

**TRUMBULL COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
MEETING MINUTES**

Date: October 8, 2024

Place:

Time: 12:00 P.M.

**Trumbull County Emergency Management Office
640 N. River Road, N.W., Suite B
Warren, OH 44483**

The meeting was called to order by Chairman, Rebecca Whitman at 12:00 P.M. with the Pledge of Allegiance. Rebecca Whitman welcomed everyone to the regular quarterly meeting. Those in attendance included fourteen (14) members and three (3) guests. William Romeo (ODNR), Michelle Sowers (Ohio EMA), and Randy Stelk (TCEMA)

PREVIOUS MEETING MINUTES:

- Rebecca Whitman asked if there were any additions or corrections to the minutes of the May 7, 2024 meeting as presented.

MOTION: Bill Colletta made a motion to approve the minutes of the May 7, 2024 meeting as presented.

Susan Coleman seconded the motion.

For 14 Against 0 Abstain 0

ITEMS DISCUSSED WERE AS FOLLOWS:

- **FINANCIAL:**
John Hickey reported that the Balance of Funds in the (030) LEPC Account as of this date, was **\$11,620.53**
 - a. Paid Sweets & Eats \$200.00 for May7, 2024 meeting lunch.
 - b. Transferred \$20,000.00 from 030 LEPC fund to 023 EMA fund for annual administrative costs for Trumbull County LEPC.
 - c. Paid John E. Hickey \$ 61.96, reimbursement for May LEPC exercise refreshments.
 - d. Submitted cash request through the State of Ohio HMEP grant for 80% reimbursement of instructional cost for the 40 Hour HM Tech Class and the Lithium-Ion battery emergency class. Total reimbursement amount once received will be \$12,560.00.

MOTION: Shara Taylor made a motion to accept the financial report as presented by EMA Director Hickey

Kurt Kollar seconded the motion.

For 14 Against 0 Abstain 0

APPROVED JAN 14 2025
JEH

- **GUEST SPEAKER / PROGRAM:**

None

- **CHEMICAL PLAN “Annex O” :**

Administrative updates made to the Trumbull County Chemical Plan “AnnexO”. All changes were submitted to Ohio SERC through Michelle Sowers for approval.

- **HAZARDOUS MATERIALS RESPONSE TEAM (TCHMRT):**

- Written report submitted.
- Current TCHMRT account balance (072) \$82,541.89
- Still working on typing process for the TCHMRT.
- HM Technician Refresher Class will be held November 9, 2024

- **OHIO EPA/Spill Report:**

- Written report submitted by Kurt Kollar. Discussion was held concerning lack of spill reporting by independent truck companies.
- Director Hickey discussed the issues at Evergreen battery recycling in Howland & Newton Townships. The Ohio EPA has been asked to look into some of the storage issues that are being reported at their facilities.

- **OLD BUSINESS:**

- Bylaw rewrite project still ongoing. Director Hickey working with Shara Taylor on this project.
- Still awaiting word on the 2024 HMEP grant. We applied for \$18,000.00 to pay for a 40 hour HM Technician Certification Class, and a 40 Hour Hazardous Materials Safety Officer Class. If awarded, the TCLEPC will receive 80% of the class cost back in reimbursement. This would equal out to \$ 14,400.00. The TCLEPC would be responsible for the remaining \$ 3,600.00

- **NEW BUSINESS:**

- Accept the 2024 Ohio EPA Right to Know Grant award through the Ohio State Emergency Response Commission (SERC) in the amount of \$29,882.00. the TCLEPC applied for \$47,600.00, but was only awarded \$29,882.00 in funding.

MOTION: Jennifer Jones made the motion to accept the 2024 Ohio EPA Right to Know Grant award in the amount of \$29,882.00.

Shara Taylor seconded the motion.

For 14

Against 0

Abstain

0

- Consider the purchase of 48 pails/pallet of F500 EA Fire Suppression/Encapsulating Agent from Advanced Eco Systems in the amount of \$8,868.00.
 - After discussion, the board made the decision to table the purchase until the January 2025 meeting, due to not receiving the funding needed through the 2024 right to know grant. If the TCLEPC were to purchase the suppression agent for first responders, they would be required to pay for the total amount of \$8,868.00, without the ability to get reimbursed.

MOTION: Kurt Kollar made the motion to table the purchase of the suppression agent for Trumbull County First Responders, until the January 2025 committee meeting.

Susan Coleman seconded the motion.

For 14 Against 0 Abstain 0

• **ANNOUNCEMENTS:**

None at this time

• **GOOD OF THE ORDER:**

Director Hickey introduced Randy Stelk as the new Part Time Emergency Management Specialist with the TCEMA.

- Director Hickey advised that Marianne Landfried from Mercy Health, and Kristen Gallagher from the American Red Cross resigned from the TCLEPC due to new employment. We thank them for their years of service.

- Jennifer Jones advised that she could provide a guest speaker for the January 14, 2024 meeting from Clean Earth.

• **ADJOURNMENT:**

MOTION: Thomas Domes made a motion to adjourn.
Gerald King seconded the motion

For 14 Against 0 Abstain 0

Meeting Adjourned at 12:50 P.M.

The next meeting(s) will be:

January 14, 2025

**at the EMA Office located at 640 N. River Road, N.W., Suite B, Warren,
OH 44483.**

JEH

October 10, 2024

