

TRUMBULL COUNTY EMERGENCY MANAGEMENT AGENCY
Executive Board Meeting Minutes

Date: November 21, 2024 Time: 9:00 a.m.

Place: EMA Office
640 N. River Rd., N.W. Unit B
Warren, OH 44483

Roll Call:

X Mayor Doug Franklin (*Chief Ken Nussle*)
 Commissioner Dennis Malloy
X Director John E. Hickey (Non-Voting)
X Mayor Ben Kyle
X Trustee Ed Anthony
 Trustee Roger Peterson

X Admin. James Pantalone
X Mayor Deidre Petrosky
 Trustee Jeff Tucker
 Sheriff Paul Monroe
X Chief Steve Craiger

Guests: Kevin Kuriatnyk, TCHMRT / Thomas Domes, TCFIU / Elizabeth Cante, ARC
Patty Goldner, TC911

Chairman Anthony called the meeting to order at 9:06 A.M.

Roll Call Taken / Quorum Present

The Pledge of Allegiance recited.

APPROVAL OF PREVIOUS MEETING MINUTES

Chairman Anthony asked if there were any additions or corrections to the minutes of the October 10, 2024 meeting as presented. There being none -

MOTION: Motion made by Mayor B Kyle to approve the minutes of the October 10, 2024 meeting as presented.

Administrator J. Pantalone seconded the motion.

FOR 6 AGAINST 0 ABSTAINED 0 MOTION CARRIED


APPROVAL OF INVOICES/ FINANCIAL REPORT/ FINANCIAL MOTIONS

Director Hickey asked if there were any questions concerning the financial report for October 2024
There being none

MOTION: Motion made by Mayor D. Petrosky to approve the October 2024 financial report as presented.

Mayor B. Kyle seconded the motion.

FOR 6 AGAINST 0 ABSTAINED 0 MOTION CARRIED

APPROVED JAN 09 2025 

EMA DIRECTORS OPERATIONAL UPDATE

Director Hickey provided a written report for October 2024: **(See Attachment)**

A brief overview of the director's report was conducted.

- The two projects (Facility Generators & MARCS radio) that were submitted under the 2024 SHSP grant were not funded this grant cycle,
- We are working to relocate the TCHMRT vehicles, in order to get them out of the elements over the winter.
- Have started the process of vetting new vendors for when the current WENS alerting system contract is up in April 2025.
- We will be conducting our first planning meeting on November 22, 2024 with the State of Ohio on the rewrite of our current Trumbull County Hazard Mitigation Plan. Trumbull County was awarded FEMA/BRIC funding to update and rewrite the current plan.
- The LEPC annual exercise will be a tabletop exercise that will be held in conjunction with the TCCHD, and the State of Ohio Department of Health in January 2025.
- 2025 per-capita invoices were sent out November 1st. As of today, we have received 50% of our county Cities, Villages, and townships per-capita payments.
- The balance of the FY2023 EMPG grant is \$ 17,530.00. This will be spent for personnel costs incurred during FY24 Q4 expenses.

SPECIAL OPERATIONS GROUP

- ***Hazardous Materials Response Team***
 - *Written report submitted*
- ***Fire Investigation Unit***
 - *Nothing to report*
- ***Drone Team***
 - *Assisted Cortland PD with a missing person & OSP with a fugitive. Completed M30 controller class.*

LEPC

- Nothing to report, next meeting will be Tuesday January 14, 2025 at noon.

OLD BUSINESS

- Director Hickey provided an update on the mobile command post.

NEW BUSINESS

- Motion to approve the following individuals for appointment to the Trumbull County Special Operations Fire Investigation Unit.

Aaron Hanson

Bazetta Township Fire Department

James Williamson

Newton Falls Joint Fire District

MOTION: Motion made by Mayor B. Kyle to approve Aaron Hanson and James Williamson as members of the Trumbull County Fire Investigative Unit.

Administrator J. Pantalone seconded the motion.

FOR 6 AGAINST 0 ABSTAINED 0 MOTION CARRIED

- Motion to approve the following individuals for appointment to the Trumbull County Special Operations Drone Response Team

Chrissy Ross	Trumbull County Sheriff Dept.
Derek Sandor	Mecca Fire
Robert Cellars	TCTC Drone Instructor

MOTION: Motion made by Mayor D. Petrosky to approve Chrissy Ross, Derek Sandor, and Rober Cellars as members of the Trumbull County Drone Response Team

Mayor B. Kyle seconded the motion.

FOR 6 AGAINST 0 ABSTAINED 0 MOTION CARRIED

- Director Hickey presented his proposed 2025 operations budget to the executive board. Highlights of the 2025 budget are:
 - There will be an overall \$12,415.00 decrease in funding coming into the EMA in 2025. A reduction of \$5,000.00 from TCLEPC, and a \$7,415.00 reduction from the FY2024 EMPG grant.
 - Director Hickeys budget request for 2025 vs. 2024 will see a reduction of \$30,541.00 based off final expenditures in 2024. Cuts were made to absorb the loss of revenue for 2025, to stay within the budget limits that have been set forth by the executive board.
- Director Hickey reminded board members that the following positions will be up for appointment to the TCEMA Executive Board at the annual January 23, 2025 TCEMA Advisory Board meeting. All 3 personnel that currently hold positions on the board will be term limited and will not be able to be reappointed for another consecutive term per the TCEMA Executive Board bylaws.
 - 1 Township Trustee (Currently Held by Jeff Tucker of Braceville Township)
 - 1 Village/City Mayor (Currently held by Ben Kyle of Hubbard City)
 - 1 Non-Elected Appointment (Currently held by J. Pantalone from Howland Township)

ANNOUNCEMENTS

The next regularly scheduled meeting will be on January 9, 2025 at 9:00 A.M. at the EMA Office located at 640 N. River Road N.W., Warren, OH 44483.

ADJOURN

**MOTION: Administrator J. Pantalone made a motion to adjourn.
 Mayor B. Kyle seconded the motion.
 Meeting adjourned at 09:54 A.M.**

FOR 6 AGAINST 0 ABSTAINED 0 MOTION CARRIED

***J&H* 10/21/2024**