendation of the Sanitary Engineer.

Discussion between Ms. Frenchko, Mrs. Vivoda-Klotz and Mr. Jackson regarding the Clerk making sure the back-up info gets to the Commissioners' for review prior to the meetings. Ms. Frenchko stated publically that the Clerk must supply back-up documentation going forward for future meetings.

Yeas: None
Nays: Frenchko, Fuda

MR. FUDA COMMENTED TO TABLE ITEM #7.

MOTION DIED FOR LACK OF SECOND.

RE: EMPLOYMENT TRANSFER - MR. WILLIAM COURT
FROM POSITION OF SEWER LINE MAINTENANCE
CREW ASSISTANT TO POSITION OF PACKAGE
PLANT MAINTENANCE -- SANITARY ENGINEER'S
DEPARTMENT

8. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to approve the personnel action for the employment transfer of MR. WILLIAM COURT from the position of SEWER LINE MAINTENANCE CREW ASSISTANT Pay Range 4 (0 Years), to the position of PACKAGE PLANT MAINTENANCE, Pay Range 7 (0 years) with the Trumbull County Sanitary Engineer's Department, effective, Monday January 3, 2022, pursuant to the authorized job posting of December 1 to December 9, 2021; this action per the recommendation of the Human Resources Department in conjunction with the Sanitary Engineers Department.

NOTE: This vacancy is due to an employee promotion. Mr. Court holds the required CDL license with a tanker endorsement.

Yeas: Frenchko, Fuda
Nays: None

RE: APPROVE COLLECTIVE BARGAINING
AGREEMENT BETWEEN AMERICAN FEDERATION
OF STATE, COUNTY, AND MUNICIPAL EMPLOYEES
(AFSCME) LOCAL 3808A AND RECORDER'S OFFICE

9. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to Ratify the Collective Bargaining Agreement that was negotiated between the American Federation of State, County and Municipal Employees (AFSCME), Local 3808A and the Trumbull County Recorder's Office. The Local ratified the Agreement on December 15, 2021. The Term for this Collective Bargaining Agreement is August 1, 2021 through July 31, 2024; this action per the recommendation of Tod Latell, Trumbull County Recorder and Mr. Richard Jackson, Human Resources Director.

Discussion by Ms. Frenchko stating that she would like the Clerk to provide backup for these items in a timely manner prior to the meeting so the documents may be sufficiently reviewed. Ms. Frenchko would like Human Resources to do the same when it comes to matters of Union Agreements.

Yeas: Frenchko, Fuda
Nays: None

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RE: APPROVE AGREEMENT BETWEEN COMMISSIONERS AND COMMUNITY LEGAL AID SERVICES, INC. PROFESSIONAL SERVICES REQUIRED TO IMPLEMENT COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FAIR HOUSING SERVICES PROGRAM FOR TRUMBULL COUNTY -- TERM COMMENCING JANUARY 1, 2022, AND ENDING DECEMBER 31, 2023

10. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to approve an Agreement by and between the BOARD OF TRUMBULL COUNTY COMMISSIONERS and COMMUNITY LEGAL AID SERVICES, INC., 50 South Main Street, Suite 800, Akron, OH 44308 for professional services required to implement a COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FAIR HOUSING SERVICES PROGRAM FOR TRUMBULL COUNTY for the term commencing January 1, 2022, and ending December 31, 2023. Trumbull County agrees to pay Community Legal Aid Services, Inc. an amount of \$29,100.00—to be paid for from PY2021 Community Development CDBG Program Grant Fund No. 225-030-5121-5104-1-505607 (\$27,400 includes \$1,300 contribution from the City of Warren as they benefit from our scheduled trainings) and the PY2021 Community Housing Impact & Preservation Program Grant Fund No. 229-070-5121-5000-505607 (\$1,700).

A Request for Answer (RFA) was sent to COMMUNITY LEGAL AID SERVICES (CLA), INC. on May 20, 2021, and they returned an answer on May 28, 2021. CLA, INC. will continue to provide fair housing referrals, counseling, training and outreach in low-and-moderate income neighborhoods; this action per the recommendation of the Trumbull County Planning Commission and is subject to review and approval of the Prosecutor’s Office.

NOTE: The agreement term is for a two-year period rather than a one-year period as the State of Ohio Department of Development has changed their funding cycle length starting in PY2017. Trumbull County is required to fund a Fair Housing Program as part of the State’s Community Development Block Grant Program to ensure that all county residents have access to affordable and fair housing opportunities.

Yeas: Frenchko, Fuda
Nays: None

Agreement recorded on Journal Page(s)_____.)

RE: AMEND JOURNAL ACTION DATED 09/29/2021 AUTHORIZING PLANNING COMMISSION AND COUNTY EMERGENCY MANAGEMENT AGENCY TO PLAN, PREPARE AND SUBMIT A GRANT APPLICATION FOR THE HAZARD MITIGATION GRANT PROGRAM -- AMENDMENT IS NECESSARY TO REDUCE COMMITTED MATCH FUNDS

11. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to Amend the Journal Action dated September 29, 2021, Journal Volume 153, Page 24302, authorizing the Trumbull County Planning Commission (TCPC) and the Trumbull County Emergency Management Agency (TCEMA) to plan, prepare and submit a grant application for the Hazard Mitigation Grant Program (HMGP) administered by the Ohio Emergency Management Agency Mitigation Branch to purchase GIS data beneficial to Hazard Mitigation planning by reducing the committed match funds from \$126,275.00 to \$115,429.00 The adjusted amount represents the 12.5% local match obligation due to the project budget being reduced from \$1,010,199.00 to \$923,425.00.

NOTE: Funds will be expended during calendar year 2022

Yeas: Frenchko, Fuda
Nays: None

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RE: APPROVE SATISFACTION OF MORTGAGE – JOSEPHINE J. ROOD

12. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to approve THE SATISFACTION OF MORTGAGE for JOSEPHINE J. ROOD. Ms. Rood was assisted through Trumbull County’s HOME Program in 1999. The HOME mortgage was for a ten-year declining term. Ms. Rood has satisfied all terms and conditions of said mortgage.

Yeas: Frenchko, Fuda
Nays: None

Documents recorded on Journal Page(s)_____.)

RE: RATIFY SIGNATURE OF MAURO CANTALAMESSA EXECUTING AMENDMENT 1D FOR PY2021 CDBG ALLOCATION PROGRAM – AMENDMENT IS NECESSARY TO INCLUDE CORRECTED VERSION OF ATTACHMENT D; GRANTEE ASSURANCES AND CERTIFICATIONS WITHIN EXECUTED GRANT AGREEMENT

13. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, that The Trumbull County Planning Commission is requesting that the Board of Trumbull County Commissioners ratify the signature of Mauro Cantalamessa, President, executing Amendment 1_D for the PY2021 CDBG Allocation Program. Amendment 1_D is necessary in order to include a correct version of Attachment D; Grantee Assurances and Certifications within the executed grant agreement. **NOTE:** The Board of Trumbull County Commissioners authorized Mauro Cantalamessa, President, to execute the grant agreement on May 12, 2021, Journal Volume 153, Page 23969. The grant agreement was sent to Trumbull County electronically on November 18, 2021, and returned the same day with the President’s signature.

