



Trumbull County Emergency Management Agency
Executive Board Meeting Minutes

Date: June 5, 2025

Time: 9:00 AM

Location: EMA Office
640 N. River Rd., N.W.
Unit B
Warren, OH 44483

Roll Call:

X	Mayor Doug Franklin (K.Nussle)	X	Chief Jay Holland
	Commissioner Dennis Malloy	X	Mayor Deidre Petrosky (D. Rea)
X	Director John E. Hickey (Non-Voting)	X	Trustee Dan Suttles
	Mayor Ben Kyle	X	Sheriff Mike Wilson
X	Trustee Ed Anthony	X	Chief Steve Craiger
X	Trustee Roger Peterson		

Guests: R. Stelk, TCEMA / K.Kuriatnyk, TCHMRT / T.Domes TCFIU / C. Eggleston, WFD

Chairman Anthony called the meeting to order at 09:00 A.M.

Roll Call / Quorum Present (8 Members)

The Pledge of Allegiance recited.

APPROVAL OF PREVIOUS MEETING MINUTES

Chairman Anthony asked if there were any additions or corrections to the minutes of the May 8, 2025 meeting as presented. There being none –

MOTION: Motion made by R. Peterson to approve the minutes of the May 8, 2025 meeting as presented.

K. Nussle seconded the motion.

8 FOR 0 AGAINST ABSTAIN MOTION CARRIED

APPROVAL OF INVOICES/FINANCIAL REPORT/FINANCIAL MOTIONS

Director Hickey asked if there were any questions concerning the financial report for the month of May 2025 as presented. There being none –

MOTION: Motion made by D. Suttles to approve the May 2025 financial report as presented.

D. Rea seconded the motion.

8 FOR 0 AGAINST ABSTAIN MOTION CARRIED

APPROVED SEP 11 2025

SEW

EMA DIRECTOR'S OPERATIONAL UPDATE

Director Hickey provided a written report for May 2025: **(See Attachment)**

A brief overview of the director's report was conducted.

- Advised that he has received no new information from the board of commissioners concerning the move to the old Bazetta Fire Station.
- The new command post will arrive on Thursday June 26th at 0900 at the EMA.
- Reminded the board that the director will be on vacation from June 9th until June 22nd, and out of the country for part of the time.
- The director advised the board that starting July 1, 2025 he will no longer be taking the county health insurance, and that it will be a savings of almost \$17,000.00 for the remainder of 2025 to the EMA budget.
- We are continuing to look at the WENS Crisis App for use in our county buildings for use during emergencies. This program would be used for severe weather, and active shooter type of emergencies.
- Director Hickey provided an up-to-date Special Operations Team Roster **(See Attached)**

SPECIAL OPERATIONS GROUP

- **Hazardous Materials Response Team**
 - Responses and investigations to McDonald and Niles.
- **Fire Investigation Unit**
 - Nothing to Report
- **Drone Team**
 - Responses to Niles, Hubbard, Champion, and Farmington Township's.
- **Rope Rescue**
 - Conducted meeting with Director Hickey
- **Water/Dive Rescue**
 - Conducted team meetings, participated in a training with Portage County.
- **Mass Casualty Response Team**
 - New triage tags ready for deployment.
- **Incident Management Assistance Team**
 - Nothing to Report

LEPC

- Next scheduled meeting will be in October.

OLD BUSINESS

- EM Specialist Stelk continues to work on the Trumbull County Resource Manual.
- Preliminary work continues the county Hazard Mitigation Plan Update. The large amount of work and public participation will take place in the fall of 2025.

NEW BUSINESS

- Consider the motion to appropriate \$5,000.00 to fund 023-020-1000-1092-1-505607 (Consultant) to pay invoices for the Hazard Mitigation Plan update contractor. We are a passthrough unit for this grant and received the payout from the State of Ohio. We then pay the contractor/consultant throughout the process of the plan update. This mandatory plan update will not cost the county any expended funds.

MOTION: Motion made by J. Holland to appropriate \$5,000.00 to fund 023-020-1000-1092-1-505607 (Consultant) to pay invoices for the update of the Trumbull County Hazard Mitigation Plan.

D. Suttles seconded the motion.

8 FOR 0 AGAINST ABSTAIN MOTION CARRIED

ANNOUNCEMENTS

The next regularly scheduled meeting will be on September 11, 2025 at 9:00 AM at the EMA Office located at 640 N. River Road N.W., Warren, OH 44483.

ADJOURN

MOTION: D. Rea made a motion to adjourn at 0940 Hours

D. Suttles seconded the motion.

8 FOR 0 AGAINST ABSTAIN MOTION CARRIED

JEH 06/24/2025