



Trumbull County Emergency Management Agency
Executive Board Meeting Minutes

Date: May 8, 2025 **Time:** 9:00 AM **Location:** EMA Office
 640 N. River Rd., N.W.
 Unit B
 Warren, OH 44483

Roll Call:

X	Mayor Doug Franklin (<i>K.Nussle</i>)	X	Chief Jay Holland
	Commissioner Dennis Malloy	X	Mayor Deidre Petrosky (<i>D. Rea</i>)
X	Director John E. Hickey (Non-Voting)		Trustee Dan Suttles
	Mayor Ben Kyle	X	Sheriff Mike Wilson
X	Trustee Ed Anthony	X	Chief Steve Craiger
	Trustee Roger Peterson		

Guests: R. Stelk, TCEMA / K.Kuriatnyk, TCHMRT / T.Domes TCFIU

Chairman Anthony called the meeting to order at 09:00 A.M.

Roll Call / Quorum Present (6 Members)

The Pledge of Allegiance recited.

APPROVAL OF PREVIOUS MEETING MINUTES

[Chairman Anthony asked if there were any additions or corrections to the minutes of the April 17, 2025 meeting as presented. There being none –

MOTION: Motion made by D. Rea to approve the minutes of the April 17, 2025 meeting as presented.

J. Holland seconded the motion.

6 FOR 0 AGAINST ABSTAIN MOTION CARRIED

APPROVAL OF INVOICES/FINANCIAL REPORT/FINANCIAL MOTIONS

Director Hickey asked if there were any questions concerning the financial report for the month of April 2025 as presented. There being none –

MOTION: Motion made by J. Holland to approve the April 2025 financial report as presented.

D. Rea seconded the motion.

6 FOR 0 AGAINST ABSTAIN MOTION CARRIED

APPROVED JUN 05 2025

EMA DIRECTOR'S OPERATIONAL UPDATE

Director Hickey provided a written report for April 2025: **(See Attachment)**
A brief overview of the director's report was conducted.

- R. Stelk and the director attended the Ohio EMA Spring Conference.
- Provided an informational table at the TCTC Community Night.
- Met with representative from WENS concerning a new alerting program for our county facilities.
- Work continues on the county resource manual.
- Link layer authentication was completed on all EMA radios.
- Hosted and attended the quarterly LEPC meeting.

SPECIAL OPERATIONS GROUP

- **Hazardous Materials Response Team (See Attachment)**
 - Multiple phone consults with fire departments.
 - Assisted Mahoning County HM with a chlorine leak at YSU.
 - Participated in the TCTC Community Night.
- **Fire Investigation Unit**
 - Nothing to Report
- **Drone Team**
 - Response to Bloomfield Twp, conducted training meeting.
- **Rope Rescue**
 - Nothing to Report
- **Water/Dive Rescue**
 - Working on team bylaws and operations.
- **Mass Casualty Response Team**
 - Nothing to Report
- **Incident Management Assistance Team**
 - Nothing to Report

LEPC

- Conducted quarterly meeting in April, next scheduled meeting will be in October.

OLD BUSINESS

- An update to the mobile command post was provided by the director. He advised that the commissioners amended the original purchase amount, in order for us to include delivery as part of the overall cost from LDV.
- Discussion was held concerning any movement of the EMA to the old Bazetta Fire Station. Director Hickey has indicated that things are not going well with the morgue being in the garage for the EMA, or the Coroner's office. It was agreed by the board that they will attend a TC Commissioners workshop to discuss the situation.
- Director Hickey provided an update of the Special Operations Group. Chairman Anthony requested a list of the teams and personnel be sent to the board. Director Hickey advised he will complete this prior to the next board meeting.
- Director Hickey advised that the Tribune did not print the meeting in the agenda section as requested. Email was shown to the board to show proof that it was requested.

NEW BUSINESS

- Discussion was held about setting a limit of what the director could approve for inter-fund transfers within the 023 EMA account. Chairman Anthony recommended it be set at \$2,000.00, and anything else above that would need the approval of the board.

MOTION: Motion made by J. Holland to approve the director to make interfund transfers within the 023 EMA account up to the amount of \$2,000.00 without board approval. Any amount over \$2,000.00 will need advanced approval of the EMA Executive Board

D. Rea seconded the motion.

6 FOR 0 AGAINST ABSTAIN MOTION CARRIED

- Director Hickey discussed the current state of FEMA funding and how that may have an effect on future grants for the EMA.

ANNOUNCEMENTS

The next regularly scheduled meeting will be on June 5, 2025 at 9:00 AM at the EMA Office located at 640 N. River Road N.W., Warren, OH 44483.

ADJOURN

MOTION: M. Wilson made a motion to adjourn at 0949 Hours

K. Nussle seconded the motion.

6 FOR 0 AGAINST ABSTAIN MOTION CARRIED

JEH 05/08/2025