



Trumbull County Local Emergency Planning Committee
Meeting Minutes

Date: January 14, 2025

Time: 12:00 P.M.

Location: EMA Office
640 N. River Rd., N.W.
Unit B
Warren, OH 44483

Membership Roll Call:

X	Kevin Kuriatnyk
X	John Lewis
X	Thomas Domes, Vice Chairman
	Chris Herlinger
X	Rebecca Whitman, Chairman
X	William Colletta
	Elizabeth Cante

	Peggy Higgins
X	Paul Elia
X	John Stevens
	Susan Coleman
X	Kurt Kollar
X	Jennifer Jones
	Chuck Sexton

X	Grant Taylor
X	Steve Gerberry
X	Gerald King
X	Shara Taylor
X	Kathy Meszaros
	Marlin Bartholomew
X	John E. Hickey

Guests: Randy Stelk, TCEMA
Michelle Sowers, Ohio EMA
Fred Romeo, ODNR

Pete Orlando, Clean Earth
Noah Porter, Ohio EMA
Joshua Cox, 910th EM

Ginger Grilli, ARC

Chairman R. Whitman called the meeting to order at 12:00 PM.

Roll Call / Quorum Present

The Pledge of Allegiance recited.

APPROVAL OF PREVIOUS MEETING MINUTES

Chairman R. Whitman asked if there were any additions or corrections to the minutes of the October 8, 2024, meeting as presented. There being none –

MOTION: Motion made by John Lewis to approve the minutes of the October 8, 2024 meeting as presented.

Kurt Kollar seconded the motion.

15 FOR

0 AGAINST

0 ABSTAIN

MOTION CARRIED

APPROVED APR 08 2025
JLH

Financial Report

- Director J. Hickey reported that the current balance in the 030 LEPC account is \$ 21,684.69.
- Sweets & Eats Invoice for 10.8.2024 meeting lunch in the amount of \$ 200.00.
- Bad Day Training Invoice for HM Tech Refresher Training in the amount of \$ 2,250.00.
- See attached 1.1.2024 – 12.31.2024 Financial Report

APPROVAL OF INVOICES/FINANCIAL REPORT/FINANCIAL MOTIONS

Director J. Hickey asked if there were any questions concerning the financial report as presented. There being none –

MOTION: Motion made by Shara Taylor to approve the financial report as presented.

Gerald King seconded the motion.

15 FOR

0 AGAINST

0 ABSTAIN

MOTION CARRIED

Committee Reports

Spill Report/ Ohio EPA/ SERC

- Kurt Kollar provided the committee with a January 2024 – December 2024 spills that were reported, that occurred in Trumbull County. (Attached)
- Discussion concerning companies reporting spills to the local EMA's. It was determined that reporting is down statewide. We will continue to monitor.
- Director Hickey advised that he would like SERC to approve the purchase of drones and provide drone training under the Right to Know Grant.

Hazardous Materials Response Team (TCHMRT) Report

- Chief Kevin Kuriatnyk provided a written report on annual responses (Attached)
- Current TCHMRT Account Balance (072) \$ 82,434.64

Exercise Planning Committee

- No Report

Old Business

- Director Hickey provided update on bylaw update and rewrite. Hopes to have this completed in 2025.
- Discussion concerning the purchase of a pallet of F-500 encapsulating foam for Trumbull County Fire Departments. The funding for the pallet was written into the FY24 HMEP grant but was not funded. Discussion was held concerning the LEPC purchasing the foam out of the account general fund (030). After discussion and polling the multiple fire chiefs in attendance, it was determined that it would really not be a benefit for each department to only be allotted one 5-gallon pail. The committee decided not to pursue the purchase and will remove it from future agendas.

New Business

- Director J. Hickey provided an update about the move of the TCHMRT to the new TCEMA Special Operations Facility, located at the old Bazetta Fire Station next to the Trumbull County Fairgrounds.
- Announced that the annual LEPC Exercise will be held on Thursday, January 16, 2025, at the TC EMA/ Emergency Operations Center. This exercise will be held in conjunction with the TCCHD / PHEP Regional Chemical Tabletop Exercise.
- Director J. Hickey advised the committee that the new two-year LEPC committee member nominations will be sent to the commissioners in July for approval. Director Hickey asked that members contact him if they do not want to continue serving on the committee for another two-year term.
- Director J. Hickey announced the following classes are being conducted through the TCLEPC and the HMEP grant in early 2025.
 - 40 Hour Hazardous Materials Technician Class (Will be conducted at Bristol Fire Department). (\$10,500.00)
 - 24 Hour HazMat Safety Officer Certification Class (\$7,500.00)
 - The HMPG grant will cover 80% of the class costs (\$14,000.00). Our local share (20%) will be \$3,600.00 for both classes.
- Consider the transfer of the \$15,000.00 for the TCEMA/TCLEPC administrative contract for 2025. The amount will be transferred once the new Right to Know Grant funding is received around August 2025.

MOTION: Motion made by John Lewis to approve the transfer of \$15,000.00 from the LEPC fund (030) to the TCEMA fund (023) for administrative service provided by the TCEMA for the TCLEPC. Will transfer once 2025 grant funds are received.

William Colletta seconded the motion.

15 FOR	0 AGAINST	0 ABSTAIN	MOTION CARRIED
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- Consider a motion to pay Thomas Domes the sum of \$2,600.00 for services provided in fulfilling the entry of Tier 2 reports into the CAMEO Hazardous Chemical Database for 2025. This contract will also require the reporting of data needed for all grants, reports and other administrative needs to the Director of the Trumbull County Emergency Management Agency.

MOTION: Motion made by Jennifer Jones to approve the payment of \$2,600.00 to Thomas Domes for services provided for the entry of Tier 2 Chemical Inventory reports into the CAMEO Hazardous Chemical Database for 2025.

Kathy Meszaros seconded the motion.

14 FOR	0 AGAINST	1 ABSTAIN (Domes)	MOTION CARRIED
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Program & Presentation

- Pete Orlando from Clean Earth presented a short program concerning their partnership with the Geauga Trumbull Solid Waste District (GTSWD). Clean Earth is the contractor for the hazardous waste turn in program at the GTSWD.

Good of the Order

- Jennifer Jones reminded the HazMat team that the Go Green Grant is available until January 31st, if they had any projects that they would like to submit for funding.
- Director Hickey suggested that we host the next LEPC meeting at the Warren Office of the GTSWD, to tour the facility and see how Clean Earth disposes of hazardous waste materials that are obtained through their weekly collections at the facility. Director Jones agreed to host the meeting, LEPC will provide the lunches. The meeting date will be moved from Tuesday April , 2025 to Tuesday May 13, 2025 in order to accommodate the GTSWD.

ANNOUNCEMENTS

The next regularly scheduled meeting will be on Tuesday May 13, 2025, at 12:00 P.M. at the Geauga Trumbull Solid Waste District Facility located at
5138 Enterprise Dr. NW, Warren, OH. 44481

ADJOURN

MOTION: Gerald King made a motion to adjourn.

Jennifer Jones seconded the motion.

15 FOR

0 AGAINST

0 ABSTAIN

MOTION CARRIED

JEH 01.22.2025