Yeas: Frenchko, Fuda
Nays: None

Documents recorded on Journal Page(s)_____.)

RE: AUTHORIZE PLANNING COMMISSION TO AWARD PRICE PROPOSAL FOR ENGINEERING SERVICES LYNN KITTINGER & NOBLE, INC. - PY2021 CDBG ALLOCATION PROGRAM AND TO AUTHORIZE COMMISSIONERS TO EXECUTE ALL RELATED DOCUMENTS

14. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to authorize the Trumbull County Planning Commission to award a price proposal for engineering services to a prequalified professional design firm, LYNN KITTINGER & NOBLE, INC., 2900 Elm Road NE, Warren, OH 44483 associated with the PY2021 CDBG Allocation Program AND to authorize the Board of Trumbull County Commissioners to sign and execute any related documents:

(Continued)

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RE: AUTHORIZE PLANNING COMMISSION TO AWARD (Cont'd)

- 1) Award a PER HOUSEHOLD PRICE PROPOSAL in the amount of \$2,550 to Lynn, Kittinger & Noble, Inc., 2900 Elm Road NE, Warren, OH 44483 for an initial award of \$38,250.00 (15 HH X \$2,550.00); a pre-qualified professional design firm, for engineering services associated with the PY2021 CDBG Allocation Program. The final number of households assisted is contingent on the number of households that will qualify for assistance and the results of the competitive bidding process AND;
- 2) Authorize the Board of Trumbull County Commissioners to sign and execute any related documents.

This project is to be funded through Fund No. 225-030-5121-5104-1-505610 (\$38,250.00)

NOTE: The agreement will be funded through the PY2021 CDBG Allocation Program (B-F-21-1CS-1). Lynn Kittinger & Noble, Inc. was selected from the county's pre-qualified list for projects estimated to cost less than \$50,000. The Trumbull County Sanitary Engineer's Office and Planning Commission staff ranked Lynn Kittinger & Noble, Inc. along with two other firms and selected Lynn Kittinger & Noble, Inc. as the most qualified firm to perform the necessary design work which was approved by the Board of Trumbull County Commissioners on December 1, 2021, Journal Volume 154, Page No. 24444.

Yeas: Frenchko, Fuda
Nays: None

**RE: CHANGE ORDER NO. 1 - FOUST CONSTRUCTION, INC.
 FOR HILDA-DRAPER INFRASTRUCTURE
 IMPROVEMENTS PROJECT AND AUTHORIZE
 FRANK S. FUDA TO EXECUTE CHANGE ORDER NO. 1**

15. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to approve Change Order No. 1 with FOUST CONSTRUCTION, INC., 1700 Wilson Ave., Girard, OH 44420, for the HILDA-DRAPER INFRASTRUCTURE IMPROVEMENTS PROJECT in the amount of \$25,543.99 increasing the contract amount to \$443,873.49 (\$418,329.50 + \$25,543.99) AND authorize Frank S. Fuda, President of the Board of Commissioners to execute said Change Order No. 1. The project is substantially complete with restoration and final punch list items to be completed in Spring, 2022 prior to the grant deadline of July 31, 2022. Change Order 1 – Final Adjustment of Quantities is based on the recommendation of GPD Group, the professional engineering firm selected to administer this project.

The contract is being paid for through B-X-19-1CS-1; Fund No. 225-030-5119-5111-1-505548.

NOTE: A contract was awarded to Foust Construction, Inc., 1700 Wilson Ave, Girard, OH 44420 in the amount of \$418,329.50 on May 26, 2021, Journal Volume 153, Page 24012.

Yeas: Frenchko, Fuda
Nays: None

Change Order recorded on Journal Page(s) _____.)

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RE: PUBLISH NOTICE OF INTENT TO REQUEST RELEASE OF FUNDS FOR PY2021 CDBG COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM AND AUTHORIZE FRANK S. FUDA TO EXECUTE ALL DOCUMENTS

16. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to authorize the Trumbull County Planning Commission to ADVERTISE A NOTICE OF INTENT to Request a Release of Funds (NOI/RROF), Environmental Review Record, Trumbull County CDBG Community Housing Impact and Preservation Program, PY 2021 in a local newspaper on January 5, 2022 for the projects listed below AND authorize Frank S. Fuda, President of the Board of Commissioners to execute said Request for Release of Funds Certification Form and any other related form required to be submitted as part of the environmental review process. The Trumbull County Planning Commission has compiled the Environmental Review Record for these projects. The projects' level of environmental clearance was determined to be a Categorical Exclusion, Subject to Sec. 58.5 [24 CFR 58.35 (a)]. The Environmental Review Records for the projects will be undertaken as a tiered review.

PY 2021 Community Housing Impact and Preservation Program

Private Owner Rehabilitation - CDBG

This activity provides financial assistance to homeowners at or below 80 percent of the Area Median Income to correct substandard conditions throughout the home.

Multi-year Project
Trumbull County, Ohio
\$160,000

Private Owner Home Repair - CDBG

This activity provides limited financial assistance to homeowners with income at or below 80 percent of the area median income. This activity can address one or two specific problems that adversely affect occupant health and safety and/or structural integrity.

Multi-year Project
Trumbull County, Ohio
\$60,000

Private Owner Rehabilitation - CDBG RLF

This activity provides assistance to homeowners at or below 80% of the Area Median Income to address all health, safety and energy deficient items throughout the home.

Multi-year Project
Trumbull County, Ohio
\$26,394.94

Yeas: Frenchko, Fuda

Nays: None

Documents recorded on Journal Page(s)_____.)

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**RE: AWARD PROPOSAL FOR ENGINEERING SERVICES
GPD GROUP ASSOCIATED WITH PY2021 CDBG
ALLOCATION PROGRAM AND TO AUTHORIZE
COMMISSIONERS TO EXECUTE ANY RELATED
DOCUMENTS**

17. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to authorize the Trumbull County Planning Commission to award a price proposal for engineering services to a prequalified professional design firm, GPD GROUP, 100 Federal Plaza East, Suite 200, Youngstown, OH 44503 associated with the PY2021 CDBG Allocation Program AND to authorize the Board of Trumbull County Commissioners to sign and execute any related documents.

- 1) Award a price proposal in the amount of \$17,198 to GPD Group, 100 Federal Plaza East, Suite 200, Youngstown, Ohio 44503; a pre-qualified professional design firm, for engineering services associated with the PY2021 CDBG Allocation Program AND;
- 2) Authorize the Board of Trumbull County Commissioners to sign and execute any related documents.

This project is to be funded through Fund No. 225-030-5121-5104-1-505610 (\$17,198)

NOTE: The agreement will be funded through the PY2021 CDBG Allocation Program (B-F-21-1CS-1). GPD Group was selected from the county’s pre-qualified list for projects estimated to cost less than \$50,000. The Trumbull County Building Official and Planning Commission Staff ranked GPD Group along with two other firms and selected GPD Group as the most qualified firm to perform the necessary work which was approved by the Board of Trumbull County Commissioners on December 1, 2021, Journal Volume 154, Page No. 24444.

