**Workforce Development Board of Trumbull County**

**Minutes**

**Thursday, February 16, 2023 @ 8:30 a.m.**

**Hippodrome**

**Members Present Members Absent**

William Ayres Delegate Dave Smith

Rodney Bartlett

Scott Brush

Angelica Brewer

Herbert Caldwell, Jr

Melissa Capple

Laura Carey

Thomas S. Conley

Arthur Daly

Eric Davis

Antonio DiTommaso Jr

Donald Emerson, Jr

Brian Eskridge Delegate Patty Koehnlein

Dale Foerster

John R Gargano

Koula Glaros Ross

Linsey A Gray

Michael Hanshaw

Tyler Harden

Gary Hartman

Thomas Harvey

LaTasha Johnson (Saulsberry)

Pete Kefalas

Michael D Keys

Erin Konicek

Teri Lacy

Melissa Maiorano

John Moliterno

William E Moore

Patricia Nichols

Dawn R Ochman

Brett Powell

Brian Pritchard

Mark Ragozine

Russell H Sewell

Lisa Taddei

Stephen A Telego, Sr

Rashad Terry

Rich Tice

Tia Toles

Daniel Vodhanel

**Guests Present**

William Turner, WDB Executive Director

Kim Barrell, OMJ Administrator

Dimitri Liogas, Executive Assistant

William Cummings, TCJFS Fiscal Administrator

Tara Stanyard, OMJ Supervisor

Sarah Marino, Mercy Health

Mr. Moliterno, Board Chair, called the meeting to order, WDB introductions were conducted with quorum in attendance. Mr. Moliterno welcomed the newest Board members.

Chairperson, Mr. Moliterno requested a motion to approve the minutes of the November 17, 2022 meeting as submitted to the Board via email.

**MOTION**: By Mr. Emerson to approve the November 17, 2022 WDB minutes, as written and submitted.

**Seconded:** By Mr. Ragozine

**Discussion:** None

**Vote:** Unanimous

**Motion: Carried**

Mr. Moliterno requested reports from the Board’s Standing Committees.

**OhioMeansJobs Committee**

Committee Chair, Mr. Michael Keys reported the last meeting was held February 7, 2023. The committee discussed some items on today’s agenda. No action items to bring to the Board. The next scheduled meeting will be on May 9, 2023.

**Youth Committee**

Committee Chair Conley, reported that the committee met on January 17, 2023 and discussed various items on today’s agenda. The committee received reports from both youth services providers. The next meeting will be on April 11, 2023. The Committee has no action items to bring to the Board.

**Planning & Monitoring Committee**

Mr. Davis, Committee Chair, reported that the last meeting was held January 19, 2023. The committee reviewed WIOA expenditures and enrollments among other agenda items discussed today. The next meeting is scheduled for April 13, 2023. The Committee had actions items to bring to the Board.

**By-Laws Committee**

Mr. Emerson reported a meeting was held September 16, 2022. The next meeting is tentatively scheduled for August 10, 2023. No action items to bring to the Board.

**Executive Ad-Hoc Committee**

Mr. Moliterno reported the Executive Ad-Hoc Committee last met September 15, 2022. Ad Hoc meetings are scheduled as needed.

**Old Business**

**RETAIN:** Mr. Liogas updated the Board on the progress of the RETAIN Grant. Mr. Liogas reports that Phase II of the grant is progressing well. Sarah Marino, Mercy Health Representative, also provided updates on outreach efforts and enrollment updates. Mr. Liogas and Ms. Marino will be attending a meeting in March with the Dept. of Labor to present the progress of the study.

**Ohio To Work:** Mrs. Barrell updated the Board on the outcome of the program. Mrs. Barrell reports that the Grant period ended 12/31/2022. The OMJ Center received $79,438.94 in base funds and incentives. Ms. Maiorano concurred that during the wrap up meetings they were able to confirm that over 34,000 individuals were served, through all partners and activities.

**RESEA:** Mrs. Stanyard provided an update of the Unemployment program. Mrs. Stanyard reports that there has been an uptick in RESEA sessions she attributes to seasonal employees. OMJ is meeting its performance measures and Debbie Bruno is doing a great job facilitating the program.

