



Trumbull County Emergency Management Agency
Executive Board Meeting Minutes

Date: March 14, 2025

Time: 9:00 AM

Location: EMA Office
640 N. River Rd., N.W.
Unit B
Warren, OH 44483

Roll Call:

X	Mayor Doug Franklin (K. Nussle)	X	Chief Jay Holland
	Commissioner Dennis Malloy		Mayor Deidre Petrosky
X	Director John E. Hickey (Non-Voting)	X	Trustee Dan Suttles
X	Mayor Ben Kyle	X	Sheriff Mike Wilson
X	Trustee Ed Anthony	X	Chief Steve Craiger
X	Trustee Roger Peterson		

Guests: R. Stelk TCEMA / K. Kuriatnyk, TCHMRT / Tom Domes, TCFIU

Chairman Anthony called the meeting to order at 09:00 A.M.

Roll Call Taken / Quorum Present (8 Voting Members)

Pledge of Allegiance Recited.

APPROVAL OF PREVIOUS MEETING MINUTES

Chairman Anthony asked if there were any additions or corrections to the minutes of the February 13, 2025 meeting as presented. There being none –

MOTION: Motion made by R. Peterson to approve the minutes of the February 13, 2025 EMA Executive Board meeting as presented.

B. Kyle seconded the motion.

8 FOR

0 AGAINST

0 ABSTAIN

MOTION CARRIED

APPROVAL OF INVOICES/FINANCIAL REPORT/FINANCIAL MOTIONS

Director Hickey asked if there were any questions concerning the financial report for February 2025, as presented. There being none –

MOTION: Motion made by K. Nussle to approve the February 2025 financial report as presented.

D. Suttles seconded the motion.

8 FOR

0 AGAINST

0 ABSTAIN

MOTION CARRIED

APPROVED APR 17 2025
JEN

EMA DIRECTOR'S OPERATIONAL UPDATE

Director Hickey provided a written activity report for February 2025: (See Attachment)
A brief overview of the director's report was conducted.

- Director Hickey advised that he has received notice from the Ohio EMA that future EMPG cash requests will be delayed by FEMA. He also advised that it is unknown at this time how any presidential cuts to FEMA will affect the local EMA's to include training and grant awards.
- Met with representatives from Baker Bednar and Snyder concerning the old Bazetta Fire Station by the fairgrounds. Further study's will need completed to provide an accurate amount of funding needed to rehab the facility.
- Currently 6 members of the TC Drone Team are completing a study group during the month of March, in order to test for their FAA part 107 unmanned aircraft exam in April.
- Multiple tabletop exercises are planned over the next couple months at Ultium Cells and the MVSD facility in Weathersfield.
- Personnel will be emptying out the old PPE storage container located on the property. The PPE that was secured through the state during COVID is no longer able to be used due to moisture and mold. The disposal has been approved through the Ohio EMA. A record of all disposed materials will be kept by the EMA office.

SPECIAL OPERATIONS GROUP

- **Hazardous Materials Response Team**
 - Conducted 1 training/ meeting session
- **Fire Investigation Unit**
 - No Report
- **Drone Team**
 - Conducting training for unmanned FAA107 pilot license for team members.
 - Assisted with search of missing Southington Township male.

LEPC

- Nothing to report, the next meeting is April 8, 2025 at noon.

OLD BUSINESS

- Director Hickey provided an update on the 2025 Per-Capita payments. All entities have paid, except for the TC Commissioners who will pay once the 2025 budget is approved.
- EM Specialist R. Stelk provided an update on the Trumbull County EMA Resource Manual.
- B. Kyle asked the director for an update on the mobile command post. Director Hickey advised that he met with the prosecutor about the bid process.
- Director Hickey presented the updated TCEMA By-Laws with suggested corrections being made for approval.

MOTION: Motion made by B. Kyle to approve the 2025 updates and changes to the TCEMA By-Laws, as presented by Director Hickey

J. Holland seconded the motion.

8 FOR

0 AGAINST

0 ABSTAIN

MOTION CARRIED

NEW BUSINESS

- Director Hickey questioned the board about what the procedure will be moving forward on announcing the monthly meetings. He advised that there continues to be an issue with the Tribune not placing the meeting the announcement, or the information printed is incorrect. Discussion followed, and the board advised him to continue placing the meeting announcement with the Tribune, and to start placing the meeting dates and times on the EMA website to cover all bases.
- Discussion was held concerning any possible move of the EMA offices from the current location to the old Bazetta fire station next to the TC fairgrounds. Concerns were expressed by board members about what funding the commissioners would provide to update the facility. Director Hickey recommended having all members go out to the facility for a walkthrough. He will schedule a date and time for the walkthrough.

ANNOUNCEMENTS

The next regularly scheduled meeting will be on April 17, 2025 at 9:00 AM at the EMA Office located at 640 N. River Road N.W., Warren, OH 44483.

ADJOURN

MOTION: B. Kyle made a motion to adjourn.

D. Suttles seconded the motion.

8 FOR

0 AGAINST

0 ABSTAIN

MOTION CARRIED

Meeting adjourned at 09:50 A.M

JEH **03/14/2025**