Yeas: Frenchko, Fuda

Nays: None

Documents recorded on Journal Page(s) _____.)

**RE: CONCUR WITH PLANNING COMMISSION REQUESTS
AND DESIGNATE PLANNING COMMISSION AS
COUNTY OFFICE OF ECONOMIC DEVELOPMENT**

18. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to concur with the Trumbull County Planning Commission requests and designate THE TRUMBULL COUNTY PLANNING COMMISSION as the COUNTY OFFICE OF ECONOMIC DEVELOPMENT in accordance with *Ohio Revised Code* Section 307.70 (A) (1). The Office of Economic Development shall carry out all duties as the Director of Economic Development as defined in *Ohio Revised Code* Section 307.07 (B) for a term commencing January 1, 2022, through December 31, 2022, subject to review of the Prosecutor’s Office.

Yeas: Frenchko, Fuda

Nays: None

**RE: DESIGNATE MR. NICHOLAS I. COGGINS AS
ENTERPRISE ZONE MANAGER FOR TRUMBULL
COUNTY – PLANNING COMMISSION**

19. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to acknowledge the Trumbull County Planning Commissions’ request that the Board of Trumbull County Commissioners designate MR. NICHOLAS I. COGGINS, Assistant Director of the Planning Commission, as the ENTERPRISE ZONE MANAGER for Trumbull County, Ohio Enterprise Zone for the term of January 1, 2022 – December 31, 2022.

Yeas: Frenchko, Fuda

Nays: None

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RE: CONCUR WITH PLANNING COMMISSION TO AUTHORIZE FRANK S. FUDA TO SIGN NOTICE TO PROCEED LETTER MURPHY CONTRACTING COMPANY FOR PY2020 CDBG CARES ACT TARGET OF OPPORTUNITY GRANT PROGRAM ACTIVITY PROJECT 3; ACTIVITY 2; SENIOR CENTERS HUBBARD SENIOR CENTER BUILDING IMPROVEMENTS PROJECT

20. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to concur with the Trumbull County Planning Commission and authorize President of the Board of Trumbull County Commissioners, Frank S. Fuda, to sign a NOTICE TO PROCEED Letter for The Murphy Contracting Company, P.O. Box 1833, 285 Andrews Avenue, Youngstown, Ohio 44501 for the PY2020 CDBG CARES Act Target of Opportunity Grant Program Activity Project 3; Activity 2; Senior Centers Hubbard Senior Center Building Improvements Project, 220 West Liberty Street, Hubbard, OH 44425; B-D-20-1CS-4; awarded on November 3, 2021, duly recorded in Journal Volume 154, Page 24363.

Yeas: Frenchko, Fuda
Nays: None

Documents recorded on Journal Page(s)_____.)

RE: CONCUR WITH PLANNING COMMISSION TO AUTHORIZE FRANK S. FUDA TO EXECUTE THE HOUSING REVOLVING LOAN FUND (RLF) ADMINISTRATION AGREEMENT FOR PERIOD BEGINNING 01/01/2022 AND ENDING 12/31/2026

21. MOTION: Made by Mr. Fuda, seconded by Ms. Frenchko, to concur with the Trumbull County Planning Commission and authorize the President of the Trumbull County Commissioners, Frank S. Fuda to sign and execute THE HOUSING REVOLVING LOAN FUND (RLF) ADMINISTRATION AGREEMENT for the period beginning January 1, 2022, and ending December 31, 2026. This agreement between Trumbull County and the Ohio Department of Development (ODOD) is necessary to maintain adequate program oversight and ensure that communities understand and adhere to the terms of the agreement in conjunction with administering the RLF program. The agreement is effective for a five-year period, beginning January 1, 2022. This agreement must be renewed every five years. Failure to execute this agreement may result in the recapturing RLF dollars.

Yeas: Fuda, Frenchko
Nays: None

Agreement recorded on Journal Page(s)_____.)

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RE: PROPOSAL FOR FACILITY SERVICES RENTAL SERVICE AGREEMENT WITH CINTAS TO FURNISH RENTAL SERVICE OF FLOOR MATS AND RELATED DELIVERY/PICKUP SERVICES FOR VARIOUS COUNTY BUILDINGS AND FACILITIES AS LISTED AND TO AUTHORIZE FRANK S. FUDA TO EXECUTE SAID CONTRACT

22. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to authorize lowest and best Proposal for Facility Services Rental Service Agreement with CINTAS, 12601 DeBartolo Drive, North Jackson, OH 44451, to furnish RENTAL SERVICE OF FLOOR MATS AND RELATED DELIVERY/PICKUP SERVICES FOR VARIOUS TRUMBULL COUNTY BUILDINGS AND FACILITIES, as listed in the proposal. Monthly service is effective for a thirty-six-month period commencing January 1, 2022 and ending December 31, 2024—*monthly services based upon quoted pricing, location, mat sizes and frequency of pickup*; AND to authorize Frank S. Fuda, President of the Board of Trumbull County Commissioners, to execute said Contract; this action per the request of William Hart, Building and Vehicle Operations Manager, and is subject to review and approval of the Prosecutor’s Office.

NOTE: The other proposal received was from Domestic Uniform.

Yeas: Frenchko, Fuda

Nays: None

Agreement recorded on Journal Page(s)_____.)

RE: AUTHORIZE FRANK S. FUDA TO SUBMIT APPLICATIONS/EXECUTE CONTRACTS WITH OHIO DEPARTMENT OF DEVELOPMENT IN REGARD TO HOUSE BILL 168 AMERICAN RESCUE PLAN GRANT PROGRAM FOR MINERAL RIDGE HYDRAULICS IMPROVEMENT PROJECT NO. 2-W-15

23. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to authorize Frank S. Fuda, President of the Board of Trumbull County Commissioners, to submit applications and execute contracts with the Ohio Department of Development in regard to the House Bill 168 American Rescue Plan Grant Program for the MINERAL RIDGE HYDRAULICS IMPROVEMENT PROJECT NO. 2-W-15. Trumbull County has been notified this project has been allocated \$3,000,000 in grant funds for the project; this action per the recommendation of the Trumbull County Sanitary Engineers.

The funding plan for this project includes:

\$1,153,483.00	OPWC/SCIP 0% Loan
<u>\$3,000,000.00</u>	<u>ARP HB168 Grant</u>
\$4,153,483.00	Estimated Total Project Cost

Yeas: Frenchko, Fuda

Nays: None

Mr. Fuda commended Mr. Gary Newbrough, Sanitary Engineer, for doing a phenominal job applying for the Grant and getting this project to go through.

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RE: CONCUR WITH SENIOR SERVICES ADVISORY COUNCIL’S RECOMMENDATION FOR DISTRIBUTION OF SENIOR SERVICES LEVY DOLLARS AND TO AUTHORIZE DISTRIBUTION TO AGENCIES AS LISTED FOR TERM EFFECTIVE 01/01/2021 – 08/31/2023

24. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to concur with Senior Services Advisory Council’s recommendation for distribution of the SENIOR SERVICES LEVY DOLLARS; and to authorize distribution to the agencies as listed for the term effective January 1, 2021 through August 31, 2023, per sealed proposals submitted December 13, 2021 for the COMMUNITY SENIOR CENTERS-2ND ROUND.