**COVID 19 NDW Grant:**

Mrs. Barrell reports that the Grant will end June 30 2023. The agency continues to look for eligible participants, yet difficulties persist.

**Fresh Start Grant:** Mrs. Barrell provided an update on Fresh Start Grant activities. Mrs. Barrell reports that the second Opioid Employer Forum is in the planning stage and is procuring a location and speaker for the forum. In addition, Mrs. Barrell reports that they have received a lead to possible disaster relief employment with our partner Flying High.

**State of Ohio BRN Grant:** Mrs. Barrell and Mr. Turner reported that the State of Ohio BRN Grant is in continuing. The BRN employee is doing a fine job in reaching out to employers and offering the BRN and OMJ services. His efforts have resulted in an increase in OJT’s and additional collaborative efforts with the OMJ Center.

**Incumbent Worker Training Program:** Mrs. Barrell updated the Board on Incumbent Worker Training (IWT) activities. Mrs. Barrell reported that OMJ has completed 3 IWT contracts awarding approximately $30,000.00.

**Regional Workforce Coalition-**  Mrs. Barrell updated the Board on the Regional Workforce Coalition. She stated that the coalition had submitted an application for technical assistance grant to assist the coalition with direction and idea generation though the Appalachian Regional Commission (ARC) Grant. Ms. Maiorano concurred that efforts continue to coordinate the preliminary structure, objectives and responsibilities of the Coalition.

**WIOA / Trade Co-Enrollment:** Mrs. Barrell reiterated that OMJ continues to look into the opportunities to co-enroll participants with other programs including Trade, TANF and partner programs.

**New Business**

**Financial Report & Expenditures:** Mr. Cummings provided the Board with the WIOA expenditure report as of 12/31/2022. Mr. Cummings provided, and reviewed a report which showed the allocations, obligations, accruals, and actual expenditures for WIOA Adult, Dislocated, Youth/CCMEP, Opioid, BRN and other Special Grants.

**Enrollment and Outreach:** Mrs. Barrell reported the final expenditures for PY 2022 (7-1-2021 to 6-30-2022): 70 ITA’s, over $400,000.00 / 16 OJT’s, over $200,00.00. Also, PY 2023 to date, 38 ITA’s, over $248,000.00 / 13 OJT’s, over $123,000.00, and 3 IWTP contracts. Mrs. Barrell reports that OMJ has been trying to increase outreach efforts. Staff has been attending public events, job fairs, and community events. OMJ continues to maintain its social media presence and utilizing other means of outreach.

**Regional Plan**: Mr. Turner announced that the 4 year Regional Plan- Mid- term update meetings are underway and will be posting the Mid- term plan update on our website for comment once completed.

**Workforce Development Board State Certification**: Mr. Turner announced that the Board certification is ready for submission to the State once signatures from the Commissioners’ are obtained. The certification is for a two year period.

**Summer Program 2023:** Mrs. Barrell briefed the Board on the 2023 summer program. Mrs. Barrell stated that the Summer Program is gearing up and the management team is in talks for preparation.

**English as a second language assistance**: Mrs. Barrell announced that OMJ is on the waiting list to participate in the pilot program from the Unemployment Compensation office to provide equipment to assist U/I customers that may have limited English proficiency with translation services.

**Opioid Forum #2**: Mrs. Barrell stated that OMJ is working to secure a venue for the Employer Forum. OMJ is partnering with TCMHRB to present a technical consultant to provide guidance and support for employers hiring or considering hiring recovering citizens.

**Miscellaneous Items:**

Mr. Turner announced that the Workforce Board will be going out for bid for the OMJ Operator. The current OMJ Operator contract expires 6/30/2023.

With no other business to discuss Mr. Moliterno adjourned the meeting

2023 Meeting Schedule – ~~February 16, 2023~~, May 18, 2023, August 17, 2023, November 16, 2023

Respectfully submitted by: Dimitri Liogas- WDB Executive Assistant