

**TRUMBULL COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
MEETING MINUTES**

Date: January 16, 2024

Place:

Time: 12:00 P.M.

**Trumbull County Emergency Management Office
640 N. River Road, N.W., Suite B
Warren, OH 44483**

The meeting was called to order by Chairman, Rebecca Whitman at 12:00 P.M. with the Pledge of Allegiance. Rebecca Whitman welcomed everyone to the regular quarterly meeting. Those in attendance included sixteen (16) members and two (2) guests. William Romeo, ODNR & Michelle Sowers, OEMA

Accepted Motions from the floor for Chairperson term ending 8/13/2025.

Kristen Gallagher nominated Becky Whitman to serve as Chairman, Gerald King seconded the motion. Calls for additional nominations, none being presented.

All were in favor of appointing Becky Whitman to serve as TCLEPC Chairman, term ending 8/13/2025.

For 15 Against 0 Abstain 1

Accepted Motions from the floor for Vice-Chairperson term ending 8/13/2025.

John Lewis nominated Thomas Domes to serve as Vice-Chairman, Kevin Kuriatnyk seconded the motion. Calls for additional nominations, none being presented.

All were in favor of appointing Thomas Domes to serve as TCLEPC Vice-Chairman, term ending 8/13/2025.

For 15 Against 0 Abstain 1

Accepted Motions from the floor for Secretary term ending 8/13/2025.

Gerald King nominated John Hickey to serve as Secretary, Grant Taylor seconded the motion. Calls for additional nominations, none be presented

All were in favor of appointing John Hickey to serve as TCLEPC Chairman, term ending 8/13/2025.

For 15 Against 0 Abstain 1

Motion to appoint John E. Hickey, Director of the TCEMA as the information/emergency coordinator of the Trumbull County LEPC.

MOTION Jennifer Jones made the motion to appoint John E. Hickey as the information/emergency coordinator for the Trumbull County LEPC.

Kristen Gallagher seconded the motion.

For 15 Against 0 Abstain 1

PREVIOUS MEETING MINUTES:

APPROVED MAY 07 2024

- Rebecca Whitman asked if there were any additions or corrections to the minutes of the October 10, 2024 meeting as presented.

MOTION: Susan Coleman made a motion to approve the minutes of the October 10, 2024 meeting.

Kristen Gallagher seconded the motion.

For 16 Against 0 Abstain 0

ITEMS DISCUSSED WERE AS FOLLOWS:

- **FINANCIAL:**

John Hickey reported that the Balance of Funds in the (030) LEPC Account as of this date, was **\$15,595.83.**

- a. Transferred the \$20,000.00 administrative contract fee to the EMA account (023) in November 2023. (This was for 2023).
- b. Paid Bad Day Training \$2,050.00 for annual HazMat Technician refresher course (8 Hours). Will be reimbursed 80% of the cost.
- c. Paid Bad Day Training \$5,200.00 for the lithium battery emergency class. Will be reimbursed 80% of the cost.
- d. Paid Sweets and Eats \$50.00 for additional lunches needed for the 10.10.2024 meeting

MOTION: Bill Colletta made a motion to accept the financial report as presented by EMA Director Hickey

John Stevens seconded the motion.

For 16 Against 0 Abstain 0

- **GUEST SPEAKER / PROGRAM:**

None

- **CHEMICAL PLAN “Annex O” :**

- **Nothing to report, next update will be due October 2024.**

- **HAZARDOUS MATERIALS RESPONSE TEAM (TCHMRT):**

- Written report submitted.
- Current HazMat Account (072) Balance \$84,177.03
- Pay per call for TCHMRT members is being formulated, with the goal of being in place starting January 2024. Still waiting to meet with the TC Prosecutor on the project.

- **OHIO EPA/Spill Report:**

- Kurt Kohler not present, no report provided.

• **OLD BUSINESS:**

- Discuss the 2024 LEPC Functional Exercise at Ultium Cells in Lordstown in spring of 2024. Director Hickey suggested moving forward with our 2024 LEPC drill to be held at the Mahoning Valley Sanitary District (Meander Water) vs. Ultium Cells due to lack of cooperation from Ultium Cells. Committee all in Agreement.
- Shara Taylor is still working on bylaws update. Was unable to attend today's meeting to provide status update ,will provide brief at the April 9, 2024 meeting.

• **NEW BUSINESS:**

- Accept a motion to pay Thomas Domes the sum of \$2,600.00 for services provided in fulfilling the entry of Tier II reports into the CAMEO Hazardous Chemical database for 2024. This contract will also require the reporting of data needed for all grants, reports, and other administrative needs to the Director of the Trumbull County Emergency Management Agency.

MOTION: John Lewis made the motion to pay Thomas Domes the sum of \$2,600.00 for the purpose of entry of the 2024 Tier II reports into CAMEO.

Chuck Sexton seconded the motion.

For 15 Against 0 Abstain 1

- Accept a motion to transfer \$20,000.00 for the 2024 administrative contract to the Trumbull County Emergency Management Agency once the 2024 grant funds are made available from the LEPC. (Normally around August of 2024)

MOTION: Gerald King made the motion to transfer \$20,000.00 from the LEPC fund (030) to the EMA fund (023) for the 2024 LEPC administrative fee.

Susan Coleman seconded the motion.

For 16 Against 0 Abstain 0

- Discussion was held concerning the steps needed to get the Trumbull County Hazardous Materials Team officially typed with the State of Ohio. Chief Kuriatnyk will work with Director Hickey to lay out a plan to accomplish this, hopefully by the first quarter of 2025.
- Director Hickey advised that he requested 900 copies of the 2024 Emergency Response Guides form the Ohio EMA, to be distributed to Trumbull County First Responders.
- Director Hickey advised that the 2024 Right to Know Grant (How the LEPC is funded) application is due February 1, 2024

• **ANNOUNCEMENTS:**

None at this time

- **GOOD OF THE ORDER:**
Jennifer Jones advised that she could provide a guest speaker for the April 9, 2024 meeting from Clean Earth.
- **ADJOURNMENT:**

MOTION: Kristen Gallagher made a motion to adjourn.
Peggy Higgins seconded the motion

For 16 Against 0 Abstain 0

Meeting Adjourned at 1:15 P.M

The next meeting(s) will be:

April 9, 2024

July 9, 2024

October 8, 2024

**at the EMA Office located at 640 N. River Road, N.W., Suite B, Warren,
OH 44483.**

JEH

February 28, 2024