- * January 2022-August 2022 for Eight (8) months at \$ 34,086.40
* September 2022-August 2023 for Twelve (12) months at \$51,129.60

Table with 2 columns: AGENCY and AWARD AMOUNT. Rows include JOHNSTON SENIOR CENTER, INC., FARMINGTON SENIOR CENTER, and VILLAGE OF MCDONALD with their respective award amounts and terms.

Ms. Frenchko questioned Mr. Gary Newbrough regarding Item #23. Mr. Newbrough addressed her concerns stating that he has responded to Ms. Frenchko’s Emails and other requests.

Yeas: Frenchko, Fuda
Nays: None

Documents recorded on Journal Page(s) _____.

RE: REMOVE FROM TABLE ITEM NO. 16 COMMISSIONERS’ MEETING AGENDA DATED 12/15/2021 TO ACCEPT AMENDMENTS TO THE SENIOR SERVICES ADVISORY COUNCIL BY-LAWS ARTICLE V. PER ARTICLE XI.

25. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to remove from Table Item No. 16, Commissioners’ Meeting Agenda, under the date of December 15, 2021, to accept the Amendments to the Senior Services Advisory Council By-Laws Article V. Per Article XI. The SSAC shall draft and amend its own by-laws, and present those by-laws or amendments to the Trumbull County Commissioners for approval.

For the purposes of SSAC By-Laws Article XI-Amendments, SSAC has approved the following amendment per RESOLUTION 9-16-2021-05 at SSAC 9-16-2021 Regular meeting to SSAC By-Law Article V– Meetings of the Advisory Council amendment for approval as follows:

Amendment: If member refrains/abstains from a vote on any matter, that member must give reason. Personal Reasons fulfill this requirement. All those abstaining from vote will be recorded as such in pertaining meeting minutes including the reason for abstaining.

Yeas: Fuda
Nays: Frenchko

Week of January 3, 2022

Meeting of January 5, 2022

RE: ACCEPT AMENDMENTS TO SENIOR SERVICES
ADVISORY COUNCIL (SSAC) BY-LAWS ARTICLE V.
PER ARTICLE XI, SSAC AS STATED

26. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to accept the Amendments to the Senior Services Advisory Council (SSAC) By-Laws Article V. Per Article XI, SSAC shall draft and amend its own by-laws, and present those by-laws or amendments to the Trumbull County Commissioners for approval. Should there arise a conflict between the laws, rules, regulations, ordinances, or policies of the Trumbull County Commissioners and the Advisory Council’s by-laws, the laws, rules, regulations, ordinances, or policies of the Trumbull County Commissioners shall govern.

For the purposes of SSAC By-Laws Article XI-Amendments, SSAC has approved the following amendment per RESOLUTION 9-16-2021-05 at SSAC 9-16-2021 Regular meeting to SSAC By-Law Article V– Meetings of the Advisory Council amendment for approval as follows:

Amendment: All members have the right to abstain, or decline, from voting IF they have a personal interest in the outcome of the vote-per Roberts Rules of Order-or for other obvious reasons to abstain. When member abstains from a vote, that member must state the reason. All those abstaining from vote will be recorded as such in pertaining meeting minutes including the reason for abstaining.

Discussion between Commissioners regarding Item #26 with regards to abstaining from voting with and/or without providing a reason.

Yeas: Frenchko, Fuda
Nays: None

Documents recorded on Journal Page(s)_____.)

RE: RECEIVE/FILE - NOVEMBER 2021 MONTHLY
ACTIVITIES REPORT -- DOG KENNEL

27. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to receive and place on file the Monthly Activities Report for the TRUMBULL COUNTY DOG KENNEL for the month of NOVEMBER 2021; as submitted by Michelle Goss, Chief Executive Dog Warden.

NOTE: Monthly Report shall be recorded on the Journal for record purposes.

Yeas: Frenchko, Fuda
Nays: None

Documents recorded on Journal Page(s)_____.)

RE: CLOSE ROAD – COUNTY ENGINEER

28. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to grant permission to the County Engineer to Close the Road listed.

- **NILES VIENNA ROAD (C.H. 56) located in Vienna Township;** closing location between State Route 82 and Warren Sharon Road (C.H. 329) for culvert repair.
Closing Dates: Monday, January 3, 2022 through Wednesday, January 5, 2022
RECOMMENDED DETOUR: East on State Route 82; North on State Route 193; West on Warren Sharon Road (C.H. 329)

Yeas: Frenchko, Fuda
Nays: None

Week of January 3, 2022

Meeting of January 5, 2022

**RE: ACCEPT MAINTENANCE BOND NO. SSB 0428840
ISSUED BY RLI INSURANCE COMPANY --
LEE'S EXCAVATING, INC. FOR
SCOVILLE DRIVE WATERLINE EXTENSION
PROJECT NO. 4-W-21, VIENNA TOWNSHIP**

29. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to accept Maintenance Bond No. SSB 0428840 issued by RLI Insurance Company, 9025 N. Lindberg Dr., Peoria, Il., 61615, submitted by LEE'S EXCAVATING, INC., contractor for the Scoville Drive Waterline Extension, County Project No. 4-W-21, Vienna Township. The Maintenance Bond in the amount of \$3,853.00 is for a two (2) year period, effective December 13, 2021 through December 13, 2023; this action per recommendation of the Trumbull County Sanitary Engineers Department and is subject to review and approval of the Prosecutor's Office.

NOTE: On May 26, 2021 duly recorded in Journal Volume 153, Page 24004 the Commissioners approved a Non-Reimbursable Extension Agreement with Lisa Stredney.

Mr. Gary Newbrough pointed out an error in the Bond Amount. Mr. Scott Verner verified amount to be \$3,853.00.

MS. FRENCHKO MADE A MOTION TO MODIFY ITEM #29 TO REFLECT CORRECTED BOND AMOUNT.

Yeas: Frenchko, Fuda
Nays: None

Maintenance Bond recorded on Journal Page(s) _____.)

**RE: AMEND RESOLUTION ADOPTED ON 09/22/2021
ACCEPTING/APPROVING PETITION OF JALTO
HOLDINGS, LLC, TO CREATE DRAINAGE DISTRICT
TO BE KNOWN AS 'HOWLAND HILLS DRAINAGE
DISTRICT' LOCATED IN HOWLAND TOWNSHIP**

30. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to amend the Trumbull County Commissioners' Resolution adopted on September 22, 2021 accepting and approving the Petition of Jalto Holdings, LLC, to create a Drainage District to be known as 'HOWLAND HILLS DRAINAGE DISTRICT' located in Howland Township to include the estimate of Maintenance Costs (Schedule of Assessments) as prepared by the Trumbull County Engineer dated December 13, 2021; AND to authorize the Board of Trumbull County Commissioners' Clerk to record the Petition in the office of the Trumbull County Recorder including the estimate of Maintenance Costs (Schedule of Assessments) as prepared by the Trumbull County Engineer dated December 13, 2021; **AND** that each of the current five parcels, stated as five lots in the Petition, be assessed equally, as stated in the Petition, in the amount of \$ annually, to be placed on the real estate tax duplicate by the County Auditor on or before the second Monday of September, each year, for each parcel (Lot) to the owner; this action per the review of the Trumbull County Engineer and subject to the approval of the Trumbull County Prosecutor's Office.

