



Trumbull County Emergency Management Agency Executive Board Meeting Minutes

Date: October 9, 2025 Time: 9:00 AM Location: EMA Office
640 N. River Rd., N.W.
Unit B
Warren, OH 44483

Roll Call:

X	Mayor Doug Franklin (<i>K.Nussle</i>)	X	Chief Jay Holland
	Commissioner Dennis Malloy	X	Mayor Deidre Petrosky (<i>D. Rea</i>)
X	Director John E. Hickey (Non-Voting)	X	Trustee Dan Suttles
	Mayor Ben Kyle		Sheriff Mike Wilson
X	Trustee Ed Anthony	X	Chief Steve Craiger
X	Trustee Roger Peterson		

Guests: R. Stelk, TCEMA / K.Kuriatnyk, TCHMRT / T.Domes TCFIU

Chairman Anthony called the meeting to order at 09:04 A.M.

Roll Call / Quorum Present (7 Members) * **Director Hickey advised the Tribune did NOT advertise the meeting as requested via email, but the meeting was advertised on the EMA website.**

The Pledge of Allegiance recited.

APPROVAL OF PREVIOUS MEETING MINUTES

Chairman Anthony asked if there were any additions or corrections to the minutes of the September 11, 2025 Regular Meeting as presented. There being none –

MOTION: Motion made by J. Holland to approve the minutes of the September 11, 2025 Regular Meeting as presented.

D Suttles seconded the motion.

7 FOR 0 AGAINST ABSTAIN MOTION CARRIED

APPROVAL OF INVOICES/FINANCIAL REPORT/FINANCIAL MOTIONS

Director Hickey asked if there were any questions concerning the financial report for the month of September 2025 as presented. There being none –

MOTION: Motion made by D. Rea to approve the September 2025 financial report as presented.

J. Holland seconded the motion.

7 FOR 0 AGAINST ABSTAIN MOTION CARRIED

APPROVED JAN 08 2026
[Signature]

EMA DIRECTOR'S OPERATIONAL UPDATE

Director Hickey provided a written activity report for September 2025:
(See Attachment)

A brief overview of the director's report was conducted.

- Conducted a Special Operations Group Commander Meeting
- Completed the LEPC/SERC Compliance Report for Trumbull County.
- Met with T-Mobile concerning network additions and Starlink capabilities for mobile command post.
- Hosted Operations Section Chief Class attended by 18 students, as part of our growing process to create our Incident Management Assistance Team.
- New fiber lines installed at old Bazetta Fire Station for future internet capabilities if the EMA and TCSO does move to the facility.
- Purchased (12) multi band (UHF,VHF,MARCS) portable radios for the mobile command post with ARPA monies from the command post project.

SPECIAL OPERATIONS GROUP

- **Hazardous Materials Response Team**
 - Conducted training with new drone that was purchased with grant provided by the Geauga/Trumbull Solid Waste District.
- **Fire Investigation Unit**
 - Nothing to Report
- **Drone Team**
 - Conducted 1 night training and was toned out for a response for a plane crash but was canceled prior to responding.
- **Rope Rescue**
 - Have scheduled multiple classes for rope refreshers and initial classes.
- **Water/Dive Rescue**
 - Attended joint training in Portage County. Multiple local training classes canceled due to lack of participation.
- **Mass Casualty Response Team**
 - Conducted 1 training on MCI and new triage tag system for TC first responders.
- **Incident Management Assistance Team**
 - Conducted work session meeting
- **Mobile Command Post**
 - Attended multiple public events, continued to equip the unit for response.

LEPC

- Conducted regular meeting on September 7, 2025 at the Geauga/Trumbull waste facility in Warren.
- Will conduct the annual LEPC chemical full-scale exercise on May 16, 2026 from 0900-1600 at the Trumbull County Fair Grounds.

OLD BUSINESS

- Chairman Anthony provided an update about their attendance at the Trumbull County Commissioners meeting on October 1, 2025 to seek an update on the plan for the relocation of the EMA to the old Bazetta Fire Station.
- Discussion well held concerning the legality of having the coroner move into the current EMA facility due to it being built with FEMA Homeland Security Grant Funds. Director Hickey stated he is working with the TC Prosecutors Office, Ohio EMA, and FEMA to gain a definitive answer on this question.
- Director Hickey advised that the county maintenance department has indicated that they will be contracting out to have a 50-amp service plug installed in the EMA garage in order to plug the mobile command post in. This will allow the radios, drone batteries, computers, and other electronics to remain on constant charge.

NEW BUSINESS

- Director Hickey advised that he would be presenting his proposed 2026 budget at the November 13, 2025 Executive Board Meeting. He advised that he would attempt to send it out to the board a few days before, that way members would have time to review it and have questions ready for him at the meeting if necessary.
- The Hazard Mitigation Plan Workshops have been set for November 5th and 6th at Kent State Trumbull. There are 5 different opportunities to attend the workshops, and each program will last about 2 hours. This is an opportunity for you to identify hazards within your community. A flyer will be attached to the minutes for review.
- Director Hickey provided an update on the 911 side of the mobile command post. He advised that Director Bond had been waiting on upgrades at the actual 911 center before proceeding with what was needed for the mobile command post. As of today's meeting he has not received any updates, but he will follow up with her.
- Director Hickey provided a grant update to include the current status of the Emergency Management Performance Grant (EMPG). Currently there is a federal "pause" on the grant and no new funds will be awarded. Director Hickey will submit his Q3 cash request that will cover July-September 2025, but he is not sure what the funding will look like after that. He will keep the board advised of any changes.

ANNOUNCEMENTS

The next regularly scheduled meeting will be on November 13, 2025 at 9:00 AM at the EMA Office located at 640 N. River Road N.W., Warren, OH 44483.

ADJOURN

MOTION: D. Suttles made a motion to adjourn at 09:46 A.M.

R. Peterson seconded the motion.

7 FOR 0 AGAINST ABSTAIN MOTION CARRIED

JEH 10/8/2025