



Trumbull County Local Emergency Planning Committee
Meeting Minutes

Date: October 7, 2025 **Time:** 12:00 P.M. **Location:** Geauga/Trumbull Waste Dist.
 5138 Enterprise Blvd.
 Warren, OH. 44481

Membership Roll Call:

	Kevin Kuriatnyk
X	Brian Pugh
X	Thomas Domes, Vice Chairman
	Chris Herlinger
X	Rebecca Whitman, Chairman
X	William Colletta
	John Esker
	Britany Deuble

X	Peggy Higgins
	Anthony Fairbanks
X	John Stevens
X	Susan Coleman
X	Kurt Kollar
X	Jennifer Jones
X	Chuck Sexton
X	Natalie Tetemanza

X	Grant Taylor
X	Joe Cicchillo
X	Gerald King
X	Shara Taylor
X	Kathy Meszaros
X	Angela Fusillo
X	John E. Hickey
	Randy Stelk

Guests: Michelle Sowers, Ohio EMA
 Fred Romeo, ODNR

Chairman R. Whitman called the meeting to order at 12:00 PM.

Roll Call / Quorum Present (17 Voting Members)

The Pledge of Allegiance recited.

APPROVAL OF PREVIOUS MEETING MINUTES

Chairman R. Whitman asked if there were any additions or corrections to the minutes of the April 8, 2025 meeting as presented. There being none –

MOTION: Motion made by Kurt Kollar to approve the minutes of the April 8, 2025 meeting as presented.

Chris Herlinger seconded the motion.

17 FOR	0 AGAINST	0 ABSTAIN	MOTION CARRIED
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Financial Report

- Director J. Hickey reported that the current balance in the 030 LEPC account is \$ 26,290.00
- Sweets Bistro Lunch for 4/8/2025 meeting lunch \$ 210.00
- Reimb. for HM Safety Officer Class Refreshments \$ 269.83
- HM Safety Officer Class (Bad Day Training) \$ 7,500.00
- Transfer of EMA Administrative Fee from LEPC (030) \$ 15,000.00
- Deposit of 2025 Right to Know Grant Funds \$ 30,566.00
- *** Transfer of \$6,000.00 from (023) EMA Fund to (030) LEPC fund for HM Safety Officer Class has not taken place yet. This will increase the overall balance of the 030 LEPC account to \$ 32,290.00**

APPROVAL OF INVOICES/FINANCIAL REPORT/FINANCIAL MOTIONS

Director J. Hickey asked if there were any questions concerning the financial report as presented. There being none –

MOTION: Motion made by Gerald King to approve the financial report as presented.

Shara Taylor seconded the motion.

17 FOR 0 AGAINST 0 ABSTAIN MOTION CARRIED

Committee Reports

Spill Report/ Ohio EPA/ SERC

- Kurt Kollar provided the committee with a 2025 YTD Spill Report for Trumbull County. (Attached)

Hazardous Materials Response Team (TCHMRT) Report

- No Written Report Provided
- Current TCHMRT Account Balance (072) \$ 76,445.02
- Received the Go Green Grant from the Geauga/Trumbull Solid Waste District in the amount of \$ 3,500.00. The funds were used to purchase a new Mavic3 Thermal Drone for the TCHMRT. The overall cost of the drone was \$ 6,925.00, with the grant covering \$3,500.00, and the TCHMRT budget covering the \$3,425.00 balance.

Exercise Planning Committee

- No Report

Old Business

- Director Hickey provided update on bylaw update and rewrite.
- Grant funding (HMEP) \$10,500.00 was returned to the State of Ohio due to the cancellation of the HM Tech Class due to low enrollment, and lack of suitable facilities to hold the practicable section of the class at the EMA.
- Non-LEPC Tabletops were conducted at:
 - Ultium Cells on May 5, 2025
 - Mahoning Valley Sanitary District on May 20, 2025

New Business

- A full-scale LEPC Chemical Exercise has been tentatively scheduled for Saturday May 16, 2026 at the Trumbull County Fair Grounds. This will be full-scale chemical exercise that will include an activation of the Trumbull County Special Operations Group Sections, Law Enforcement, Hospitals, Health Department, and the Youngstown Air Reserve Station.
- Consider the motion to approve the payment in the amount of \$2,350.00 to Bad Day Training for the 8-hour annual Hazardous Materials Technician Refresher Course that will be held at the Trumbull County EMA classroom on Saturday November 15, 2025. Included in the motion would be to include refreshments, and lunch for the day of the class for students.

MOTION: Motion made by Shara Taylor to approve payment to Bad Day Training in the amount of \$2,350.00 for the annual 8-hour Hazardous Materials Technician Refresher class that will be offered at the Trumbull County EMA on November 15, 2025 from 0800-1600. This motion will include reimbursement to the EMA director and or HazMat Chief for Refreshments and Lunch for class attendees and instructors.

Chris Herlinger seconded the motion.

17 FOR 0 AGAINST 0 ABSTAIN MOTION CARRIED

- Consider a motion to accept the 2020 Trumbull County Chemical Emergency Response Preparedness Plan, as written with no changes, and to accept the 2020 Trumbull County HazMat Plan "Annex O" as written with no changes.

MOTION: Motion made by Shara Taylor to accept the 2020 Trumbull County Chemical Emergency Response Preparedness Plan, as written with no changes, and to accept the 2020 Trumbull County HazMat Plan "Annex O" as written with no changes.

Chuck Sexton seconded the motion.

17 FOR 0 AGAINST 0 ABSTAIN MOTION CARRIED

Program & Presentation

- Jennifer Jones from the Geauga/Trumbull Solid Waste District (GTSWD) presented the committee with a history and overview of how the district was formed and what their responsibilities are to both counties. She provided an in-depth look into how the recycling program works and what the true costs of providing the service to our residents actually is. A tour of the drop/holding area was offered to members of the committee.

Good of the Order

- New member introductions were conducted.
- Kurt Kollar spoke about safety issues on some of the HM scenes he has been on recently and reminded all of the first responders to always remain situational aware when operating in a hazardous area or scene. It is too easy to become complacent, and that is how accidents, or even deaths occur.

ANNOUNCEMENTS

The next regularly scheduled meeting will be on Tuesday January 13, 2025 at 12:00 P.M. at the Trumbull County Emergency Management Agency (TCEMA) located at:
640 North River Rd. NW Suite B Warren, OH. 44483

2026 Meeting Dates

Tuesday	April 7, 2026	12:00 P.M. @ TCEMA
Tuesday	July 14, 2026	12:00 P.M. @ TCEMA
Tuesday	October 13, 2026	12:00 P.M. @ TCEMA

ADJOURN

MOTION: John Stevens made a motion to adjourn.

Gerald King seconded the motion.

17 FOR	0 AGAINST	0 ABSTAIN	MOTION CARRIED
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Meeting Adjourned at 1:05 P.M (Tours then offered at recycle facility)

JEH 10.13.2025