There was a lengthy discussion between Ms. Frenchko, Mr. Fuda, Mr. Jason Altobelli and Attorney James Misocky regarding the process for drainage districts and specifically the Howland Drainage District terms.

MS. FRENCHKO MADE A MOTION TO MODIFY THE LANGUAGE IN ITEM #30 TO INCLUDE THE WORDING "TO DEFER ANY ASSESSMENTS UNTIL NECESSARY".

There was further discussion between the Ms. Frenchko, Mr. Fuda, and Mr. Randy Smith, Mr. James Misocky, and the County Engineer. Mr. Smith addressed concerns with regards to the Drainage District and assessment fees. Mrs. Julie Green commented on the Planning Commissions' position with regards to Drainage Districts.

Week of January 3, 2022

Meeting of January 5, 2022

MS. FRENCHKO AGAIN MADE A MOTION TO MODIFY THE LANGUAGE IN ITEM #30.

CLERK VIVODA-KLOTZ REREAD THE MODIFIED VERSION OF ITEM #30.

**RE: AMEND RESOLUTION ADOPTED ON 09/22/2021
ACCEPTING/APPROVING PETITION OF JALTO
HOLDINGS, LLC, TO CREATE DRAINAGE DISTRICT
TO BE KNOWN AS 'HOWLAND HILLS DRAINAGE
DISTRICT' LOCATED IN HOWLAND TOWNSHIP**

30. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to amend the Trumbull County Commissioners' Resolution adopted on September 22, 2021 accepting and approving the Petition of Jalto Holdings, LLC, to create a Drainage District to be known as 'HOWLAND HILLS DRAINAGE DISTRICT' located in Howland Township to include the estimate of Maintenance Costs (Schedule of Assessments) as prepared by the Trumbull County Engineer dated December 13, 2021; AND to authorize the Board of Trumbull County Commissioners' Clerk to record the Petition in the office of the Trumbull County Recorder including the estimate of Maintenance Costs (Schedule of Assessments) as prepared by the Trumbull County Engineer dated December 13, 2021; **AND** that any assessments are deferred until determined necessary; this action per the review of the Trumbull County Engineer and subject to the approval of the Trumbull County Prosecutor's Office.

Yeas: Frenchko, Fuda

Nays: None

Documents recorded on Journal Page(s) _____.)

**RE: AUTHORIZE CHIEF BUILDING OFFICIAL TO ISSUE
REQUEST FOR QUALIFICATIONS (RFQ) FOR
PROFESSIONAL DESIGN SERVICES RELATING TO
BOARD OF ELECTIONS VOTER ACCESS BUILDING
PROJECT**

31. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to authorize Michael Sliwinski, Trumbull County Building Inspection Department, Chief Building Official, to issue a REQUEST FOR QUALIFICATIONS (RFQ) for professional design services relating to the TRUMBULL COUNTY BOARD OF ELECTIONS VOTER ACCESS BUILDING PROJECT at 2947 Youngstown Road SE, Warren, OH. This project is required to promote social distancing for COVID-19, increase efficiency of voter ingress and egress, public safety, improve air flow and decrease density within a congregate setting of a public office, the Trumbull County Board of Elections. An RFQ will be issued to a minimum of four firms who were selected as prequalified by the board for projects with design fees of less than \$50,000.00 in accord with ORC 153.68 for calendar year 2021. Upon review of the RFQ, ranking of the most qualified professional design firm will be provided to the board along with a request for authority to negotiate final pricing; this action per request of the Trumbull County Board of Elections, James Misocky, Administrator of Special Projects, and Michael Sliwinski, Chief Building Official.

Yeas: Frenchko, Fuda

Nays: None

Documents recorded on Journal Page(s) _____.)

Week of January 3, 2022

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RE: APPROVE 2021 ANNUAL COUNTY HIGHWAY SYSTEM MILEAGE CERTIFICATION – COUNTY ENGINEER

32. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to approve the 2021 ANNUAL COUNTY HIGHWAY SYSTEM MILEAGE CERTIFICATION, as reported by the Director of the Ohio Department of Transportation (ODOT), in accordance with the provisions specified in the Ohio Revised Code, Section 4501.04 (Distribution of Revenue). *The verified mileage as of December 31, 2020 is 456.707 miles and ODOT records show two LBRS adjustments of a net decrease of - 0.010 miles making a total of 456.697 miles for 2021; this action per the request of the Trumbull County Engineer.*

NOTE: The Ohio Department of Transportation (ODOT) uses this verified mileage to calculate the amount of road tax money to be paid to Trumbull County. ODOT uses the Location Based Response System data which has been provided by Digital Data Technologies Incorporated with annual redrives. This data has provided and will continue to provide a current, countywide, spatially accurate, and accessible street centerline system for every roadway within Trumbull County.

Yeas: Frenchko, Fuda
Nays: None

Documents recorded on Journal Page(s)_____.)

RE: CONCUR WITH SHERIFF, PAUL S. MONROE TO EXTEND AGREEMENT WITH CITY OF WARREN FOR YEARS 2022/2023 FOR HOUSING OF PERSONS CHARGED WITH OR CONVICTED OF VIOLATIONS OF ORDINANCES OF THE CITY OF WARREN IN TRUMBULL COUNTY JAIL

33. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to concur with Trumbull County Sheriff, Paul S. Monroe, to extend the Agreement with the CITY OF WARREN, OHIO, 391 Mahoning Avenue, N.W., Warren, OH 44483, for the years 2022 and 2023 for housing of PERSONS CHARGED WITH OR CONVICTED OF VIOLATIONS OF THE ORDINANCES OF THE CITY OF WARREN, OHIO, IN THE TRUMBULL COUNTY JAIL. Upon the execution of such Agreement, serving the interests of Trumbull County, by the Trumbull County Sheriff and the City of Warren, the Board of Commissioners will consider final approval of the Agreement. The City of Warren shall be provided space in the Trumbull County Multi-Jurisdictional Minimum Security Misdemeanant and full service jail at the rate of \$37,500.00 per month. The Agreement commences on January 1, 2022 and ends December 31, 2023; subject to review and approval of the Prosecutor’s Office.

Yeas: Frenchko, Fuda
Nays: None

Agreement recorded on Journal Page(s)_____.)

Week of January 3, 2022

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RE: AUTHORIZE FRANK S. FUDA TO EXECUTE THE FIFTH AMENDMENT TO THE NATURAL GAS AGGREGATION AGREEMENT BETWEEN COMMISSIONERS AND CONSTELLATION NEWENERGY-GAS DIVISION, LLC

34. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to authorize, President of the Board of Trumbull County Commissioners, to execute on behalf of Trumbull County, the Fifth Amendment to the Natural Gas Aggregation Agreement by and between the Board of Trumbull County Commissioners and Constellation NewEnergy-Gas Division, LLC. Agreement authorizes the Board of Commissioners to accept confirmation of the actual lock-in value by setting a price of \$3.99/Mcf for natural gas prices for the billing period of March 2022 to February 2026—upon the advice of Thomas M. Bellish, President of Buckeye Energy Brokers, Inc., 66 East Mill Street, Akron, OH 44308.

