

**TRUMBULL COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
MEETING MINUTES**

Date: April 11, 2023

Place:

Time: 12:00 P.M.

**Trumbull County Emergency Management Office
640 N. River Road, N.W., Suite B
Warren, OH 44483**

The meeting was called to order by Chairman, Rebecca Whitman at 12:00 P.M. with the Pledge of Allegiance. Rebecca Whitman welcomed everyone to the regular quarterly meeting. Those in attendance included eight (8) members and one (1) guest Chief Steve Craiger

PREVIOUS MEETING MINUTES:

- Rebecca Whitman asked if there were any additions or corrections to the minutes of the January 10, 2023 meeting as presented. There being none -

MOTION: Kristen Gallegher made a motion to approve the minutes of the January 10, 2023 meeting as submitted.

Susan Coleman seconded the motion.

For 8 Against 0 Abstain 0

ITEMS DISCUSSED WERE AS FOLLOWS:

- **FINANCES:**

John Hickey reported that the Balance of Funds in the LEPC Account as of this date, was **\$20,355.14.**

- a. Paid \$10,500.00 to Bad Day Training for HazMat Tech Class. The HMEP grant will reimburse \$ 8,400.00 of that cost.
- b. Paid \$170.00 for 1/10/2023 LEPC Lunch to Sweets and Eats.

To accept the financial report as submitted

MOTION: Susan Coleman made a motion to accept the financial report as presented by EMA Director Hickey

Shara Taylor seconded the motion.

For 8 Against 0 Abstain 0

- **GUEST SPEAKER / PROGRAM:**
None

APPROVED OCT 10 2023

- **CHEMICAL PLAN :**
 - Nothing to Report

- **HAZARDOUS MATERIALS RESPONSE TEAM (TCHMRT):**
 - Current HazMat Account (072) Balance \$92,577.91

- **OHIO EPA:**
 - No Report

- **OLD BUSINESS:**
 - Discuss the 2023 LEPC tabletop exercise at LG Chem in Lordstown on April 20, 2023 at 1000 A.M.
 - Provided a Drone Program Update.
 - Shara Taylor is looking for someone to replace Lisa Taddei on the bylaw update committee. Kristen Gallagher agreed to work with Shara on the bylaws rewrite.
 - Director Hickey spoke about the reappointment of TCLEPC members for the term of August 2023 – July 2025. The final appointments will need to be submitted to the commissioners and SERC for approval NLT July 30, 2023.
 - Discussion about Tier 2 reporting and recording of data

- **NEW BUSINESS:**
 - Accept motion to pay Thomas Domes the sum of \$2,600.00 for services provided in fulfilling the entry of Tier 2 reports into the CAMEO Hazardous Chemical database for 2023. This contract will also require the reporting of data needed for all grants, reports and other administrative needs to the Director of the Emergency Management Agency.

MOTION: Grant Taylor made the motion to approve the sum of \$2,60.00 for Tier 2 services provided to the TCLEPC.

Susan Coleman seconded the motion.

For 7 Against 0 Abstain 1 (Domes)

- Accept motion to enter into an agreement with the Trumbull County Emergency Management Agency for the intent of providing services as the TCLEPC Information Coordinator, and TCLEPC Emergency Coordination in order to meet ORC3750 and SERC Requirements. The amount for 023 will be \$20,000.00, that shall be transferred to account (023) upon receiving the annual funding from the 2023 LRPC Right to Know Grant.

MOTION: Tom Domes made the motion to approve the sum of \$20,000.00 be transferred to the TCEMA for TCLEPC administrative costs.

Grant Taylor seconded the motion.

For 8 Against 0 Abstain

- o Accept motion to purchase a Chlorine C Kit for the Trumbull County Hazardous Materials Response Team in the amount of \$2,800.00 from US Safety Gear.

MOTION: Susan Coleman made the motion to approve the purchase of the Chlorine Kit for the TCHMRT for \$2,800.00 (Amended to \$ 3,055.56 at 10/10/2023 meeting)

Gerald King seconded the motion.

For 8 Against 0 Abstain 0

- **ANNOUNCEMENTS:**
None at this time

- **GOOD OF THE ORDER:**
None at this time

- **ADJOURNMENT:**

**MOTION: Kristen Gallagher made a motion to adjourn.
Kevin Kuriatnyk seconded the motion**

For 8 Against 0 Abstain 0

Meeting Adjourned at 12:46 P.M

The next meeting(s) will be:

**July 18, 2023
&
October 10, 2023**

**at the EMA Office located at 640 N. River Road, N.W., Suite B, Warren,
OH 44483.**

JEH
April 15.2023