**Workforce Development Board of Trumbull County**

**Minutes**

**Thursday, May 18, 2023 @ 8:30 a.m.**

**Café 422**

**Members Present Members Absent**

William Ayres

Rodney Bartlett

Angelica Brewer

Herbert Caldwell, Jr

Melissa Capple

Laura Carey

Thomas S. Conley

Arthur Daly

Eric Davis

Antonio DiTommaso Jr

Donald Emerson, Jr

Brian Eskridge

Dale Foerster

John R Gargano

Koula Glaros Ross

Linsey A Gray

Michael Hanshaw

Tyler Harden

Gary Hartman

Thomas Harvey

LaTasha Johnson (Saulsberry)

Pete Kefalas

Michael D Keys

Erin Konicek Delegate Krista Monroe

Teri Lacy

Melissa Maiorano Delegate David Wilaj

John Moliterno

William E Moore

Patricia Nichols

Dawn Ochman

Brett Powell

Brian Pritchard

Mark Ragozine

Russell H Sewell

Rashad Terry

Rich Tice

Tia Toles

Daniel Vodhanel

**Guests Present**

William Turner, WDB Executive Director

Kim Barrell, OMJ Administrator

Dimitri Liogas, Executive Assistant

William Cummings, TCJFS Fiscal Administrator

Tara Stanyard, OMJ Supervisor

Mr. Moliterno, Board Chair, called the meeting to order, WDB attendance was taken with quorum in attendance.

Chairperson, Mr. Moliterno requested a motion to approve the minutes of the February 16, 2023 meeting as submitted to the Board via email.

**MOTION**: By Mr. Emerson to approve the Fewbruary 16, 2023 WDB minutes, as written and submitted.

**Seconded:** By Mr. Ragozine

**Discussion:** None

**Vote:** Unanimous

**Motion: Carried**

Mr. Moliterno requested reports from the Board’s Standing Committees.

**OhioMeansJobs Committee**

Committee Chair, Mr. Michael Keys reported the last meeting was held May 9, 2023. The committee discussed some items on today’s agenda. No action items to bring to the Board. The next scheduled meeting will be on August 8, 2023.

**Youth Committee**

Mr. Turner, for committee chair Mr. Conley, reported that the committee met on April 11, 2023 and discussed various items on today’s agenda. The committee received reports from both youth services providers. The next meeting will be on July 11, 2023. The Committee has no action items to bring to the Board.

**Planning & Monitoring Committee**

Mr. Davis, Committee Chair, reported that the last meeting was held April 13, 2023. The committee reviewed WIOA expenditures and enrollments among other agenda items discussed today. The next meeting is scheduled for July 13, 2023. The Committee had no action items to bring to the Board.

**By-Laws Committee**

Mr. Emerson reported a meeting was held September 16, 2022. The next meeting is tentatively scheduled for August 10, 2023. No action items to bring to the Board.

**Executive Ad-Hoc Committee**

Mr. Moliterno reported the Executive Ad-Hoc Committee last met September 15, 2022. Ad Hoc meetings are scheduled as needed.

**Old Business**

**RETAIN:** Mr. Liogas provided an update concerning the RETAIN program progress. Mr. Liogas debriefed the WDB on the DOL site visit that occurred March 28 and 29 in Cincinnati. During the two day visit, the DOL Managers, Evaluators and Technical Assistance personnel were present to hear the status of the Phase II RETAIN program. Items that were discussed were patient focused enrollment, demographics, best practices and challenges, employer outreach, data flow and validation. It was a very successful visit and Mercy did an outstanding job of presenting and accommodating the teams.

**Regional Workforce Coalition-**  Mr. Turner updated the Board on the Regional Workforce Coalition. He stated that the coalition had submitted an application for technical assistance grant to assist the coalition with direction and idea generation though the Appalachian Regional Commission (ARC) Grant. Mr. Turner reported that the coalition was successful in receiving the grant in the amount of $250,000.00 and have secured a consultant.

**RESEA:** Mrs. Stanyard provided an update of the Unemployment program. Mrs. Stanyard reports that there has been a decline in RESEA sessions she attributes to seasonal employees. OMJ is meeting its performance measures. Mrs. Stanyard reports that there were 105 initial interviews and 97 subsequent interviews conducted.

**COVID 19 NDW Grant:**

Mrs. Barrell reports that the Grant will end June 30 2023. The agency has returned the money to the state to be reallocated to other counties in need.

**Fresh Start Grant:** Mrs. Barrell provided an update on Fresh Start Grant activities. Mrs. Barrell reports that they have received a lead to possible disaster relief employment with our partner Flying High and we are looking at optional methods for payroll processing.