NOTE: On August 22, 2018, duly recorded in Journal Volume 148, Page(s) 21839-21840, the Board of Commissioners approved Amendment No. 3 to the Natural Gas Aggregation Agreement with Constellation NewEnergy-Gas Division, LLC. On December 15, 2021, duly recorded in Journal Volume 154, Page 24471, the Commissioners were authorized to lock-in natural gas prices for the Natural Gas Aggregation Program.

Ms. Frenchko asked the Clerk if she has back-up for this vendor and asked that the paperwork be reviewed by our Prosecutors Office..

Yeas: Frenchko, Fuda

Nays: None

Documents recorded on Journal Page(s)_____.)

RE: AUTHORIZE ACCEPTANCE OF THE VILLAGE OF LORDSTOWN INTO TRUMBULL COUNTY NATURAL GAS PROGRAM

35. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to authorize acceptance of the Village of Lordstown into Trumbull County Natural Gas Program. Residents and small businesses will be able to join the program without the expense of running a separate program. The Village of Lordstown will pass a Resolution to authorize participation; this action per the request of Thomas M. Bellish, President of the Buckeye Energy Brokers, Inc.

Yeas: Frenchko, Fuda

Nays: None

Documents recorded on Journal Page(s)_____.)

RE: AUTHORIZE COMMISSIONERS' CLERK TO ADVERTISE FOR SEALED PROPOSALS FROM INTERESTED PARTIES TO SERVE AS "EMPLOYER OF RECORD" FOR OHIO BUSINESS RESOURCE NETWORK GRANT FUNDS

36. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to authorize the Clerk of the Board of Trumbull County Commissioners to advertise for sealed proposals from interested parties to serve as "Employer of Record" for the OHIO BUSINESS RESOURCE NETWORK GRANT FUNDS; this action per the recommendation of William J. Turner, Executive Director of the Workforce Development Board of Trumbull County.

Yeas: Frenchko, Fuda

Nays: None

Legal Notice recorded on Journal Page(s)_____.)

Week of January 3, 2022

Meeting of January 5, 2022

ITEM TABLED

**RE: AWARD PROPOSAL
MEDICAL MUTUAL OF OHIO
FOR GROUP LIFE/AD&D INSURANCE FOR
COUNTY EMPLOYEES/RETIREES**

MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, TO TABLE ITEM #37 WHICH READS AS FOLLOWS:

To award the lowest and best proposal as submitted by MEDICAL MUTUAL OF OHIO, 2060 E. Ninth Street Cleveland, Ohio 44115 for Group Life/AD&D Insurance for Trumbull County Employees and Retirees, at the monthly rate of \$.335 per \$1,000 of coverage, for a three-year period commencing January 1, 2022 and ending December 31, 2024.

OTHER PROPOSALS SUBMITTED

COMPANY	AMOUNT
Equitable	\$.35 per \$1,000
Dearborn	\$.332 per \$1,000
Guardian	\$.33 per \$1,000 *
Lincoln	\$.37 per \$1,000
Standard	\$.37 per \$1,000
Mutual of Omaha	\$.39 per \$1,000

Ms. Frenchko asked Mr. Jackson if this went out for RFQ's.

MS. FRENCHKO MOVED TO TABLE ITEM #37. MR. FUDA SECONDED THE MOTION.

Ms. Frenchko asked the Clerk to get more info on the bidding process for Item #37.

Yeas: Frenchko, Fuda

Nays: None

**RE: APPOINT MR. JAMES PERRY
APIARY INSPECTOR FOR THE YEAR 2022**

38. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to appoint MR. JAMES PERRY, 171 Southdale Boulevard, Cortland, OH 44410 as APIARY INSPECTOR for Trumbull County for the year 2022. Mr. Perry will be compensated at the hourly rate of \$12.00 (not to exceed \$1,500.00) and reimbursed for mileage at the IRS standard mileage rate of 58.5 cents per mile; AND to notify the Ohio Department of Agriculture of Mr. Perry's appointment.

Yeas: Frenchko, Fuda

Nays: None

Documents recorded on Journal Page(s) _____.)

Week of January 3, 2022

Meeting of January 5, 2022

**RE: RECEIVE YEAR-END AMENDED OFFICIAL
CERTIFICATE NO. 35-2021 --
COUNTY BUDGET COMMISSION**

39. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to receive the Year-End Amended Official Certificate of the County Budget Commission No. 35-2021, for the fiscal year beginning January 1, 2021, dated December 31, 2021.

Ms. Frenchko asked the Clerk if she has the Auditors copies for item #39. Mrs. Vivoda-Klotz stated the Auditor had emailed Ms. Frenchko the documentation directly.

MS. FRENCHKO MADE A MOTION TO TABLE ITEMS #39, #40 AND #41 TO THE END OF THE AGENDA UNTIL THE AUDITOR’S DOCUMENTS ARE GATHERED FOR REVIEW.

RECESS REQUESTED BY COMMISSIONER FRENCHKO

The Clerk left the meeting to retrieve Auditor’s Documents for Ms. Frenchko.

Yeas: Frenchko, Fuda
Nays: None

**RE: ‘ENDING APPROPRIATION RESOLUTION’
FOR FISCAL YEAR 2021**

40. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to approve the ‘ENDING APPROPRIATION RESOLUTION’ of Trumbull County for the Fiscal Year 2021, for ALL FUNDS; this Resolution is necessary for Trumbull County’s Generally Accepted Accounting Principals (GAAP) basis reporting.

Ms. Frenchko stated for the record that the timestamp on the documents is January 5th, 2022, and the Commissioners should not be “rubber stamping” unread documents. Mr. Fuda stated the documents were previously given to her.

Yeas: Frenchko, Fuda
Nays: None

**RE: ADOPT ‘TEMPORARY APPROPRIATION RESOLUTION’
TO PROVIDE FOR CURRENT EXPENSES AND OTHER
EXPENDITURES OF TRUMBULL COUNTY FOR
PERIOD OF 01/01/2022 THROUGH 03/31/2022**

41. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda to adopt a ‘TEMPORARY APPROPRIATION RESOLUTION’ to provide for the current expenses and other expenditures of Trumbull County for the period of January 1, 2022 through March 31, 2022—for ALL FUNDS; which sums are hereby set aside and appropriated for the several purposes of which expenditures are to be made for and during this period.

Ms. Frenchko asked the Clerk if she verified the percentage. There was discussion between the two Commissioners regarding E-mails. Mr. Biviano confirmed the percentage to be 25% and addressed Ms. Frenchko’s concerns.

Yeas: Frenchko, Fuda
Nays: None

Week of January 3, 2022

Meeting of January 5, 2022

RE: AUTHORIZE FRANK S. FUDA TO EXECUTE ANY AND ALL REQUIRED DOCUMENTS RELATED TO GRANT APPLICATION PROCESS, RECEIPT AND RETURN OF RELATED DOCUMENTS, EXECUTION OF GRANT DOCUMENTS, IMPLEMENTATION OF ACTIVITIES AND EXPENDITURES OF FUNDS RELATED TO THE ADMINISTRATION OF ALL ONGOING OR OPEN GRANT PROGRAMS CARRIED OVER FROM PREVIOUS YEARS

42. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda to authorize Frank S. Fuda, President of the Board of Trumbull County Commissioners, to execute any and all required documents related to the grant application process, receipt and return of related documents, execution of grant documents, implementation of activities and expenditures of funds related to the administration of all ongoing or open grant programs carried over from previous years; this action per the recommendation of the Trumbull County Planning Commission and is subject to review and approval of the Prosecutor’s Office.

❖ Ongoing or Open Grants Include:

1. PY2019 CDBG Critical Infrastructure Grant Program; B-X-19-1CS-1 – Howland Township (Application and related approvals authorized on December 3, 2019, Jr. Vol. 150, Page 22859 & April 24, 2019, Jr. Vol. 149, Pages 22339-22340)
2. PY2019 CDBG Critical Infrastructure Grant Program; B-X-19-1CS-2 – Mesopotamia Township (Application and related approvals authorized on December 3, 2019, Jr. Vol. 150, Page 22859, June 6, 2018, Jr. Vol. 148, Page 21658 & May 31, 2019, Jr. Vol. 148, Page 21645)
3. PY2019 CDBG Residential Public Infrastructure Grant Program; B-W-19-1CS-1 – Liberty Township (Application and related approvals authorized on April 24, 2019, Jr. Vol. 149, Pages 22339-22340)
4. PY2020 CDBG Targets of Opportunity Grant; B-CV-20-1CS-1 – Multiple activities with various non-profits (Application and related approvals authorized on May 28, 2020, Journal Volume 151, Pages 23205 - 23206)
5. PY2021 CDBG Community Housing Impact Preservation Grant Program; B-C-21-1CS-1 (Application and related approvals authorized on April 7, 2021, Jr. Vol. 153, Page 23886)
6. PY2021 CDBG Allocation Grant Program; B-F-21-1CS-1 (Application and related approvals authorized on May 12, 2021, Jr. Vol. 153, Pages 23969)
7. FHWA – Federal Aid Program – Congestion Mitigation Air Quality Funds for the Western Reserve Greenway Phase IV; PID 99804 (Approved June 5, 2013, Jr. Vol. 139, 17537, Amended on April 10, 2014, Jr. Vol. 141, Page(s) 18194-18195, Amended on February 25, 2015, Jr. Vol. 142, Page 18888, Amended on January 20, 2016, Jr. Vol. 144, Page 19606)
8. State Capital Improvement Budget Pass-Through Grant Agreement—Trumbull County Bike Trail (Approved January 24, 2008, Jr. Vol. 130, Page 13204, Revised on May 29, 2008, Jr. Vol. 130, Page 13500, Revised on April 15, 2009, Jr. Vol. 132, Page 14251, Revised on May 26, 2010, Jr. Vol. 134, Page 15133, Revised on April 27, 2011, Jr. Vol. 136, Page 15901, revised on October 3, 2012, Jr. Vol. 138, Page 17004, Revised on September 24, 2014, Jr. Vol. 141, Page(s) 18540-18541)

(Continued)

Week of January 3, 2022

Meeting of January 5, 2022

RE: ONGOING AND OPEN GRANTS (Cont'd)

9. PY2021 Home Sewage Treatment System Reserve (HSTS) Water Pollution Control Loan Principal Forgiveness Program-Ohio EPA (Approved on August 19, 2020, Jr. Vol. 152, Page 23400-23401)
10. PY2022 Home Sewage Treatment System Reserve (HSTS) Water Pollution Control Loan Principal Forgiveness Program-Ohio EPA (Approved on August 18, 2021, Jr. Vol. 153, Page 24209-24210)
11. Military Installation Sustainability Implementation Grant (post Joint Land Use Study) for YARS-OEA Award No. EN718-20-02 (Approved on June 10, 2020, Jr. Vol. 151, Page 23228 and executed on June 1, 2020 by the Office of Economic Adjustment, Department of Defense; a 6-month extension was authorized on July 8, 2021, Jr. Vol. 153, Page 24108)
12. FY2019 Appalachian Regional Commission State Grant–Phoenix Road–Golden Triangle (Application and related approvals on February 21, 2019, Jr. Vol. 149, Page 22211 and November 20, 2019, Jr. Vol. 150, Page 22833)
13. FY2020 Appalachian Regional Commission State Grant – Yankee Lake Sanitary Sewer Improvements (Application and related approvals on December 23, 2020, Jr. Vol. 152, Page 23657)
14. Jobs & Commerce Agreement – Phoenix Road – Golden Triangle (Application and related approvals on February 21, 2019, Jr. Vol. 149, Page 22211 and November 20, 2019, Jr. Vol. 150, Page 22833)
15. FY2021 American Rescue Plan Act Economic Adjustment Assistance Notice of Funding Opportunity – EDA-2021-ARPA-EAA – Golden Triangle (Application and related approvals on November 3, 2021, Jr. Vol. 154, Page 24353-24354)
16. Hazard Mitigation Grant Program, Federal Emergency Management Agency, Department of Homeland Security - (Application and related approvals on September 29, 2021, Jr. Vol. 153, Page 24302; January 5, 2021, 2021, Jr. Vol., Pg. _____).

Yeas: Frenchko, Fuda

Nays: None

Week of January 3, 2022

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RE: AUTHORIZE JULIE GREEN, DIRECTOR AND NICHOLAS COGGINS, ASSISTANT DIRECTOR OF PLANNING COMMISSION TO EXECUTE/AUTHORIZED SIGNATURE CARD FOR REQUEST FOR PAYMENT AND STATUS OF FUNDS REPORT FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM AND TO AUTHORIZE FRANK S. FUDA TO EXECUTE “AUTHORIZING OFFICIAL” AND “SIGNATURE CERTIFICATION FORM”

43. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to authorize the Board of Trumbull County Commissioners, Julie M. Green, Director of the Trumbull County Planning Commission, and Nicholas Coggins, Assistant Director, to execute the Authorized Signature Card for Request for Payment and Status of Funds Report for the Community Development Block Grant (CDBG) Program, per the Administrative Requirements requested by the Ohio Development Services Agency in order to draw funds and submit status reports for the ongoing administration of the CDBG Program for the calendar year 2022; AND to authorize Frank S. Fuda, President of the Board of Trumbull County Commissioners, to execute the “Authorizing Official” and the “Signature Certification Form”; this action per the recommendation of the Trumbull County Planning Commission and is subject to review and approval of the Prosecutor’s Office.