**Outreach-** Mrs. Barrell stated that OMJ continues to explore opportunities for outreach to enroll more participants. OMJ continues to actively post on all social media platforms and those on unemployment are still getting post cards from OMJ introducing services.

**State of Ohio BRN Grant:** Mr. Turner stated that the current BRN grant will be ending 6/30/2023. The state has offered a new BRN grant which OMJ Trumbull has applied for funds to continue the BRN outreach efforts.

**4 Year Regional Plan mid- term update**: Mr. Turner announced that the 4 year Regional Plan- Mid- term update has been completed and post for comment for 30 days. Also, the plan was sent to the WDB for reference. We are currently pursuing executive signatures for the plan and will be submitting to the state once obtained.

**OMJ Partner MOU** - Mrs. Barrell announced that the OMJ Partner negotiations have been completed and we have obtained all signatures and the MOU is ready to submit to the State for final approval.

**Opioid Employer Forum**- Mrs. Barrell provided a debriefing of the Opioid Employer Forum held 4/28/2023 at the Avalon Inn. Mrs. Barrell reported that there were approximately 36 attendees. A post event survey was sent out to the attendees, and overall, positive feedback was received.

**New Business**

**Financial Report & Expenditures:** Mr. Cummings provided the Board with the WIOA expenditure report as of 3/31/2023. Mr. Cummings provided, and reviewed a report which showed the allocations, obligations, accruals, and expenditures for WIOA Adult, Dislocated, Youth/CCMEP, Opioid, BRN and other Special Grants.

**Enrollment :** Mrs. Barrell reported the final expenditures for (7-1-2022 to 4-1-2023):

23- OJT’s, 49- ITA Classroom Trainings, 3- Incumbent worker Training Program contracts.

**Summer Program 2023:** Mrs. Barrell briefed the Board on the 2023 summer program. 40 participants are returning from the previous year, 10 referrals have come from TCTC, 5 from local schools, and 13 through PRC applications.

**Performance Reporting Issues-** Mrs. Barrell reports that The state Aries system is experiencing reporting issues which are obscuring our reports and not accurate. The state is working on fixing the reports.

**Hope Conference-** Mrs. Stanyard announced that OMJ staff is attending the Hope conference in Youngstown, Ohio. OMJ has a table and introducing supportive and training services to those who may be disadvantaged.

**OWA Day at the Statehouse**- Mr. Turner announced he will be attending the Day at the Statehouse on 5/23/2023 to speak with legislators about workforce needs and policy

**Miscellaneous Items:**

**OMJ Operator RFP**- Mr. Turner announced that the Board staff has successfully procured an OMJ Operator (TCDJFS). Mr. Moliterno requested a motion to award the OMJ operator RFP to TCDJFS.

MOTION: made by Mr. Ragozine to award TCDJFS the RFP for OMJ operator from July 1, 2023 to June 30, 2025 with an optional 2 year extension.

SECOND: made by Mr. Keys

DISCUSSION: Mr. Gargano, and Mr. Emerson abstained from voting due to conflict of interest.

RESULT: Motion Passes

**OMJ Partner MOU**- In connection with the WDB report by Mrs. Barrell the OMJ Partner MOU is complete and ready to submit to the State. Mr. Moliteno requested a motion from the floor to authorized the Board Staff to submit the OMJ Partner MOU to the State.

MOTION: made by Mr. Emerson to approve the OMJ Partner MOU and submit to the State

SECOND: made by Mr. Keys

DISCUSION: None

RESULT: Motion Passes

**4 Year Regional Plan Mid- Term Update-** Mr. Turner discussed the 4 year mid- term update. Mr. Moliterno requested a motion from the floor to approve the Plan Mid- term update and submit to the State.

MOTION: made by Mr. Keys to approve the mid term plan and submit to the State.

SECOND: made by Ms. Angelica Brewer.

DISCUSSION: None

RESULT: Motion Passes

**CCMEP TANF/ WIOA Plan**- Mrs. Barrell has completed the OhioMeansJobs and TCDJFS combined CCMEP plan and is ready to submit to the State. Mr. Moliterno requested a motion from the floor to approve the CCMEP TANF/ WIOA plan and authorize Mrs. Barrell to submit to the State.

MOTION: made by Ms Laura Carey to approve and authorize Mrs. Barrell to submit the combined CCMEP plan to the State.

SECOND: Mr. Keys

DISCUSSION: None

RESULT: Motion passes

With no other business to discuss Mr. Moliterno adjourned the meeting

2023 Meeting Schedule – ~~February 16, 2023~~, May 18, 2023, August 17, 2023, November 16, 2023

Respectfully submitted by: Dimitri Liogas- WDB Executive Assistant