Yeas: Frenchko, Fuda
Nays: None

RE: CHANGE ORDER NO. 1 (FINAL) SHELLY & SANDS, INC. FOR PART 1, TRU-1ST 2021 COUNTYWIDE ROAD IMPROVEMENTS PROJECT

44. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda to approve Change Order No. 1 (Final) as submitted by SHELLY & SANDS, INC., 1450 N. Bailey Road, North Jackson, OH 44451 for Part 1, TRU-1st 2021 COUNTYWIDE ROAD IMPROVEMENTS PROJECT. Change Order No. 1 (FINAL) is for an additional \$30,028.44—revising the total contract amount to \$882,688.74—to be partially funded by a 69% OPWC Grant received through the Eastgate Regional Council of Governments, with the local match to be paid for with in-kind services from the Engineer’s Fund No. 002-030-1700-1700-1-505548—no County General Revenue Funds will be Utilized. Change Order No. 1 is necessary to adjust the contract to reflect the final quantities of the project; this action per the recommendation of the County Engineer and is subject to review and approval of the Prosecutor’s Office.

Yeas: Frenchko, Fuda
Nays: None

RE: ESTABLISH CREATION OF OPIOID SETTLEMENT FUND – FUND 078

45. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to establish the creation of the NATIONAL OPIOID SETTLEMENT FUND, (known as FUND 078, for use by Trumbull County.

Yeas: Frenchko, Fuda
Nays: None

Week of January 3, 2022

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RE: ESTABLISH CREATION OF OPIOID SETTLEMENT FUND – FUND 079

46. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to establish the creation of the COUNTY OPIOID SETTLEMENT FUND, (known as FUND 079, for use by Trumbull County.

Yeas: Frenchko, Fuda
Nays: None

RE: RESCIND JOURNAL ACTION TAKEN BY COMMISSIONERS DATED 02/03/2021 TO EXECUTE OPEN END LEASE RATE QUOTE SUBMITTED BY ENTERPRISE FM TRUST FOR LEASE OF ONE (1) 2021 DODGE RAM FOR USE BY TAG LAW ENFORCEMENT TASK FORCE

47. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to rescind the Journal Action taken by the Board of Trumbull County Commissioners on February 3, 2021, duly recorded in Journal Volume 152, Page 23740 to execute on behalf of Trumbull County, the Open-End (Equity) Lease Rate Quote as submitted by ENTERPRISE FLEET MANAGEMENT, INC., d/b/a ENTERPRISE FM TRUST (the Lessor), 8249 Mohawk Drive, Strongsville, OH 44136 (with a billing address at P.O. Box 800089, Kansas City, MO 64180-0089), for the lease of one (1) 2021 Dodge Ram in the amount of \$491.04 per month for a 12-month period for use by the TAG Law Enforcement Task Force. This action being rescinded due to chip shortage and Dodge not being able to manufacture said vehicle.

Yeas: Frenchko, Fuda
Nays: None

RE: ALLOW EMPLOYEES UNDER COMMISSIONERS TO WORK REMOTELY DURING ILLNESS/COVID EVENT

48. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, All employees under the Board of Commissioners, who are required to quarantine per CDC guidelines, are permitted to work remotely if the department has technology for them to carry out duties from home with time accountability measures, such as KRONOS. Employees may also work from home during a personal COVID event until released from their physician’s care or the Trumbull County Combined Health District.

SPECIAL NOTE: Union Employees at TCJFS are not given the option to work from home during quarantine situations, though they were able to work through the pandemic remotely, and are forced to exhaust sick leave during required quarantine. Commissioners’ office staff, the DJFS & Human Resources Director have been able to work remotely under quarantine and other health-related situations. Union staff should be afforded the same opportunity. This initiative should also help prevent staff from coming to work with COVID symptoms to preserve sick time. The health and safety of our staff is of utmost importance.

Discussion between the two Commissioners and Mr. John Gargano regarding policies/procedures in dealing with employees working remotely.

Ms. Frenchko told Mr. Gargano to contact the Commissioners whenever there is a policy change. Mr. Gargano asked the Commissioners’ to put the request in writing.

Yeas: Frenchko, Fuda
Nays: None

Week of January 3, 2022

Meeting of January 5, 2022

**RE: UPDATED CDC GUIDELINES TO BE USED FOR
QUARANTINE/RETURN TO WORK GUIDELINES FOR
EMPLOYEES UNDER BOARD OF COMMISSIONERS**

49. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, the updated CDC Guidelines, effective December 27, 2021, shall be used for quarantine and return to work guidelines for employees under the Board of Commissioners, no additional guidelines shall be required to return to work, as the Board of Commissioners do not have the statutory authority to create health guidelines.

SPECIAL NOTE: Union Employees under the Director of TCJFS have been required to submit negative PCR tests before returning to work. This has been required without the approval of the Board of Commissioners.

Discussion between the two Commissioners and Mr. John Gargano regarding employees reporting positive Covid-19, exhausting sick time, and employee policies/safety. Mr. Jackson stated he advised all Departments to require a negative Covid test upon returning to work to protect the other employees. There was a lengthy discussion between the Commissioners and Mr. Gargano regarding mandating policies.

Ms. Frenchko told Mr. Gargano to contact the Commissioners whenever there is a policy change.

Union 458 Rep Ms. Raptis and Ms. Bruno asked for direction on Covid-19 guidelines. The two Commissioners and Mr. Gargano addressed her concerns. Mr. Anthony Tedesco and Mr. Richard Jackson addressed union/employee issues. Mr. Fuda discussed respect.

Yeas: Frenchko, Fuda
Nays: None

Discussion between Union 458 Rep Ms. Raptis, Ms. Bruno and Ms. Frenchko regarding employees being allowed to eat at their desks. Mr. Gargano and Mr. Tedesco addressed issues with employees eating at their work area.

**RE: AUTHORIZE COMMISSIONERS TO PARTICIPATE
IN THE COUNCIL OF GOVERNMENTS (COG)**

50. To authorize the BOARD OF TRUMBULL COUNTY COMMISSIONERS to participate in the COUNCIL OF GOVERNMENTS (COG). Membership Dues in the total amount of \$300.00 will be paid from Fund No. 001-011-1000-1010-1-505705. Membership Dues will cover a five-year period commencing January 1, 2022 through December 31, 2026.

MS. FRENCHKO MADE A MOTION TO ADJOURN MEETING DUE TO SEVERAL OF HER ITEMS NOT BEING ADDED TO THE AGENDA

MOTION DIED FOR LACK OF SECOND

MS. FRENCKO MOVED FOR A RECESS UNTIL 2:00 P.M. WHILE THE CLERK ADDS HER SUBMITTED ITEMS TO THE AGENDA

The Clerk commented that it is not ethical to change procedure regarding appointing Board Members and this is the way that it has always been done. (The former Clerk took a private tally from each Commissioner and then placed the majority vote for a board appointment on the Agenda).

MOTION DIED FOR LACK OF SECOND

MS. FRENCKO MOVED FOR A RECESS UNTIL 3:00 P.M. (OR LATER THIS WEEK) WHILE THE CLERK ADDS HER SUBMITTED ITEMS TO THE AGENDA

MOTION DIED FOR LACK OF SECOND

MS. FRENCHKO MADE A MOTION TO ADJOURN AND LEFT MEETING.

THE MEETING ENDED BECAUSE OF A LOSS OF QUORUM